The Municipal College

—

Savannah Georgia

The "A" Book

Armstrong College

1949 - 1950



ARMSTRONG ATLANTIC
STATE UNIVERSITY
LIBRARY

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INTRODUCTION

To you, the new student, a hearty welcome is extended from the Sophomores and the Faculty. The "A" Book is your guide. It has been made small for your convenience; so carry it around with you. It is hoped that this little book will give you the information you want concerning activities, rules, regulations and traditions of Armstrong College.

You who receive this book are among the select few who are able to begin a college career. Your college life is a continuation of your previous life, but under new conditions. You have the opportunity to explore new fields of human endeavor and to associate with new groups of your fellow men and women. Do not waste that opportunity in idleness and in good intentions which you neglect to pursue.

If you give generously of your time and energy to both your academic and your social activities at Armstrong, you will receive a rich return of knowledge and friendship. If you do not give much of yourself, chances are you will not receive much.

You have our every wish for the greatest possible enrichment of your life while you are an Armstrong Student.

W. Orson Beecher
Dean of Students

William O'Hayer
Chairman, Student Activities Committee
Armstrong Student Senate

PRESIDENT'S MESSAGE

New students should find the 1949-50 edition of the "A" Book an invaluable source of information about life at Armstrong College. The book has been prepared to help you become acquainted with Armstrong and its traditions.

This fall Armstrong begins its fifteenth year of operation. During its history more than 700 graduates have gone forth from its halls to senior colleges or directly into business and professional life. By the leadership and scholarship they have shown, graduates have proved that these qualities are Armstrong traditions. The democratic spirit allows each student full opportunity for participation in college affairs. The high scholastic standard compels every student to keep on his toes mentally. As a city college supported by the taxpayers of Savannah, Armstrong has always taken part in local activities and strives to serve the whole community.

All students are expected to adopt Armstrong's high standards of scholarship and personal conduct as their own and to cooperate willingly in maintaining them, for few rules and regulations will be found in this book. Armstrong's reputation is in the hands of its students.

FOREMAN M. HAWES,
President

ALMA MATER

Words by Margaret Spencer Lubs
and Doris Falk, Class of 1939

Alma Mater, through the ages,
Singing thy undying fame,
Will thy sons and daughters cherish
And defend thy golden name.
To each heart thy noble story
And thy calm and stately grace
Herald thine immortal glory.
Armstrong, hail, all hail to thee!

Alma Mater, those before us
Lift thine honor great and strong;
We who follow take their banner,
Raise it with a fighting-song!
Consecrated is thy teaching,
Sacred is thy marble height,
Glorious thy spirit reaching
Ever upward to the light.

PEP SONG

Words and Music by Claude Wilson, Class
of 1940

Watch out, foes, 'cause we're on our way,
Cheering Armstrong onward today!
Win or lose, good sports we will be,
Gaining glory for dear old A. J. C!
So hats off, all, in reverence to her,
Give three cheers, hooray! (Rah! Rah! Rah!)
See her banners flying above her. . .
We can't express it, but oh! gee! how we
love her!
So fight, fight is our song. . .
Onward, old Armstrong!

FACULTY DIRECTORY

1949-50

President
Foreman M. Hawes, A.B., M.S., 23 East 34th Street

Registrar
Arthur M. Gignilliat, A.B., M.A., 205 East 49th Street

Dean of Students
W. Orson Beecher, A.B., M.A., 502 31st Avenue

Business Manager
Francis M. Brannen, B.S., 724 East 35th Street

Assistant to the Registrar
Anne K. Crolly, B.A., 15 East 36th Street

Secretary
Marjorie A. Mosley, Associate in Finance & Commerce,
805 Seiler Avenue

Secretary to the Dean of Students
Anna T. Cone, B.A., 329 East 45th Street

Bookkeeper
Josie R. Nelson, Graduate of Banks Secretarial School,
RFD #3, Box 446

Librarian
Helen E. Woodward, B.A., B.S. in L.S., M.A., White Bluff

Counselors
W. Orson Beecher, A.B., M.A., 502 31st Avenue
Dorothy M. Thompson, A.B., M.A., Certificate of Psychiatric
Social Work, 805 Whitaker Street
Hinckley A. Murphy, A.B., 520 East 56th Street

Physical Education Director
Carmen Torrie, B.S., M.S., 404 Edens Street

Director of Savannah Playhouse
Carlson R. Thomas, B.A., M.A., 103 East 31st Street

Director of Publicity
Harriet Davis, A. B., 48 East Broad Street

INSTRUCTORS

W. Orson Beecher, A.B., M.A., 502 31st Avenue
Instructor in Social Sciences

Laura Blakeley, B.S., M.A., 119A East 61st Street
Instructor in Mathematics

Francis M. Brannen, B.S., 724 East 35th Street
Instructor in Engineering

R. Clifton Campbell, B.A., M.A., 805 Whitaker Street
Instructor in History and Political Science

Arthur M. Casper, B.S., M.S., 1320 East 32nd Street
Instructor in Physics and Mathematics

Harriet Davis, A.B., 48 East Broad Street
Instructor in Journalism

Lamar Davis, B.S., 303 Hickham Boulevard
Instructor in Business Administration

Lillian Douglas, B.S., M.S., 416 East 46th Street
Instructor in Chemistry

Eleanor J. Doyle, B.S., M.A., 124 East Liberty Street
Instructor in Spanish and Latin American History

Arthur M. Gignilliat, A.B., M.A., 205 East 49th Street
Instructor in English

Noma Lee Goodwin, A.B., M.A., 102 West Hall Street
Instructor in English

Edna Ann Hutchins, B.S., 1317 East Henry Street
Instructor in Biology and Chemistry

Margaret Spencer Lubs, B.Mus., A.B., M.A., 17 West Park Avenue
Instructor in French

Elmo M. McCray, Jr., B.S., M.S.
Instructor in Biology

Dorothy Morris, B.S., 1812 Abercorn Street
Instructor in Physical Education

Hinckley A. Murphy, A.B., 520 East 56th Street
Instructor in English

V. Ennis Pilcher, B.S., M.S.
Instructor in Physics

Irvine N. Smith, A.B., M.A., 111 West Gwinnett Street
Instructor in English

Nancy Page Smith, B.M., M.A., 111 West Gwinnett Street
Director of the Glee Club

Margaret Fortson Stephens, A.B., LL.B., M.A., Certificate from the Sorbonne, Paris, France, Coffee Bluff
Instructor in English

Carlson R. Thomas, B.A., M.A., 103 East 31st Street
Instructor in Dramatics

Dorothy M. Thompson, A.B., M.A., 805 Whitaker Street
Instructor in Psychology and Sociology

Carmen Torrie, B.S., M.S., 404 Edens Street
Instructor in Physical Education

Helen C. Wolfe, B.S., 114 West 38th Street
Instructor in Home Economics

Gladys Nichols Zilch, Diploma from the Gregg School of Chicago, 1530 East 38th Street
Instructor in Commerce

STUDENT SENATE

The Student Senate is the Student governing body of Armstrong College. It is composed of the following representatives: President of the Sophomore Class who is President of the Senate, President of the Freshman Class who is Vice-President of the Senate, Editors of all Publications, two representatives from the Freshman Class and representatives of all organizations recognized by the Senate and having membership open to all students. The Student Senate has the responsibility of expending the money paid in through the student activity fee and of regulating the affairs of student clubs and other activities.

The Senate, like all other agencies of government, will give the kind of government which its supporters want and deserve. Senate meetings are open to all who wish to attend.

CONSTITUTION OF THE ARMSTRONG COLLEGE STUDENT SENATE

Article I. Section 1. The Student Senate shall be the governing body for student activities at Armstrong College.

Section 2. The Student Senate shall be composed of the following members:

The President of the Sophomore Class, the President of the Freshman Class, the Intra-mural Sports Managers, the Editor-in-Chief of the Inkwell, the Editor-in-Chief of the Geechee, two elected representatives of the Freshman Class, and one representative from each organization recognized by the Senate, with the exception of organizations having more than forty active members, these latter being entitled to two representatives. The Dean of Students shall act as an advisor.

Article II. Section 1. Officers of the Student Senate.

The President of the Sophomore Class shall be the President of the Student Senate. The President of the Freshman Class shall be the Vice-President of the Student Senate. The offices of Secretary and Treasurer shall be filled by election from the membership of the Student Senate.

Section 2. Duties and Powers of the Officers.

The President shall be empowered to preside over all meetings of the Student Senate and to call meetings whenever necessary.

The Vice-President shall have the powers of the President in the absence of the President.

The Secretary shall keep a record of the activities of the Senate.

The Treasurer shall administer the funds for student activities in accordance with a budget set up by the Student Senate.

Section 3. Senate Meeting.

The Student Senate shall meet for the first time each year during the week following the election of Freshman Class officers and every other week thereafter. The President shall have power to call meetings when necessary.

Article III. Section 1. Election of Sophomore Class Officers.

The Sophomore Class shall elect its officers during the third week of the Fall Quarter.

Section 2. Election of Freshman Class Officers.

The Freshman Class shall elect its officers after the first set of grades are reported by the faculty in the Fall Quarter.

Section 3. Nomination of Officers.

Nominations for class officers shall be made at a meeting called by the Dean of Students, and either the Dean of Students or some other member of the faculty shall preside at the meetings.

Nominations shall be made from the floor for the offices of President, Vice-President, Secretary and Treasurer, and in the case of the Freshman Class, for two representatives to the Senate.

Article IV. Section 1. Election of Class Officers.

A student must maintain at least a "C" average in order to hold an office in his class.

The Freshman Class must wait until the first set of grades are reported by the faculty before electing class officers. The Sophomore Class, however, will elect its officers during the third week of the Fall Quarter.

Nominations for class officers, both Freshman and Sophomore, will be made at meetings called by the Dean of Students and either the Dean or an appointed faculty member will preside over the meetings. Nominations are made from the floor for President, Vice-President, Secretary and Treasurer, and Freshman Representatives to the Senate. The Candidates receiving the highest number of votes in each class will discharge their new duties for the Fall, Winter and Spring Quarters, and will also preside over their respective class meetings.

If, for any reason, the President of either class must leave, the Vice-President assumes the duties of the President.

Article V. Section 1. Recognition of Student Organizations.

Any club desiring recognition by the Student Senate must submit to the Student Senate a petition for a charter. The charter will be granted provided the petition is approved by both the Faculty and the Student Senate. This petition should contain the following information:

(1) Name of proposed organization.
(2) Aims and purposes of the organization.
(3) Proposed regulations governing membership, initiation, and dues.
(4) Plan of Organization.
(5) Proposed time and place of meeting.
(6) Name of Proposed sponsor.

Article VI. Section 1. Voting Procedure in the Senate.

No meeting may be held unless three-fourths of the total membership of the Senate be present. Motions placed before the Senate shall be considered carried if supported by a majority.

Article VII. Section 1. Ratification.

This constitut ion shall become valid when ratified by three-fourths of those who vote in the ratification election on Tuesday, October 15, 1946.

Article VIII. Section 1. Amendment.

Amendments to this constitution, when passed by the Senate and approved by a majority of the students voting, shall be considered valid.

IMPORTANT ACTS OF THE STUDENT SENATE

The Freshman Class shall elect from the floor during the Spring Quarter, a Chairman of the Interim Student Activity Committee. The duties of this committee shall be to administer and be responsible for necessary student activities, as recommended by the Dean of Students, up to and including the second meeting of the Student Senate during the Fall Quarter, when such duties shall revert to the Student Senate. This Committee shall be composed, in addition to the Chairman, of all remaining Freshman Class officers and representatives to the Student Senate, with a total of seven committee members. Any necessary members to fill this total shall be appointed by the chairman.

The Chairman of the Interim Student Activity Committee shall be the official representative of Armstrong College to the National Student Association, which shall convene during the summer months.

Any organization recognized by the College must notify the Dean of Students concerning dances, house-parties and other official functions given by the organization.

No organization recognized by Armstrong College may serve or arrange to serve alcholic beverages at functions given under its name.

All posters placed on Armstrong College property must be initialed by someone in the office of the Dean of Students.

All club activities that utilize college facilities to raise funds are required to make use of any profits in the following manner:

33% to Armstrong College for general student use as recommended by that club; and

67% to be retained by that club to be used at its own discretion providing the money is not distributed among its individual members.

The College will provide each organization recognized by it with record books in which annually the officers, membership and activities of the organization will be recorded. The purpose of this books is to make available to students at the beginning of each year some guide as to the history and nature of the organization or club. These books are to be deposited during the summer in the office of the Dean of Students.

STUDENT FINANCES

All regular students enrolled in Armstrong College pay a student activity fee of $5.00 per quarter. The money, known as the Student Activity Fund, is used to finance such activities as the Student Senate approves. A yearly budget is drawn up each spring and appropriations are voted by the Senate based on requests from the student activity groups.

Each student receives a student identification card which entitles him to admission to performances of the Savannah Playhouse, Inter-Collegiate sporting contests, the college annual, the Geechee, the Mercury and the Inkwell, the college dances, performances of the Film Club and other such benefits as are covered by the student finances. As an individual you get more than you give.

The Student Activity Budget for 1948-49 was as follows:

PLAYHOUSE -	50¢ per student per quarter. Estimated student body 450	$675.00
GEECHEE -	$600 will be solicited from Ads. Total operating cost is $2788	2188.00
DANCE COMMITTEE -	$150.00 per dance	600.00
SPORTS -	For tickets only	800.00
MERCURY -	$75.00 per issue Three issues per year	225.00
INKWELL -	Need $540. Will receive only $512.00. Will make up remainder through Ads.	512.00
	TOTAL	$5,000.00

SCHOOL CALENDAR

1949 - 1950

Fall Quarter

SEPTEMBER

19-23 - Freshman Week
23 - Registration
26 - Classes Begin

OCTOBER

5 - Sophomore Assembly to nominate Class Officers
10 - Election of Sophomore Class Officers
28 - Mid-Term grades reported
28 - Halloween Dance

NOVEMBER

2 - Freshman Assembly to nominate Class Officers
7 - Election of Freshman Class Officers
24-27 - Thanksgiving Holidays

DECEMBER

7 - Election of Freshman King and Queen
7-9 - Pre-registration
14-17 - Examinations
19 - Homecoming
18 - Christmas Holidays Begin

Winter Quarter

JANUARY

2 - Registration
3 - Classes Begin
18 - Election of Outstanding Sophomores

FEBRUARY

1 - Election of Armstrong Beauty Queen
3 - Mid-Term grades reported
14 - Valentine Dance

MARCH

6-8 - Pre-registration
13-16 - Examinations
17-19 - Spring Holidays

Spring Quarter

MARCH

20 - Registration
21 - Classes Begin

APRIL

12 - Open House
21 - Mid-Term grades reported

MAY

5 - May Dance
10 - Election of Officers of Publications

Summer Quarter

JUNE

19 - Registration
20 - Classes Begin

JULY

4 - Holiday
28 - Examinations

BUILDINGS

The activities of Armstrong College students are carried on in six buildings.

ARMSTRONG BUILDING

The College was first housed in the Armstrong Building, located at the corner of Bull and Gaston Streets. This building was a gift of Mrs. Lucy Moltz, the widow of the late George F. Armstrong. In the Armstrong Building are the administration offices of the President, the Registrar, the Dean of Students and the Business Manager. The offices of a number of faculty members and the office of the student publications are also located in the Armstrong Building. In the basement of the Armstrong Building are located a photographic dark-room and a locker-room for women students.

JENKINS HALL

Jenkins Hall, named in honor of Herschel V. Jenkins, Chairman of the Armstrong College Commission and benefactor of the College, contains classrooms, the auditorium and a locker-room for men students.

LANE BUILDING

The Lane Building, the gift of the late Mills B. Lane, houses the Community Guidance Center, Veterans' Guidance Center and Armstrong classrooms. The Lane Building is to the west of Jenkins Hall and fronts on Gaston Street.

GAMBLE HALL

Gamble Hall, named in honor of the late Mayor Thomas Gamble, who played a leading role in the establishment of Armstrong College, faces Monterey Square on Bull Street. Gamble Hall houses classrooms, faculty offices, and the biology, chemistry and physics laboratories.

HUNT BUILDING

The John W. Hunt Memorial Building, on the southwest corner of Bull and Gordon Streets, contains the laboratories and classrooms of the Home Economics department, Music room, a lounge for women students and faculty offices.

The Armstrong Student Center occupies the ground floor of the Hunt Building and offers food and refreshment and a good place to relax and rest.

The College Bookstore which handles textbooks and supplies, it also located in the Student Center.

ARMSTRONG LIBRARY

Armstrong College Library is housed in the building of the Georgia Historical Society, located on the southwest corner of Whitaker and Gaston streets. On the ground floor of the Library is a periodicals reading room and on the main floor is the general reading room and the major part of the book collection. The quiet and comfort of the Library provide the best atmosphere in which to study.

ARMSTRONG LEADERSHIP SOCIETY

High scholastic attainment among Armstrong students is recognized publicly through the Dean's List of scholastic attainment and through graduation with honor.

The quality of leadership is encouraged and rewarded wherever one is. Leadership in student activities at Armstrong College is recognized by the Armstrong Leadership Society, Alpha Lambda Sigma. The symbol of such recognition is an award of a silver "A". The requirements for membership in Alpha Lambda Sigma are met when a student receives one major and two minor honors distributed in three different fields of activity and has a total of twenty points. Recipients of the silver "A" award must also have an academic average of at least a "C".

Points contributing toward the award, described below, must be reported to Miss Mosley either by officers of the organizations or by the student who earns the points. Points may be accumulated from one year to the next but the award is only made once to any given student.

REQUIREMENTS FOR MEMBERSHIP IN ALPHA LAMBDA SIGMA

1. SCHOLARSHIP (Major Honors)
 - 12 "A" average three consecutive quarters
 - 10 Permanent Dean's List
 - 8 Dean's List three consecutive quarters
 - 7 "B" average three consecutive quarters

 (Minor Honors)
 - 3 "A" average one quarter (not included in major honor)
 - 2 Dean's List one quarter (not included in major honor)
 - 3 Winner of Competitive Scholarship

2. ATHLETICS: (Major Honors)
 - 10 Two letters in any sport recognized by the College
 - 5 One letter in any sport recognized by the College

 (Minor Honors)
 - 5 Captain of a recognized sport (including a letter)
 - 4 Manager of any recognized sport
 - 3 Participation in any recognized sport

3. GENERAL LEADERSHIP: (Major Honors)
 - 10 President of Sophomore Class
 - 8 President of Freshman Class
 - 8 All elected to outstanding Sophomores
 - 10 Valedictorian

 (Minor Honors)
 - 5 Senate membership (if elected)
 - 5 Other class officers
 - 4 Presidents of recognized clubs
 - 5 Dance Committee Chairman and Co-Chairman

4. SAVANNAH PLAYHOUSE: (Major Honors)

10 Recommendation of the director of the Playhouse for outstanding work during one school year

5 Recommendation of the director of the Playhouse for superior work during one quarter or on any one major production

(Minor Honors)

10 Acting, technical, or administrative work of such nature as to merit program credit on three or more major production programs during one school year

3 Acting, technical or administrative work of such nature as to merit program credit on one major production program

5. PUBLICATIONS: (Major Honors)

10 Editor of Inkwell, Geechee, or Mercury

8 Business Manager of Geechee, Associate Editor of Inkwell and Mercury

7 Managing Editors

(Minor Honors)

5 All other editors

3 Reporters, solicitors, and other members

6. MISCELLANEOUS: (Major Honors)

5 Recommendation by President of Home Economics Club, and also the Instructor of maximum of five consecutive quarters of outstanding work

(Minor Honors)

3 Membership in Home Economics Club for one year

3 Membership in recognized club for one school year

4 General chairman of Homecoming Committee

2 Member of Homecoming Committee

4 General Chairman of Open House

2 Member of Open House Committee

HOMECOMING

Each year just before Christmas all students who have attended Armstrong are welcomed back for a visit. This occasion is called Homecoming and the program for the day for several years past has consisted of a parade in the afternoon, a reception in the Armstrong Building, and a basketball game in the early evening followed by a dance. The parade has consisted of floats prepared by the various student clubs, the most outstanding receiving a silver trophy on which is engraved the name of the sponsoring organization. The reception in the Armstrong Building lobby has as one of its outstanding features a receiving line of members of the College Commission, administration, faculty, alumni officers and members of the Homecoming Committee. Membership in the Homecoming Committee is open to all who would like to participate

and carries two minor points toward the silver "A" award. Students currently enrolled in the College are urged to attend the Homecoming reception so as to meet the alumni. The basketball game ~~which begins about 8 o clock~~ is usually one of the biggest games of the year. At the dance ~~following the basketball game~~, the Freshman Class presents the coronation of the Freshman King and Queen and their court. It is thus the big event for Armstrong Students of the Christmas Holiday season.

OPEN HOUSE

Each year in April the faculty and students of Armstrong invite the general public to come in to see what is being done at Armstrong. Each department of the College organizes a student committee to prepare a display of the work being done by that department. Parents and friends of Armstrong students and of high school students are cordially invited to pay us a visit during open house. There is a student and a faculty general Open House committee, the purpose of which is to coordinate what is one of the most important enterprises conducted by the College.

DANCES

All dances sponsored by the College for the student body are organized by the Dance Committee. The Dance Committee is composed of a representative of each officially recognized student organization and of other students who are interested in this particular activity. The following dances are planned annually and paid for by an appropriation from the Student Activity Fund:

Halloween Dance	October 28
Valentine Dance	February 10
	The Geechee Staff presents the results of its choice of Armstrong beauties at the Valentine Dance.
May Dance	May 5

The Homecoming Dance on December 19th is planned by the Dance Committee but paid for by the College. The Coronation of Freshman King and Queen is an outstanding feature of this dance.

Generally, the Sophomores give a dance for the Freshman at the beginning of the school year and the Freshmen give a graduation dance for the Sophomores the night of Graduation.

Informal dances in addition to those named above are arranged from time to time. Any society wishing to give a dance must obtain permission in writing from the Dance Committee and must abide by the regulations made by the committee.

SPORTS

Armstrong seeks to promote sportsmanship and good health through a program of intramural and inter-collegiate sports. The inter-collegiate sports in which Armstrong teams usually participate are basketball, tennis, golf and swimming. Intramural sports are organized through the nine intramural clubs, the managers of which constitute the two Intramural Boards, the Men's Intramural Board and the Women's Intramural Board. These organizations are described under the heading "Clubs".

PUBLICATIONS

The three publications of Armstrong College are the Inkwell, a newspaper, the Mercury, a quarterly magazine and the Geechee, the college annual.

These three publications are distributed to all students free of charge and are financed by the Student Activity Fee, which is paid at the beginning of each quarter.

An organization meeting will be called by the Editor-in-Chief of each publication during the first week of the school year. At this time all students interested in positions on the staffs are invited to be present to discuss policies and plans for the year and to receive first assignments.

The Inkwell will be distributed during the fall, winter, and spring quarters. The Mercury will be distributed at the end of each quarter. The Geechee will be distributed at the end of the spring quarter.

PUBLICATIONS ELECTIONS

Positions of Editor-in-Chief, Managing Editor and Business Manager of each publication will be chosen by elections to be held during the last month of the Spring Quarter. To be eligible a student must have served on either of the staffs during his or her Freshman year, and must have had some former experience in journalism. The student must also maintain a "C" average.

The above requirements are considered by the Publications Board in making nominations for the offices. The Board is composed of the Editor-in-Chiefs, Managing Editors, Business Managers and the Faculty Advisor of the publications and three other faculty members appointed by the President.

Positions on the staff of the Inkwell, other than elective, are appointed by the newly elected officers during the first month of the Fall Quarter, and sometime during the Fall Quarter for the Geechee staff.

PUBLICATIONS KEYS

During the Spring Quarter, the Publications Board will meet to nominate and elect the recipients of Keys given as awards for outstanding work on the three College Publications. Each publication will award three Keys. The Board is charged with selection of a suitable Key.

THE SAVANNAH PLAYHOUSE

The Savannah Playhouse of Armstrong College is an example of a community project sponsored and directed by the college. Local citizens as well as students may gain here actual experience in acting, designing, construction, lighting, make-up and all the theater skills that make a good production.

Reactivated in 1947 after a five-year suspension of activity, the Playhouse quickly established its reputation as one of the leading non-professional theaters in the South with a calendar of five dramatic productions playing a total of 28 performances.

Major productions during the last two seasons include MY SISTER EILEEN, WINTERSET, THE IMPORTANCE OF BEING ERNEST, LIFE WITH FATHER, GREEN GROW THE LILACS, ANGEL STREET, and THE TAMING OF THE SHREW.

Students may work with the Playhouse as an extra-curricular activity or may earn college credit by taking the courses listed under Drama. Try-outs for roles in major productions are open to the public as well as students.

During the month of May the Playhouse inaugurated the first Drama Festival with a repertoire of three plays, two of which were shown each day for an entire week. This festival received nation-wide recognition.

CLUBS

BETA LAMBDA

Beta Lambda is the Armstrong branch of the national Home Economics sorority. The purpose of this organization is to bring together women students who are interested in professional Home Economics and in homemaking and its members have many opportunities during the year to participate in receptions, dances and national and state meetings.

DRAMA CLUB

The Drama Club is organized for the purpose of promoting interest in the Savannah Playhouse. This Club helps develop theatrical ability through the reading and actual performance of plays All members of the Drama Club assist in Playhouse productions, and thus add greatly to their experience. Under the direction of Mr. Carlson Thomas, faculty advisor, the Club has taken a very vital part in the Savannah Playhouse.

DEBATE FORUM

The Debate Forum provides an opportunity for students who want to train themselves in logical thinking and public speaking. Armstrong debate teams meet other colleges here in Savannah and make two or three trips a year to challenge such neighboring institutions as Emory University, Citadel, University of Georgia and the University of Florida.

ARMSTRONG ENGINEERING SOCIETY

The Armstrong Engineering Society, composed of students interested in engineering, gives the member a closer contact with the practical field of engineering through lectures given by prominent practicing engineers, by field trips to various industries and engineering projects, and through movies on subjects pertaining to engineering.

FRENCH CLUB

The French Club is an organization which is interested in furthering relations with European nations, as well as offering conversational opportunities to the student. Their meetings are called by the President monthly.

This Club attempts to aid the European situation by means of food and clothing drives, along with its other activities.

GLEE CLUB

The dual purposes of the Glee Club are the fulfillment of the desires of those students who enjoy singing choral arrangements, and the furnishings of superior vocal music for the College.

INTRAMURAL SPORT CLUBS

MEN'S INTRAMURAL BOARD

The Men's Intramural Board, with the aid of Mr. Carmen Torrie, Athletic Director, plans the sports program for the men in the College. This board is composed of one member from each of the five boys' teams which are: the Scholars, the Gators, the Terrapins, the Eager Beavers, and the Loafers. The three most outstanding sports in the athletic program this year were two-handed touch football, basketball, and softball. It is the aim of the Board to encourage greater participation in sports at Armstrong.

WOMEN'S INTRAMURAL BOARD

The Women's Intramural Board seeks to enlist all girls in the athletic program of the College. It is organized similarly to the men's board and is composed of the team coptains from each of the four teams: the Co-eds, the Glamazons, the Sassy-Strutters, and the Slick Chicks. These teams compete in ping-pong, basketball, softball, swimming, tennis, and other sports during the year.

MUSIC CLUB

The aim of the Music Club is to develop a greater appreciation of fine music, and to provide the Club members with weekly evening of pleasant enjoyment. These informal Club meetings are held at the home of the various members.

NEWMAN CLUB

The Newman Club, organized in 1949, has as its purpose the bringing together of students interested in the life and works of Cardinal Newman and Catholic philosophy in general. Membership is open to all students.

PSYCHOLOGY AND PHILOSOPHY SEMINAR

The Psychology and Philosophy Seminar meets twice a month for the purpose of analyzing and discussing books of permanent value and of great interest in the fields of philosophy and psychology.

RIDING CLUB

The Riding Club is one of the newest organizations at Armstrong. It was organized in 1948 to provide fun and relaxation for students who like to ride. Members meet every Saturday morning for weekly rides at the Sa-Hi Riding Academy, and once every month a Moonlight Ride or a Breakfast Ride is given.

SCIENCE CLUB

The Science Club is not only a Club for students who are majoring in some field of science, but for all students who are interested in new developments in the various fields. Its activities range from educational talks by prominent teachers and leaders to motion pictures and scientific expeditions.

SORORITIES

Two sororities are recognized by Armstrong College: Delta Chi and Alpha Tau Beta. Membership is by invitation.

SOPHOMORE CLASS

As soon as possible after the beginning of the Fall Quarter the Dean of Students will call a meeting of the Sophomore Class. At this meeting class officers will be nominated. Nominations are made from the floor for the offices of President, Vice-President, Secretary and Treasurer. The number of nominations is determined by the will of the class. These nominations are recorded and voted on by secret ballot. The four candidates receiving the largest number of votes will discharge their duties for the Fall, Winter and Spring Quarters and will preside over the class meetings.

If, for any reason, the President of the class must leave, the Vice-President assumes the duties of President. The candidate who received the second highest number of votes (for Vice-President) during class elections will occupy the office of Vice-President. If either the offices of the Secretary or Treasurer of the class becomes vacant, the candidate who received the second highest number of votes (for the respective office) during the class election will occupy the position. To hold a class office a student must have a "C" average.

At the beginning of each year the Sophomore Class arranges a welcome reception and dance for membersof the Freshman Class.

In January members of the Sophomore Class elect the ten most outstanding Sophomores. The student receiving the largest number of votes will be designated the most outstanding Sophomore and will receive a trophy with his or her name engraved upon it at the annual Sophomore-Alumni Luncheon in June.

In May of each year the Sophomre Class elects its Valedictorian from among the five students who have the highest academic average at that time.

FRESHMAN CLASS

A meeting of the Freshman Class will be called immediately after the faculty has reported the first set of grades for the Fall Quarter. This meeting will be on November 1st in 1949. At this meeting the members of the Freshman Class will nominate candidates for the offices of President, Vice-President, Secretary, Treasurer and two Senators. The number of nominations is determined by the will of the class. These nominations are recorded and voted on by secret ballot. The four candidates receiving the largest number of votes will discharge their duties for the Fall, Winter, and Spring Quarters and will preside over the class meetings.

If, for any reason, the President of the class must leave, the Vice-President assumes the duties of President. The candidate who received the second highest number of votes (for Vice-President) during class elections will occupy the office of Vice-President. If either the offices of the Secretary or Treasurer of the class becomes vacant, the candidate who received the second highest number of votes (for the respective office) during the class election will occupy the position. To hold a class office a student must have a "C" average.

GRADUATION ACTIVITIES

A graduation ceremony takes place at only one time each year, in June. The last week-end of the Spring Quarter is taken up with a number of activities relative to the happy occasion of graduation. The Beach Party and dinner for members of the Sophomore Class usually takes place on Friday. On Saturday of that week-end a luncheon is held for the members of the Sophomore Class and the Armstrong alumni. Students who have been admitted to membership in Alpha Lambda Sigma are awarded silver "A's." The actual awarding of diplomas is usually on the Monday following. Among the features of the ceremony are the address by the class Valedictorian, the awarding of publications keys and other honors and distinctions, in addition to the main address of the Commencement speaker.

ARMSTRONG COLLEGE COUNSELORS

PURPOSE OF COUNSELING SERVICE

Counseling Service is provided by Armstrong College to give individual, confidential help to any Armstrong student at his own request. Officially, "the guidance program should help students solve problems in areas pertaining to their pursuit of the college program. Such problems as that of vocational choice, academic program and personal adjustment to college life are typical".

The Counseling Staff is composed of W. Orson Beecher, Dorothy M. Thompson, Hinckley A. Murphy and Anna Cone, Secretary.

PROBLEMS ON WHICH COUNSELING MAY BE HELPFUL

Some of the "problems pertaining to their pursuit of the college program" are:

Uncertainity in choice of objective or of Associate degree to be earned.
Questions about abilities or aptitude for chosen field.
Factors interfering with study.
Conflict with college requirements on attendance, curriculum or with college regulations.
Personal anxieties or conflicts that affect using the resources of the college to one's fullest ability.

HOW TO USE YOUR COUNSELOR

Any student wishing to discuss his problem may make an appointment with the Counselor of his choice by arranging it with Miss Cone, Counseling staff secretary, Room 105 Armstrong Building. The counselors are available six hours a day. Appointments of half-hour periods are scheduled and additional time is available by request. In the discussion every possible effort and skill is used by the counselor to help the student explore the facts affecting the questions he brings and to make a free choice or decision that will deal effectively with the problem.

COMMUNITY GUIDANCE CENTER

When the student requests services not provided officially at Armstrong College, the Counselor can help in referring him or her to other community services - vocational, personality and aptitude testing service at the Community Guidance Center and information on vocational training provided through other agencies.

COUNSELING SERVICE IS SEPARATE FROM THE FOLLOWING FUNCTIONS:

Counselors do not replace use by the student of his individual instructors for help in a course taken with that instructor. It is strongly recommended that students use their instructors in dealing with problems arising out of a specific course.

Counselors are informed on requirements and regulations of Armstrong College but do not act as disciplinarians. Power of authority in Armstrong affairs is placed elsewhere and is not connected with counseling.

The only administrative function of counselors is to sign a student's completed college program when it meets the curriculum requirements for a degree. (This completed program, with the student's signature and a counselor's signature, is now required for graduation.)

Counseling is your service. Use it if you need it.

PRE - REGISTRATION

Shortly before the end of each quarter students then in attendance and who plan to register for the next quarter are required to pre-register if they have not already done so, by making an appointment with a counselor in order to make out a schedule of classes. At this time, the dates are listed on the calendar of events for the year, students are enrolled in the classes of their choice. Failure to pre-register may result in failure to secure admission to the classes which the student wants and at the hours at which he wants them.

REPORTS AND GRADES

It is felt by Armstrong Junior College that students in college should be held accountable for their own scholarship. Accordingly, report cards, warnings of deficient scholarship, and other such notices are not sent out to parents or guardians by the college except by request. Instead, the students themselves receive these reports and are expected to contact the counseling staff whenever their work is unsatisfactory. Report cards are issued at the end of each quarter. Reports of failing grades are issued in the middle of each quarter. Each student has access to the counseling staff, made up of the faculty members for purposes of advisement; and in addition, the Registrar, Dean of Students, and all instructors are ever ready to help and advise any student seeking counsel.

Reports are based on the following system of grading:

A+	Exceptional	4 honor points per quarter hour
A	Excellent	3 honor points per quarter hour
B	Good	2 honor points per quarter hour
C	Fair	1 honor points per quarter hour
D	Poor	No honor points per quarter hour
E	Conditional failure	Condition must be removed before mid-term of the following quarter.
F	Failure	Course must be repeated
W	Withdrew	
W/F	Withdrew Failing	

No grades will be given out from the Registrar's Office.

EXAMINATIONS

Two-hour examinations are given for each course the last three days of the quarter. Examination schedules are posted on the bulletin boards approximately one week before the time the examinations are scheduled. Students may find out from individual instructors the value that final examinations are given in determining the final grade for the course.

GRADUATION

In order to graduate, a student must complete a program of study consisting of approximately 100 hours approved by the counselor with an average of one honor point for each hour scheduled. Students lacking 10 quarter hours or less for graduation may complete these hours at an accredited senior college and receive a diploma from Armstrong College upon application, furnishing the college with a transcript of the completed work.

At least two quarters prior to expected graduation, a student will make application in the Registrar's Office to be considered as a candidate.

ATTENDANCE

Any student will be automatically dropped from class when he has been absent from class, for whatever cause, a number of times equal to one-third of the times the class is scheduled to meet during the quarter.

It is the responsibility of the student to arrange with his instructor to make up an announced quiz within a week of the date that the quiz was given. A fee of $2.00, payable to the Treasurer, will be charged.

A student who arrives in class after the roll has been checked will be counted absent unless he presents the instructor with satisfactory explanation of his tardiness.

Students are required to wait at least 15 minutes for an instructor if he is late for class. However, this is only a general rule and instructors may set up their own policy. Unless otherwise stated by the instructor the 15 minute waiting period should be observed.

Students are required to attend the college's bi-weekly assemblies. Official announcements are made at these meetings.

MID-TERM GRADES

In the middle of each quarter, warnings are sent to students who are making below average grades in their courses.

WITHDRAWALS

A formal withdrawal, presented to the Registrar in writing, is a prerequisite for honorable dismissal from, or re-entrance into, this institution. Any student planning to withdraw should immediately make such intentions known to the administration of the school in writing. This notice is required to receive any authorized refunds.

In order that a student may not receive a failing grade on his permanent record in the Registrar's Office, he should make formal withdrawal from any class which he stops attending. The instructor's approval should be brought to the Registrar's office in writing. No refunds will be made for students dropping a course.

Students will receive a prejudicial grade in a five-hour course dropped after the second week or three-hour course dropped after the third week of the quarter unless there are extenuating circumstances approved by the instructor.

DISMISSAL

Any student failing (except in cases excused before examinations on account of illness) to pass at least one course other than physical education in any one quarter will be dropped from the rolls of the college. Any student who fails to make an average of at least 0.6 honor points per quarter hour in all work scheduled during the first three quarters work at the college will not be allowed to re-register. Withdrawal is recommended to all students who have less than a "C" average at the end of the fourth quarter. At the end of the sixth quarter's work a student must have a 0.8 honor point per quarter hour average in order to re-register.

Students who have been asked to withdraw on account of academic deficiency will be re-admitted to Armstrong if the student goes to another college for one quarter and maintains a "C" average. If a student does not go to another college he may re-register at Armstrong after two quarters and enter on probation for one quarter, and maintain a "C" average.

TRANSFER OF CREDIT

Students transferring to Armstrong College receive credit for only 10%(students to be given credit for fractions of a course) of the subjects for which they receive "D" grades.

ADMISSION TO CLASS

Students will be admitted to class when the instructor is furnished by the Registrar an official class card indicating that he has paid his fees in the Business Office.

After the third day of classes, a student can only be admitted to a class with permission of the instructor and in no case will a student be admitted to the college after the second week of classes. It is understood that the faculty members are fully entitled to refuse admission of any student enrolled in the class where they feel the student has missed work that he would not be able to make up.

TRANSCRIPTS OF CREDITS

Each student is entitled to one official transcript of his college work. The charge for additional copies is $1.00 each. Requests must be made in writing and students should allow at least two weeks for a transcript to be sent. Requests are complied with as promptly as possible. Supplementary transcripts are not sent automatically at the end of the quarter; students should request same in writing.

1949-1950

SCHOLARSHIPS

THE ARTHUR LUCAS SCHOLARSHIPS

Four for 1949-50 ---------- each $100

SAVANNAH GAS COMPANY HOME ECONOMICS SCHOLARSHIPS

Two for 1949-50 ---------- each $100

SAVANNAH GAS COMPANY ENGINEERING SCHOLARSHIPS

Two for 1949-50 ---------- each $100

A $300 Savannah Gas Company Scholarship to the Georgia Institute of Technology

Open to any male who completes three quarters of freshman engineering at Armstrong College.

JUNIOR CHAMBER OF COMMERCE SCHOLARSHIPS

Three for 1949-50 ---------- each $100

AMERICAN BUSINESS CLUB OF SAVANNAH SCHOLARSHIPS

Two for 1949-50 ---------- each $200

THE JOHN HELM MACLEAN MEMORIAL SCHOLARSHIP

One for 1949-50 ---------- $100

THE DAN PATTERSON MEMORIAL SCHOLARSHIP

One for 1949-50 ---------- $100

THE MARY McLAREN MEMORIAL SCHOLARSHIP

One for 1949-50 ---------- $100 plus books and fees

COMMISSION SCHOLARSHIPS

Eight for 1949-50 ---------- each $100

These are work scholarships and students who hold them are expected to serve as library, laboratory or clerical assistants.

Applications for any of the above scholarships may be obtained from the college office and must be on file in the President's office at Armstrong College by ~~August 1, 1949~~.

Detailed information may be obtained by calling 4-2237 or by writing to the college.

STUDENT ASSISTANTS AND ASSOCIATES

The college employs each year a number of student associates and assistants to work with the faculty. These students find employment in the library, science laboratories and faculty offices. Application for such positions should be made to Miss Mosley, Secretary to the President.

DEAN'S LIST

Students who have been in attendance for three consecutive quarters taking a normal load and have achieved an average of "B" or better with no grades below that of "C" will be placed on a Permanent Dean's List in a book for that purpose kept in the office of the President. This list is published each June in the commencement program.

Students who make a grade of "B" or better in each course during any quarter will be placed on the Dean's Scholastic Attainment List.

The

"A" Book

1953 - 1954



Armstrong College

The Municipal College
Savannah, Georgia

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INTRODUCTION

To you, the new student, a hearty welcome is extended from the Sophomores and the Faculty. The "A" Book is your guide. It has been made small for your convenience; so carry it around with you. It is hoped that this little book will give you the information you want concerning activities, rules, regulations and traditions of Armstrong College.

You who receive this book are among the select few who are able to begin a college career. Your college life is a continuation of your previous life, but under new conditions. You have the opportunity to explore new fields of human endeavor and to associate with new groups of your fellow men and women. Do not waste that opportunity in idleness and in good intentions which you neglect to pursue.

If you give generously of your time and energy to both your academic and your social activities at Armstrong, you will receive a rich return of knowledge and friendship. If you do not give much of yourself, chances are you will not receive much.

You have our every wish for the greatest possible enrichment of your life while you are an Armstrong Student.

W. ORSON BEECHER,

WILLIAM O'HAYER.

PRESIDENT'S MESSAGE

The students and faculty will find the 1953 edition of the A-Book a useful source of information about life at Armstrong College of Savannah. This publication has been prepared by a student committee in an effort to help all of us become better acquainted with the college, its activities and traditions.

Armstrong has been in operation since September, 1935. There are approximately 1200 graduates and more than half of these have transferred to senior colleges or other institutions of higher learning. A large proportion of these have become medical doctors, teachers, lawyers, engineers, scientists and have gone directly into business and into industry. By the leadership and scholarship they have shown, graduates have proved that these qualities are Armstrong traditions. The democratic spirit allows each student full opportunity for participation in college affairs. The high scholastic standard compels every student to keep on his toes mentally. As a city college supported by the taxpayers of Savannah, Georgia, Armstrong has always taken part in local activities and strives to serve the whole community.

All students are expected to adopt Armstrong's high standards of scholarship and personal conduct as their own and to cooperate willingly in maintaining them, for few rules and regulations will be found in this book. Armstrong's reputation is in the hands of its students.

FOREMAN M. HAWES,
President.

ALMA MATER

Words by Margaret Spencer Lubs and
Doris Falk, Class of 1939

Alma Mater, through the ages,
Singing thy undying fame,
Will thy sons and daughters cherish
And defend thy golden name.
To each heart thy noble story
And thy calm and stately grace
Herald thine immortal glory.
Armstrong, hail, all hail to thee!

Alma Mater, those before us
Lift thine honor great and strong;
We who follow take their banner,
Raise it with a fighting-song!
Consecrated is thy teaching,
Sacred is thy marble height,
Glorious thy spirit reaching
Ever upward to the light.

PEP SONG

Words and Music by Claude Wilson, Class of 1940

Watch out, foes, 'cause we're on our way,
Cheering Armstrong onward today!
Win or lose, good sports we will be,
Gaining glory for dear old A. J. C.!
So hats off, all, in reverence to her,
See her banners flying above her,
Give three cheers, hooray! (Rah! Rah! Rah!)
See her banners flying above her . . .
We can't express it, but oh! gee! how we love her!
So fight, fight is our song . . .
Onward, old Armstrong!

STUDENT SENATE

The Student Senate is the Student governing body of Armstrong College. It is composed of the following representatives: President of the Sophomore Class who is President of the Senate, President of the Freshman Class who is Vice-President of the Senate, Editors of all Publications, two representatives from the Freshman Class and representatives of all organizations recognized by the Senate and having membership open to all students. The Student Senate has the responsibility of expending the money paid in through the student activity fee and of regulating the affairs of student clubs and other activities.

The Senate, like all other agencies of government, will give the kind of government which its supporters want and deserve. Senate meetings are open to all who wish to attend.

CONSTITUTION OF THE ARMSTRONG COLLEGE STUDENT SENATE

Article I. Section 1. The Student Senate shall be the governing body for student activites at Armstrong College.

Section 2. The Student Senate shall be composed of the following members:

The President of the Sophomore Class, the President of the Freshman Class, the Intramural Sports Managers, the elected representatives of the Freshman Class, and one representative from each organization recognized by the Senate, with the exception of

organizations having more than forty active members, these latter being entitled to two representatives. The proper administrative official shall act as an advisor.

Article II. Section 1. Officers of the Student Senate.

The President of the Sophomore Class shall be the President of the Student Senate. The President of the Freshman Class shall be the Vice-President of the Student Senate. The offices of Secretary and Treasurer shall be filled by election from the membership of the Student Senate.

Section 2. Duties and Powers of the Officers.

The President shall be empowered to preside over all meetings of the Student Senate and to call meetings whenever necessary.

The Vice-President shall have the powers of the President in the absence of the President.

The Secretary shall keep a record of the activites of the Senate. At the commencement of every meeting, the minutes shall be read following the Roll Call of every Student Senator.

The Treasurer shall administer the funds for student activities in accordance with a budget set up by the Student Senate.

Section 3. Senate Meeting.

The Student Senate shall meet for the first time each year during the week following the election of Freshman Class officers and every other week thereafter. The President shall have power to call meetings when necessary.

Article III. Section 1. Election of Sophomore Class Officers.

The Sophomore Class shall elect its officers during the second week of the Fall Quarter. These officers are to attend the first Senate meeting of the Fall Quarter of which the Interim Committee will be in charge. At the second meeting of the Senate in the Fall Quarter, the newly elected officers will preside.

Section 2. Election of Freshman Class Officers.

The Freshman class shall elect its officers after the first set of grades are reported by the faculty in the Fall Quarter.

Nominations for class officers shall be made at a meeting called by an administrative official, and either this official or some other member of the faculty shall preside at the meetings.

Nominations shall be made from the floor for the offices of President, Vice-President, Secretary and Treasurer, and in case of the Freshman Class, for two representatives to the Senate.

Article IV. Section 1. Election of Class Officers.

A student must maintain at least a "C" average in order to hold an office in his class.

The Freshman Class must wait until the first set of grades are reported by the faculty before electing class officers. The Sophomore Class, however, will elect its officers during the second week of the Fall Quarter.

Nominations for class officers, both Freshman and Sophomore, will be made at meetings called by the Dean of Students and either the Dean or an

appointed faculty member will preside over the meetings. Nominations are made from the floor for President, Vice-President, Secretary and Treasurer, and Freshman Representatives to the Senate. The Candidates receiving the highest number of votes in each class will discharge their new duties for the Fall, Winter and Spring Quarters, and will also preside over their respective class meetings.

If, for any reason, the President of either class must leave, the Vice-President assumes the duties of the President.

Article V. Section 1. Recognition of Student Organizations.

Any club desiring recognition by the Student Senate must submit to the Student Senate a petition for a charter. The charter will be granted provided the petition is approved by both the Faculty and the Student Senate. This petition should contain the following information:

(1) Name of proposed organization.
(2) Aims and purposes of the organization.
(3) Proposed regulations governing membership, initiation and dues.
(4) Plan of Organization.
(5) Proposed time and place of meeting.
(6) Name of Proposed sponsor.

Article VI. Section 1. Voting Procedure in the Senate.

No meeting may be held unless three-fourths of the total membership of the Senate be

present. Motions placed before the Senate shall be considered carried if supported by a majority (that is, two-thirds of the three-fourths present).

Article VII. Section 1. Ratification.

This constitution shall become valid when ratified by three-fourths of those who vote in the ratification election on Tuesday, October 15, 1946.

Article VIII. Section 1. Amendment.

Amendments to this constitution, when passed by the Senate and approved by a majority of the students voting, shall be considered valid.

IMPORTANT ACTS OF THE STUDENT SENATE

The Freshman Class shall elect from the floor during the Spring Quarter, a Chairman of the Interim Student Activity Committee. The duties of this committee shall be to administer and be responsible for necessary student activities, as recommended by the proper administrative official, up to and including the first meeting of the Student Senate during the Fall Quarter, when such duties shall revert to the Student Senate. This Committee shall be composed, in addition, to the Chairman, of all remaining Freshman Class officers and representatives to the Student Senate, with a total of seven committee members. Any necessary members to fill this total shall be appointed by the chairman.

Any organization recognized by the College must notify the Office of the President concerning dances, house-parties and other official functions given by the organization.

No organization recognized by Armstrong College may serve or arrange to serve alcoholic beverages at functions given under its name.

All posters placed on Armstrong College property must be initialed by someone in the office of the President or by some faculty member.

All club activities that utilize college facilities to raise funds are required to make use of any profits in the following manner:

33% to Armstrong College for general student use as recommended by that club; and

67% to be retained by that club to be used at its own discretion providing the money is not distributed among its individual members.

Each Student Senator is allowed to have 3 unexcused absences for the year. Legal excuses are: absence due to a death in the family, illness, or school business. Any student will be automatically dropped when he has accumulated absences in excess of one to the number alloted. A formal letter of dismissal is sent to the club which he represents and another Student Senator must be elected immediately.

There shall be a minimum of ten floats in the Homecoming Parade. The clubs of the college will notify the Senate, in advance, of their desire to participate in this event.

The College will provide each organization recognized by it with record books in which annually the officers, membership and activities of the organization will be recorded. The purpose of this book is to make available to students at the beginning of each year some guide as

to the history and nature of the organization or club. These books are to be deposited during the summer in the office of the President.

STUDENT FINANCES

All regular students enrolled in Armstrong College pay a student activity fee of $5.00 per quarter. The money, known as the Student Activity Fund, is used to finance such activities as the Student Senate approves. A yearly budget is drawn up each fall and appropriations are voted by the Senate based on requests from the student activity groups.

Each student receives a student identification card which entitles him to admission to performances of the Armstrong Masquers, Inter-collegiate sporting contests, the college annual, the 'Geechee, the Mercury, and the Inkwell, the college dances, performances of the Film Club and other such benefits as are covered by the student finances. As an individual you get more than you give.

Past budgets are on record in the business office and are also to be found in the second or third Fall issue of the Inkwell.

SCHOOL CALENDAR

Fall Quarter

September

3rd week—Freshman Week

4th week—Registration

4th week—Classes Begin

October

1st week—Sophomore Assembly to nominate Class Officers
2nd week—Election of Sophomore Class Officers
4th week—Mid-Term grades reported
4th week—Halloween Dance

November

1st week—Freshman Assembly to nominate Class Officers
1st week—Election of Freshman Class Officers
4th week—Thanksgiving Holidays

December

1st week—Election of Freshman King and Queen
1st week—Pre-registration
2nd week—Examinations
2nd week—Homecoming
2nd week—Christmas Holidays Begin

Winter Quarter

January

1st week—Registration
1st week—Classes Begin
3rd week—Election of Outstanding Sophomores

February

1st week—Election of Armstrong Beauty Queen
1st week—Mid-Term grades reported
2nd week—Valentine Dance

March

1st week—Pre-registration
2nd week—Examinations
3rd week—Spring Holidays

Spring Quarter
3rd week—Registration
3rd week—Classes Begin

April
2nd week—Open House
3rd week—Mid-term grades reported

May
1st week—May Dance
2nd week—Election of Officers of Publications

Summer Quarter
June
3rd week—Registration
3rd week—Classes Begin

July
1st week—Holiday (July 4th)
4th week—Examinations

BUILDINGS

The activities of Armstrong College students are carried on in six buildings.

ARMSTRONG BUILDING

The College was first housed in the Armstrong Building, located at the corner of Bull and Gaston Streets. This building was a gift of Mrs. Lucy Moltz, the widow of the late George F. Armstrong. In the Armstrong Building are the administration offices of the President, the Registrar, the Director of Evening College, and the Business Manager. The offices of a number of faculty mem-

bers, a portion of the classrooms, and the student publications are also located in the Armstrong Building. In the Basement of the Armstrong Building are located a photographic dark-room, a recreation room, and a locker-room for the women students.

JENKINS HALL

Jenkins Hall, named in honor of Herschel V. Jenkins, Chairman of the Armstrong College Commission and benefactor of the College, contains class rooms, the auditorium and a locker-room for the men students.

LANE BUILDING

The Lane Building, the gift of the late Mills B. Lane, houses the Mental Health Clinic and Armstrong Classrooms. The Lane Building is to the west of Jenkins Hall and fronts on Gaston Street.

GAMBLE BUILDING

Gamble Hall, named in honor of the late Mayor Thomas Gamble, who played a leading role in the establishment of Armstrong College, faces Monterey Square on Bull Street. Gamble Hall houses classrooms, faculty offices, and the biology, chemistry, and physics laboratories.

HUNT BUILDING

The John W. Hunt Memorial Building, on the southwest corner of Bull and Gordon Streets, contains the laboratories and classrooms of the Home Economics department, Music room, a lounge for women students and faculty offices.

The Armstrong Student Center occupies the ground floor of the Hunt Building and offers food and refreshments and a good place to relax and rest.

The College Bookstore which handles textbooks and supplies, is also located in the Student Center.

ARMSTRONG LIBRARY

Armstrong College Library is housed in the building of the Georgia Historical Society, located on the southwest corner of Whitaker and Gaston Streets. On the ground floor of the Library is a periodicals reading room and on the main floor is the general reading room and the major part of the book collection. The quiet and comfort of the Library provide the best atmosphere in which to study.

ARMSTRONG LEADERSHIP SOCIETY

High scholastic attainment among Armstrong students is recognized publicly through the Dean's List of scholastic attainment and through graduation with honor.

The quality of leadership is encouraged and rewarded wherever one is. Leadership in student activities at Armstrong College is recognized by the Armstrong Leadership Society, Alpha Lambda Sigma. The symbol of such recognition is an award of a silver "A". The requirements for membership in Alpha Lambda Sigma are met when a student receives one major and two minor honors distributed in three different fields of activity and has a total of twenty points. Recipients of the silver "A" must also have an academic average of at least a "C".

Points contributing toward the award, described below,

must be reported to the President's Office either by officers of the organizations or by the student who earns the points. Points may be accumulated from one year to the next but the award is only made once to any given student. The Silver "A" will be given at the Sophomore-Alumni Luncheon.

REQUIREMENTS FOR MEMBERSHIP IN ALPHA LAMBDA SIGMA

1. Scholarship: (Major Honors)
 - 12 "A" average 3 consecutive quarters
 - 10 Permanent Dean's List
 - 8 Dean's List 3 consecutive quarters
 - 7 "B" average 3 consecutive quarters

 (Minor Honors)
 - 3 "A" average one quarter (not included in major honor)
 - 2 Dean's List one quarter (not included in major honor)
2. Basketball: (Major Honors)
 - 10 Two letters in any sport recognized by the college
 - 5 One letter in any sport recognized by the college

 (Minor Honors)
 - 5 Captain of a recognized sport (including a letter)
 - 4 Manager of any recognized sport
 - 3 Participation in any recognized sport
3. General Leadership: (Major Honors)
 - 10 President of Sophomore Class
 - 10 Valedictorian
 - 8 President of Freshman Class
 - 8 All elected to Outstanding Sophomores

(Minor Honors)

5 Senate membership (if elected)

5 Other class officers

4 Presidents of recognized clubs

4 Dance committee Chairman and co-chairman

4. Playhouse: (Major Honors)

10 Recommendation of the Director of the Playhouse for outstanding work during one school year

5 Recommendation of the Director for superior work (more than required) during one quarter

(Minor Honors)

10 Acting, technical or other work of such nature as to merit program credit on three or more major productions during one school year

5 Work on one major production

5. Publications: (Major Honors)

10 Editor of GEECHEE, INKWELL, or MERCURY

8 Business Manager of GEECHEE, INKWELL or MERCURY, Assistant Editor of GEECHEE, INKWELL, or MERCURY

7 Managing Editor

(Minor Honors)

5 All other editors

3 Reporters, Solicitors, and other members

6. Sports: (Major Honors)

10 Intramural Manager

5 Assistant Intramural Manager

5 Letter in any sport

5 Captain in any sport

5 Captain of Cheerleaders

5 Letter in Women's Intramural Sports

3 Cheerleader for 3 consecutive quarters

(Minor Honors)

5 Manager in any varsity sport

5 Cheerleader

5 Each letter extra in any varsity sport

5 Emblem in Women's Intramural Sports

3 Member of winning intramural team at end of year (2 points excluded)

2 Member of any intramural club for one school year. Awarding of points in athletics shall be decided by the Athletic Director, the Intramural Board, and the Captains of the varsity sports.

7. Miscellaneous: (Major Honors)

5 Recommendation by the President of Beta Lambda, and also instructor, of maximum of five students for five consecutive quarters of outstanding work

(Minor Honors)

7 General Chairman of Homecoming Committee

5 Parade Chairman of Homecoming Committee

5 Publicity Chairman of Homecoming Committee

5 General Chairman of Open House

3 Membership in Home Economics Club for one year

3 Membership in recognized club for one school year

2 Member of Homecoming Committee

2 Member of Open House Committee.

HOMECOMING

Each year just before Christmas all students who have attended Armstrong are welcomed back for a visit. This occasion is called Homecoming and the program for the

day for several years past has consisted of a parade, a reception in the Armstrong Building, a basketball game, and a dance. The parade consists of floats prepared by various student clubs, the most outstanding receiving a trophy on which is engraved the name of the sponsoring organization.

There shall be a minimum of ten floats in the Homecoming Parade (by act of the Student Senate). The clubs of the college will notify the Senate, in advance, of their desire to participate in this event.

The reception in the Armstrong Building lobby consists of a receiving line of members of the College Commission, administration, faculty, alumni officers and members of the Homecoming Committee. Membership in the Homecoming Committee is open to all who would like to participate and carries two minor points toward the silver "A" award. Students currently enrolled in the College are urged to attend the Homecoming reception so as to meet the alumni. The basketball game is usually one of the biggest games of the year. At the dance, the Freshman Class presents the coronation of the Freshman King and Queen and their court. At least 8 couples should be nominated for Homecoming King and Queen and in the elimination of couples, there should be a King and Queen elected and 4 couples in the court. It is thus the big event for Armstrong Students of the Christmas Holiday season.

OPEN HOUSE

Each year in the spring quarter the faculty and students of Armstrong invite the general public to come in to see what is being done at Armstrong. Each depart-

ment of the College organizes a student committee to prepare a display of the work being done by that department. Parents and friends of Armstrong students and of high school students are cordially invited to pay us a visit during open house. There is a student and a faculty general Open House Committee, the purpose of which is to coordinate what is one of the most important enterprises conducted by the College.

DANCES

All dances sponsored by the College for the student body are organized by the Dance Committee. The Dance Committee is composed of a representative of each officially recognized student organization and of other students who are interested in this particular activity. The following dances are planned annually and paid for by an appropriation from the Student Activity Fund:

Halloween Dance	October
Valentine Dance*	February
Spring Dance	May

*The GEECHEE Staff presents the results of the student's choice of Armstrong Beauties at the Valentine Dance.

The Homecoming Dance on the 3rd week of December is planned by the Dance Committee but is paid for by the College. The Coronation of Freshman King and Queen is an outstanding feature of this dance.

Generally, the Sophomores give a dance for the Freshmen at the beginning of the school year and the Freshmen give a graduation dance for the Sophomores the night of Graduation.

Informal dances, in addition to those named above, are arranged from time to time. Any society wishing to give a dance must obtain permission in writing from the Dance Committee and must abide by the regulations made by the committee. All dances must be cleared through the Office of the President in order to avoid confusion of activities.

SPORTS

Armstrong seeks to promote sportsmanship and good health through a program of intramural and inter-collegiate sports. The inter-collegiate sports in which Armstrong teams usually participate are basketball, tennis, golf, and swimming. Intramural sports are organized through the eight intramural clubs, the managers of which constitute the two Intramural Boards, the Men's Intramural Board and the Women's Intramural Board. These Organizations are described under the heading "Clubs."

PUBLICATIONS

The three publications of Armstrong College are the Inkwell, a college newspaper, the Mercury, a quarterly magazine and the Geechee, the college annual.

These three publications are distributed to all students free of charge and are financed by the Student Activity Fee, which is paid at the beginning of each quarter.

An organization meeting will be called by the Editor-in-Chief of each publication during the first week of the school year. At this time all students interested in positions on the staffs are invited to be present to discuss policies and plans for the year and to receive first assignments.

The Inkwell will be distributed during the fall, winter, and spring quarters. The Mercury will be distributed at the end of each quarter. The Geechee will be distributed at the end of the spring quarter.

PUBLICATIONS ELECTIONS

Positions of Editor-in-Chief, Managing Editor and Business Manager of each publication will be chosen by elections to be held during the last month of the Spring Quarter. To be eligible a student must have served on either of the staffs during his or her Freshman year, and must have had some former experience in journalism. The student must also maintain a "C" average.

The above requirements are considered by the Publications Board in making nominations for the offices. The Board is composed of the Editor-in-Chiefs, Managing Editors, Business Managers and the Faculty Advisor of the publications and three other faculty members appointed by the President.

Positions on the staff of the Inkwell, other than elective, are appointed by the newly elected officers during the first month of the Fall Quarter, and sometimes during the Fall Quarter for the Geechee staff.

PUBLICATIONS KEYS

During the Spring Quarter, the Publications Board will meet to nominate and elect the recipients of Keys given as awards for outstanding work on the three College Publications. Each publication will award three Keys. The Board is charged with selection of a suitable Key.

CLUBS

Beta Lambda

Beta Lambda is the Armstrong branch of the national Home Economics sorority. The purpose of this organization is to bring together some students who are interested in professional Home Economics and in homemaking and its members have many opportunities during the year to participate in receptions, dances and national and state meetings.

Masquers

The Armstrong Masquers are organized for the purpose of promoting interest in acting. This Club helps develop theatrical ability through the reading and actual performance of plays. All members of the Masquers assist in productions, and thus add greatly to their stage experience. Under the direction of an experienced director, the club plays a very vital part in the life at Armstrong.

Debate Forum

The Debate Forum provides an opportunity for students who want to train themselves in logical thinking and public speaking. Armstrong debate teams meet other colleges here in Savannah and make two or three trips a year to challenge such neighboring institutions as Emory University, Citadel, University of Georgia and the University of Florida.

Glee Club

The dual purposes of the Glee Club are the fulfillment of the desire of those students who enjoy singing choral arrangements, and the furnishing of superior vocal music for the College.

Music Club

The aim of the Music Club is to develop a greater appreciation of fine music, and to provide the Club members with a weekly evening of pleasant enjoyment. These informal Club meetings are held at the homes of various members or here at the school.

Newman Club

The Newman Club, organized in 1949, has as its purpose the bringing together of students interested in the life and works of Cardinal Newman and Catholic philosophy in general. Membership is open to all students.

Philosophy Seminar

The Philosophy Seminar meets twice a month for the purpose of analyzing and discussing books of permanent value and of great interest in the fields of philosophy.

Science Club

The Science Club is not only a Club for students who are majoring in some field of science, but for all students who are interested in new developments in the various fields. Its activities range from educational talks by prominent teachers and leaders to motion pictures and scientific expeditions.

Intramural Sport Clubs
Men's Intramural Board

The Men's Intramural Board, with the aid of the Athletic Director, plans the sports program for the men in the College. This board is composed of one member of each of the 4 boy's teams which are: the Scholars, the

Gators, the Terrapins, and the Loafers. The three most outstanding sports in the athletic program are two-handed touch football, basketball, and softball. It is the aim of the Board to encourage greater participation in sports at Armstrong.

Women's Intramural Board

The Women's Intramural Board seeks to enlist all girls in the athletic program of the College. It is organized similarly to the men's board and is composed of the team captains from each of the four teams: the Co-Eds, the Glamazons, the Sassy-Strutters, and the Slick Chicks. These teams compete in ping-pong, basketball, softball, swimming, tennis and other sports during the year.

Math Club

The primary aim of the Math Club is to give students who have a special interest in mathematics an opportunity to further their understanding of the subject beyond ordinary college requirements. The club has interesting programs and includes social functions as well.

Baptist Student Union

The Baptist Student Union was organized in the Fall of 1952. It's purpose is to promote Christian fellowship among students. Membership is open to all students who wish to join.

Tumbling Club

The Tumbling Club provides an opportunity for those interested students to further develop their skill in acrobatic feats. This organization is open for membership to anyone who desires to participate.

Radio Workshop

The Radio Workshop is a club whose desire is to increase their technical knowledge of radio. It gives an opportunity to the student to acquire experience in directing, acting, reading and making sound effects just as a regular radio broadcasting station would operate.

Sororities

Two sororities are recognized by Armstrong College: Delta Chi and Alpha Tau Beta. Membership is by invitation.

SOPHOMORE CLASS

As soon as possible after the beginning of the Fall Quarter an administrative officer of the college will call a meeting of the Sophomore Class. At this meeting class officers will be nominated. Nominations are made from the floor for the offices of President, Vice-President, Secretary and Treasurer. The number of nominations will be determined by the will of the class. These nominations are recorded and voted on by secret ballot. The four candidates receiving the largest number of votes will discharge their duties for the Fall, Winter, and Spring Quarters and will preside over the class meetings.

If, for any reason, the President of the class must leave, the Vice-President assumes the duties of President. The candidate who received the second highest number of votes (for Vice-President) during class elections will occupy the office of Vice-President. If either the offices of the Secretary or Treasurer of the class become vacant, the candidate who received the second highest number of votes

(for the respective office) during the class election will occupy the position. To hold a class office a student must have a "C" average.

At the beginning of each year the Sophomore Class arranges a welcome reception and dance for members of the Freshman Class.

In January members of the Sophomore Class elect the ten most outstanding Sophomores. The student receiving the largest number of votes will be designated the most outstanding Sophomore and will receive a trophy with his or her name engraved upon it at the annual Sophomore-Alumni Luncheon in June.

FRESHMAN CLASS

A meeting of the Freshman Class will be called immediately after the faculty has reported the first set of grades for the Fall Quarter. This meeting will be during the first week of November. At this meeting the members of the Freshman Class will nominate candidates for the offices of President, Vice-President, Secretary, Treasurer and two Senators. The number of nominations is determined by the will of the class. These nominations are recorded and voted on by secret ballot. The four candidates receiving the largest number of votes will discharge their duties for the Fall, Winter, and Spring Quarters and will preside over the class meetings.

If, for any reason, the President of the class must leave, the Vice-President assumes the duties of President. The candidate who received the second highest number of votes (for Vice-President) during class elections will occupy the office of Vice-President. If either the offices of the Secretary or Treasurer of the class becomes vacant,

the candidate who received the second highest number of votes (for the respective office) during the class election will occupy the position. To hold a class office a student must have a "C" average.

A regular time for meetings of the Freshman Class will be provided.

The Freshman Class plays a great part in Homecoming. It has the responsibility for planning the coronation at the Homecoming Dance, buys the flowers and gifts for the Queen and four attendants in the court, and decorates the throne.

The Candidates for King and Queen are nominated and through the process of elimination, a King and Queen and four couples will be selected.

GRADUATION ACTIVITIES

A graduation ceremony takes place at only one time each year, in June. The last week-end of the Spring Quarter is taken up with a number of activities relative to the happy occasion of graduation. The Beach Party and dinner for members of the Sophomore Class usually takes place on Friday. On Saturday of that week-end a luncheon is held for the members of the Sophomore Class and the Armstrong alumni. Students who have been admitted to membership in Alpha Lambda Sigma are awarded silver "A's". The actual awarding of diplomas is usually on the Monday following. Among the features of the ceremony are the address by the class Valedictorian, the awarding of publication keys and other honors and distinctions, in addition to the main address of the Commencement speaker.

ORIENTATION AND ADVISEMENT

The counseling and advisement service of Armstrong College of Savannah offers help in solving problems connected with the student's college program.

Students are urged to request help from their instructors when the difficulty is one concerned with the subject itself and having no complications. The areas with which the adviser is usually concerned are choices of vocation, the planning of work in college, study habits generally and personal adjustment to college life. Those problems which do not fit into these general categories either because of greater intensity or critical development are referable to community agencies outside the college if this is agreeable to the student and his parents or guardians.

During the year 1952-53 the academic advisement of students was distributed among the entire faculty so that each instructor carried the responsibility for a proportionate number of the entire student body registered in the daytime program. Advisement interviews were scheduled with each student at least once a quarter and appointments for these interviews were mailed from the Office of the President. These interviews were designed to aid the student in planning his program of work in college. In addition to the advisement program, a program of college orientation was set up for freshman students beginning during Freshman Week and continuing throughout the year. Under this program the freshman class was divided into groups of from fifteen to twenty students to meet at 1:30 each Thursday throughout the year. Attendance was strongly urged and one quarter hour's credit granted for the completion of the full year. During the year a similar program for Sophomores was instituted.

PRE-REGISTRATION

Shortly before the end of each quarter students then in attendance and who plan to register for the next quarter are required to pre-register if they have not already done so, by making an appointment with a counselor in order to make out a schedule of classes. At this time, the dates are listed on the calendar of events for the year, students are enrolled in the classes of their choice. Failure to pre-register may result in failure to secure admission to the classes which the student wants and at the hours at which he wants them.

REPORTS AND GRADES

It is felt that students in college should be held accountable for their own scholarship. Accordingly, report cards, warnings of deficient scholarship, and other such notices are not sent out to parents or guardians by the college except by request. Instead, the students themselves receive these reports and are expected to contact their advisor whenever their work is unsatisfactory. Report cards are issued at the end of each quarter. Each student has access to the counseling staff, made up of the faculty members for purposes of advisement; and in addition, the Registrar and all instructors are ever ready to help and advise any student seeking counsel.

Reports are based on the following system of grading:

A+	Superior	4 honor points per quarter hour
A	Exceptional	3 honor points per quarter hour
B	Above average	2 honor points per quarter hour
C	Average	1 honor point per quarter hour

D	Barely Passing	No honor points per quarter hour
E	Incomplete	An incomplete must be removed before mid-term of the following quarter.
F	Failure	
W	Withdrew	
W/F	Withdrew Failing	

No grades will be given out from the Registrar's Office.

EXAMINATIONS

Two-hour examinations are given for each course the last three days of the quarter. Examination schedules are posted on the bulletin boards approximately one week before the time the examinations are scheduled. Students may find out from individual instructors the value that final examinations are given in determining the final grade for the course.

GRADUATION

In order to graduate, a student must complete a program of study consisting of approximately 96 hours approved by the counselor with an average of one honor point for each hour scheduled. Students lacking 10 quarter hours or less for graduation may complete these hours at an accredited senior college and receive a diploma from Armstrong College upon application, furnishing the college with a transcript of the completed work.

At least two quarters prior to expected graduation, a student will make application in the Registrar's Office to be considered as a candidate.

ATTENDANCE

Any student will be automatically dropped from class when he has accumulated unexcused absences in excess of 1 of the number of times the class meets each week.

It is the responsibility of the student to arrange with his instructor to make up an announced quiz within a week of the date that the quiz was given. A fee of $2.00, payable to the Treasurer, will be charged.

Legal excuses for absences are: absence due to a death in the family, illness, or school business.

Students are required to wait at least 15 minutes for an instructor if he is late for class. However, this is only a general rule and instructors may set up their own policy. Unless otherwise stated by the instructor the 15 minute waiting period should be observed.

Students are required to attend the college's bi-weekly assemblies. Official announcements are made at these meetings.

MID-TERM GRADES

In the middle of each quarter, warnings are sent to students who are making below average grades in their courses.

WITHDRAWALS

A formal withdrawal, presented to the Registrar in writing, is a prerequisite for honorable dismissal from, or re-entrance into, this institution. Any student planning to withdraw should immediately make such intentions known to the administration of the school in writing. This notice is required to receive any authorized refunds.

In order that a student may not receive a failing grade on his permanent record in the Registrar's Office, he should make formal withdrawal from any class which he stops attending. The instructor's approval should be brought to the Registrar's Office in writing. No refunds will be made for students dropping a course.

Students will receive a prejudicial grade in a five-hour course dropped after the second week or three-hour course dropped after the third week of the quarter unless there or extenuating circumstances approved by the instructor.

DISMISSAL

Any student failing (except in cases excused before examinations on account of illness) to pass at least one course other than physical education in any one quarter will be dropped from the rolls of the college. Any student who fails to make an average of at least 0.6 honor points per quarter hour in all work scheduled during the first three quarters work at the college will not be allowed to re-register. Withdrawal is recommended to all students who have less than a "C" average at the end of the fourth quarter. At the end of the sixth quarter's work a student must have a 0.8 honor point per quarter hour average in order to re-register.

Students who have been asked to withdraw on account of academic deficiency will be re-admitted to Armstrong if the student goes to another college for one quarter and maintains a "C" average. If a student does not go to another college he may re-register at Armstrong after two quarters and enter on probation for one quarter, and maintain a "C" average.

TRANSFER OF CREDIT

Students transferring to Armstrong College receive credit for only 10% (students to be given credit for fractions of a course) of the subjects for which they receive "D" grades.

Two courses are equivalent to three courses taken during the ordinary quarter.

Only one summer course is insufficient for credit.

ADMISSION TO CLASS

Students will be admitted to class when the instructor is furnished by the Registrar an official class card indicating that he has paid his fees in the Business Office.

After the third day of classes, a student can only be admitted to a class with permission of the instructor, ~~and in no case will a student be admitted to the college after the second week of classes~~. It is understood that the faculty members are fully entitled to refuse admission of any student enrolled in the class where they feel the student has missed work that he would not be able to make up.

TRANSCRIPTS OF CREDITS

Each student is entitled to one official transcript of his college work. The charge for additional copies is $1.00 each. Requests must be made in writing and students should allow at least two weeks for a transcript to be sent. Requests are complied with as promptly as possible. Supplementary transcripts are not sent automatically at the end of the quarter; students should request same in writing.

SCHOLARSHIPS AVAILABLE AT ARMSTRONG COLLEGE OF SAVANNAH FOR THE ACADEMIC YEAR 1953-1954

Commission Scholarships (Work Scholarships)—	8 for $100.00 each
Lucas Scholarships —	5 for $100.00 each
Junior Chamber of Commerce—	2 for $100.00 each
American Business Club (for two years) —	2 for $200.00 each
Maclean Memorial Scholarship —	1 for $100.00
Edward McGuire Gordon Memorial Scholarship — (Men only)	1 for $200.00
Savannah Gas Co. Engineering Scholarship — (Men only)	1 for $100.00
Savannah Gas Co. Home Economics Scholarships —	2 for $100.00 each
Friedman Jewelers Scholarships	10 for$100.00 each
Loyal Order of Moose Scholarships (One man and one woman)	2 for $180.00 each

Several factors are taken into consideration in awarding these scholarships. As stated above, the Commission Scholarships are awarded on the basis of need. The Lucas Scholarships take into consideration the need of the student and also his high school record. All of the others are awarded on the basis of the student's personality, his record from the high school which he attended and his over-all ability to do college work.

Scholarship application blanks may be secured from the college in Room 103 or by writing directly to the President of the College.

STUDENT ASSISTANTS

The college employs each year a number of student assistants. These students find employment in the library, science laboratories, on the Masquers, and faculty Offices. Application for such positions should be filed in the Office of the President.

DEAN'S LIST

Students who have been in attendance for three consecutive quarters taking a normal load and have achieved an average of "B" or better with no grades below that of "C" will be placed on a Permanent Dean's List in a book for that purpose kept in the office of the President. This list is published each June in the commencement program.

Students who make a grade of "B" or better in each course during any quarter will be placed on the Dean's Scholastic Attainment List.

EVANS PRINTING CO. SAVANNAH, GEORGIA

The "A" Book



Armstrong College of Savannah

SAVANNAH, GEORGIA

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INTRODUCTION

Welcome to Armstrong! The faculty, staff and sophomore class cordially greet you at the door of a new phase in your educational career. This, our "A" Book, is designed to be your introduction and guide to student activities and academic matters at Armstrong College. As such, it is not intended to be an all-inclusive source of information about our college, since many things about college life you will best learn by experiencing them and others are simply difficult to express in words.

Perhaps the first thing that will strike you about college is that nothing will be forced upon you. Indeed for many it becomes the first opportunity to assert themselves in some way as free agents, to accept the responsibilities that are thrust upon them be a higher education; for others it may simply be another step on the incline plane of intellectual indifference.

But rest assured that what you receive from Armstrong, whether it be intellectual development through your studies or social and personal development through a variety of extra-currirular activities, it will come principally as a result of your willingness to accept the initiative in pursuing the cherished opportunity for a liberal education that is our birthright.

ALMA MATER

Words by Margaret Spencer Lubs and
Doris Falk, Class of 1939

Alma Mater through the ages,
Singing thy undying fame,
Will thy sons and daughters cherish
And defend thy golden name.
To each heart thy noble story
And thy calm and stately grace
Herald thine immortal glory.
Armstrong, hail, all hail to thee.

Alma Mater, those before us
Left thine honor great and strong;
We who follow take their banner,
Raise it with a fighting-song!
Consecrated is thy teaching,
Sacred is thy marble height,
Glorious thy spirit reaching
Ever upward to the light.

STUDENT SENATE

The Student Senate is the student governing body of Armstrong college. The duties of the Senate include regulating the affairs of student organizations and disbursing the money contained in the Student Activity Fund.

The Senate is composed of a President (the President of the Sophomore Class), a Vice-President (the President of the Freshman Class), editors of the student publications, two representatives from the Freshman Class and representatives of all organizations recognized by the Senate and having membership open to all students. Other officers of the Senate are elected from the body of the Senate during the fall quarter. All officers serve for the duration of the school year.

CONSTITUTION OF THE ARMSTRONG COLLEGE STUDENT SENATE

Article I. Section 1. The Student Senate shall be the governing body for student activities at Armstrong College.

Section 2. The Student Senate shall be composed of the following members:

The President of the Sophomore Class, the President of the Freshman Class, the Intramural Sports Managers, the elected representatives of the Freshman Class, and one representative from each organization recognized by the Senate, with the exception of organizations having more than forty active members, these latter being entitled to two representatives. The proper administrative official shall act as an advisor.

Article II. Section 1. Officers of the Student Senate.

The President of the Sophomore Class shall be the President of the Student Senate. The President of the Freshman Class shall be the Vice-President of the Student Senate. The offices of Secretary and Treasurer shall be filled by election from the membership of the Student Senate.

Section 2. Duties and Powers of the Officers.

The President shall be empowered to preside over all meetings of the Student Senate and to call meetings whenever necessary.

The Vice-President shall have the powers of the President in the absence of the President.

The Secretary shall keep a record of the activities of the Senate. At the commencement of every meeting, the minutes shall be read following the Roll Call of every Student Senator.

The Treasurer shall administer the funds for student activities in accordance with a budget set up by the Student eSnate.

Section 3. Senate Meeting

The Student Senate shall meet for the first time each year during the week following the election of Freshman Class officers and every other week thereafter. The President shall have power to call meetings when necessary.

Article III. Section 1. Election of Sophomore Class Officers.

The Sophomore Class shall elect its officers during the second week of the Fall Quarter.

These officers are to attend the first Senate meeting of the Fall Quarter of which the Interim Committee will be in charge. At the second meeting of the Senate in the Fall Quarter, the newly elected officers will preside.

Section 2. Election of Freshman Class Officers.

The Freshman class shall elect its officers after the first set of grades are reported by the faculty in the Fall Quarter.

Nominations for class officers shall be made at a meeting called by an administrative official, and either this official or some other member of the faculty shall preside at the meetings.

Nominations shall be made from the floor for the offices of President, Vice President, Secretary and Treasurer, and in case of the Freshman Class, for two representatives to the Senate.

Article IV. Section 1. Election of Class Officers

A student must maintain at least a "C" average in order to hold an office in his class.

The Freshman Class must wait until the first set of grades are reported by the faculty before electing class officers. The Sophomore Class, however, will elect its officers during the second week of the Fall Quarter.

Nominations for class officers, both Freshman and Sophomore, will be made at meetings called by the director of student activities and either the director or an appointed faculty member will preside over the meetings. Nominations are made from the floor

for President, Vice-President, Secretary and Treasurer, and Freshman Representatives to the Senate. The candidates receiving the highest number of votes in each class will discharge their new duties for the Fall, Winter and Spring Quarters, and will also preside over their respective class meetings.

If, for any reason, the President of either class must leave, the Vice-President assumes the duties of the President.

Article V. Section 1. Recognition of Student Organizations.

Any club desiring recognition by the Student Senate must submit to the Student Senate a petition for a charter. The charter will be granted provided the petition is approved by both the Faculty and the Student Senate. This petition should contain the following information:

(1) Name of proposed organization.

(2) Aims and purposes of the organization.

(3) Proposed regulations governing membership, initiation and dues.

(4) Plan of Organization.

(5) Proposed time and place of meeting.

(6) Name of Proposed sponsor.

Article VI. Section 1. Voting Procedure in the Senate.

No meeting may be held unless

three-fourths of the total membership of the Senate be present. Motions placed before the Senate shall be considered carried if supported by a majority (that is, two-thirds of the three-fourths present).

Article VII. Section 1. Ratification.

This constitution shall become valid when ratified by three fourths of those who vote in the ratification election on Tuesday, October 15, 1946.

Article VIII. Section 1. Amendment.

Amendments to this constitution, when passed by the Senate and approved by a majority of the students voting, shall be considered valid.

INTERIM COMMITTEE

During the spring quarter the Student Senate elects from the body of the Senate a chairman of the Student Interim Committee. It is the duty of this committee to administer and be responsible for all matters pertaining to student activities, as recommended by the proper administrative official, until the Senate is reorganized in the fall, when these duties shall revert to the Senate.

In addition to the chairman, this committee shall be composed of the remaining Freshman Class officers and representatives to the Senate, with a total of seven members. Additional members necessary to fill this total shall be appointed by the chairman.

STUDENT FINANCES

All regular students at Armstrong College pay a quarterly student activity fee of $5.00. This money, known as the Student Activity Fund, is used to finance such activities as the Student Senate approves. A yearly

budget is drawn up in the fall and appropriations are approved by the Senate based on requests of the various organizations according to certain general principles established by the Senate.

This method of financing student activities enables the college to admit students without charge to all college dances, performances by the college Masquers and intercollegiate sports events. In addition it entitles the students to copies of the college newspaper, The Inkwell, and the college annual, The Geechee, as well as many other benefits.

Past budgets of the Senate are on record in the business office and may also be found recorded in back issues of the Inkwell on file in the library.

All club activities that utilize college facilities to raise funds are required to make use of any profits in the following manner:

33% to Armstrong College for general use as recommended by the club; and
67% to be retained by the club to be used at its own discretion providing the money is not distributed among the members.

ATTENDANCE AT SENATE MEETINGS

The responsibility of representing a club as Senate Representative is one of the most important a student may hold at Armstrong. In order that each club may fully share in the job of regulating student affairs it is necessary that each representative respect the rules of the Senate regarding attendance at meetings.

Each senate representative is allowed three unex-

cused absences from senate meetings for the year. Any representative will be automatically dropped from the Senate rolls when he has accumulated any absences in excess of the number permitted. Legal excuses for absence are: a death in the family, illness, school business or religious holidays.

In a case of excessive absences a formal letter of dismissal will be sent to the organization involved. Another Senate Representative will be elected immediately.

ORGANIZATIONAL ACTIVITIES

Any organization desiring to hold a dance, houseparty or other official funrtion, should request permission to hold such an affair from the Advisor for Student Activities.

No organization recognized by Armstrong may serve or arrange to serve alcoholic beverages at any function given under its name.

CLUBS AND ORGANIZATIONS

PUBLICATIONS

The two student publications of Armstrong College are **The Inkwell,** the college newspaper, and the **'Geechee,** the college annual. **The Inkwell** is issued four or five times per quarter while the **'Geechee** is distributed during the spring quarter. Both publications, financed in part by the Student Activity Fund, are distributed free of charge to all regular students.

Students interested in working on these publications are invited to contact the student editors or the advisor for student publications. The Publications Office is lo-

cated on the second floor of the Armstrong Building, room 203.

RELIGIOUS CLUBS

The Armstrong Religious Clubs proved opportunity for students sharing a common religious faith to meet for discussion, fellowship, religious and social activity. Advisors for these clubs are often members of the clergy from various churches in the community. Although each club serves the need of the students of a particular faith, membership in any club is open to any student desiring to participate in its activities. These clubs are:

Baptist Student Union—for students of the Baptist faith.

Canterbury Club—the club for Episcopal students.

Newman Club—for students of the Catholic faith.

Wesley Foundation—the club for Methodist students.

Westminster Fellowship—for students of the Presbyterian faith.

SPORTS

Armstrong College seeks to promote sportsmanship and good health through a program of intercollegiate and intramural sports.

Intercollegiate Sports: The principal intercollegiate sport at Armstrong is basketball. The college team, the "Geechees", plays a regular schedule of games with many of the fine junior college teams throughout the region. It also participates in the state junior college basketball tournament. Other intercollegiate sports are golf, tennis and swimming.

Intramural Sports: College-wide athletic activity on a voluntary basis is promoted through the intramural sports program. This activity is organized through eight intramural teams, four men's teams and four for women.

The girls' teams, known as the Co-Eds, the Glamazons, the Sassy Strutters, and the Slick Chicks, compete in such sports as volleyball, basketball, tennis and softball. The men's teams are the Gators, the Loafers, the Scholars and the Terrapins. They participate in touch football, basketball, softball and other sports.

Intramural Boards: The program of inntramural sports is planned by the Athletic Director assisted by the two intramural boards, Men's and Women's, each comprised of the captains of the four intramural teams. The boards govern the intramural sports program, arrange the schedule of games and provide officials for them.

AESCULAPIANS

The Aesculapians is a club organized to promote interest in the fields of medicine and science. Membership is open to students who have completed two quarters of zoology or two quarters of chemistry.

BETA LAMBDA

Beta Lambda is the Armstrong home economics club. Its purpose is to provide students interested in homemaking or professional home economics with an opportunity to join students of similar interests in various useful and constructive projects.

CHEERLEADERS

Armstrong's Cheerleaders support the basketball team by providing the necessary stimulus to school spirit during the home games. Five cheerleaders and two alternates are chosen by the student body at a special assembly held during the fall quarter.

DANCE COMMITTEE

The Dance Committee makes all arrangements for the principal dances of the school calendar. It chooses the band, rents a hall, where necessary, and appoints committees, such as a decoration committee, to handle particular aspects of such an affair. In addition to the scheduled dances, informal dances are arranged periodically by this committee.

DEBATE FORUM

The Debate Forum provides opportunity for students interested in public speaking and logical thinking to participate in a program of intramural and intercollegiate debating. The college debate team makes several trips a year to neighboring colleges to participate in intercollegiate debating and also enters regional intercollegiate debate tournaments.

GLEE CLUB

The Glee Club offers the musically inclined student the opportunity to express himself through the singing of good choral music. The Glee Club gives two concerts a year, at Christmas and in the Spring, sings on assemblies, and joins the college Masquers in the production of musicals.

MASQUERS

The Armstrong Masquers is the college dramatic group. It provides theatrical experience and helps develop dramatic ability through the reading and production of plays. Many kinds of talent are needed in such an organization so membership is not limited only to those who desire to act. Under the guidance of an experienced director this club is one of the most popular at Armstrong.

RADIO WORKSHOP

The Radio Workshop enables students to assist and participate in the production of radio plays and to gain general experience before a microphone and in the technical end of radio brodacasting.

MATH CLUB

The purpose of the Math Club is to further an understanding of Mathematics beyond the ordinary college requirements. The club arranges interesting programs related to its purpose and provides social activity as well.

SCIENCE CLUB

The Science Club is open to all students interested in the latest developments in the various fields of science. Its activities range from talks by prominent local scientific people to motion pictures and scientific expeditions.

SECRETARY-ETTES

The Secretary-Ettes is a club for those students interested in the field of secretarial science. It is affiliated with the local chapter of the National Secretary's

Association. Membership is open to students enrolled for a minimum of one year of shorthand.

YOUNG DEMOCRATS

The Young Democrats of Armstrong College were organized to stimulate interest in politics among the students. It is affiliated with the National Young Democrats organization. Membership is open to all students regardless of political affiliation.

SORORITIES AND FRATERNITIES

Armstrong recognizes two sororities, Delta Chi and Alpha Tau Beta, and one fraternity, Fraternity X. Membership in these organizations is by invitation.

ACTIVITY SCHEDULE

The 11:30 period in the daily schedule has been set aside for meetings of student organizations. An Activity Schedule, planned to prevent conflicts of club meetings, is issued quarterly by the Faculty Advisor for Student Activities.

ACTIVITY AWARDS

Alpha Lambda Sigma (Armstrong Leadership Society)

Outstanding scholastic achievement and leadership in student activities at Armstrong is recognized by membership in Alpha Lambda Sigma, the Armstrong Leadership Society. The symbol of membership in this society is the Silver "A" which is awarded annually at an honors assembly held in the spring quarter.

Requirements for membership in Alpha Lambda Sigma are met when a student receives at least twenty

activity points distributed in three or more fields of activity and including at least one major honor. In order to receive a Silver "A" a student must have an academic average of at least a "C".

Activity points are divided into major and minor honors commensurate with the particular category of activity. The total number of points for a student should be reported to the office of the President during the spring quarter by the officers of an organization or by the student himself. Points may be accumulated from one year to the next but the award is made only once to a student. The point system for membership in Alpha Lambda Sigma is as follows:

1. Scholarship: (Major Honors)
 - 10 "A" average for three consecutive quarters
 - 8 Dean's List for three consecutive quarters
 - 6 Permanent Dean's List

 (Minor Honors)
 - 3 "A" average one quarter (not included in Major Honor)
 - 2 Dean's List one quarter (not included in Major Honor)

2. Leadership: (Major Honors)
 - 10 President of the Sophomore Class
 - 8 President of the Freshman Class
 - 8 Valedictorian
 - 7 Most Outstanding Sophomore
 - 6 Outstanding Sophomore

 (Minor Honors)
 - 4 Other Class Officers

4 President of a Club
4 Senate Representative

3. Sports: Intercollegiate (Major Honors)
6 Captain of the team (including a letter)
5 One letter in an intercollegiate sport
4 Captain of the Cheerleaders
(Minor Honors)
4 Manager of an intercollegiate sport
4 Participation in an intercollegiate sport
3 Cheerleader

Sports: Intramural (Major Honors)
5 Intramural sports manager
3 Captain of a team
3 Letter in intramural sports
(Minor Honors)
3 Emblem in intramural sports

4. .Publications: (Major Honors)
8 Editor of a publication
6 Business Manager of a publication
5 Associate Editor of a publication
5 Assistant Business Manager
(Minor Honors)
5 Other Editors
3 Other Staff members

5. General Student Activity: (Major Honors)
5 Outstanding work in any organization as recommended by the advisor
(Minor Honors)

3 Membership in any organization

PUBLICATION AWARDS

Each year outstanding contribution to the two college student publications is recognized by the award of publication keys. Four such awards are usually made by each publication. Selection of the recipients is made by the editors of the publications and the Advisor for Student Publications.

SPORTS AWARDS

The award for participation in intercollegiate sports is the Armstrong letter "A" on a sweater or a jacket. Recipients are chosen by the coach and the award is made at the annual basketball banquet.

In girls' intramural sports a trophy is awarded the winning teams in basketball and volleyball. Outstanding players also receive letters or emblems.

OUTSTANDING SOPHOMORES

In January members of the Sophomore Class hold elections for Outstanding Sophomores. Nine outstanding sophomores are elected including one named Most Outstanding. Recognition of the student receiving the latter title is made by the award of the Outstanding Sophomore Trophy during graduation ceremonies.

MISCELLANEOUS ACTIVITY

HOMECOMING

Each year during the Christmas Holidays all Armstrong alumni are welcomed back at an annual Homecoming. The Homecoming Festivities include a basketball game and the President's Reception and Homecoming Dance. A highlight of the Homecoming dance is the

presentation of the Freshman King and Queen of Homecoming and the four couples that comprise their court.

DANCES

There are three regularly scheduled dances of the school calender. These are the Halloween Dance in October, the Valentine Dance in February and the Spring Dance in May. These dances are planned by the Dance Committee and financed with student activity money. Other dances are the Homecoming dance, financed by the college, but arranged by the Dance Committee, and the Graduation Dance, arranged and financed by the Freshman Class. In addition to these, informal dances are periodically planned.

THE CAMPUS

Buildings

The activities of Armstrong College are carried on in six buildings:

Armstrong Building: The Armstrong Building, the first college building, was the gift of Mrs. Lucy Moltz, the widow of the late George F. Armstrong. This building contains the offices of the President, the Registrar, the Director of the Evening College, and the Secretary and Treasurer. A number of faculty offices, as well as classrooms and the student publication office, are also located in the Armstrong Building. The basement of this building contains a locker room for women students, a ceramics lab and a recreation room. It is located on the corner of Bull and Gaston Streets.

Jenkins Hall: Jenkins Hall, named in honor of Herschel V. Jenkins, Chairman of the College Commisison and benefactor of the college, contains classrooms, a locker

room for men students and the college auditorium. Its entrance faces Gaston Street.

Lane Building: The Lane Building is the gift of the late Mills B. Lane. Located west of Jenkins Hall on Gaston Street it contains faculty offices and classrooms. An annex in the rear of the Lane Building houses the Student Personnel Services Center.

Gamble Hall: Named in honor of the late Mayor Thomas Gamble who played a leading role in the establishment of Armstrong College, Gamble Hall faces Monterey Square on Bull Street. This building houses classrooms, faculty offices, and the biology, chemistry and physics laboratories. A recent addition to Gamble Hall, also known as the Science Building, has greatly expanded its facilities.

Hunt Building: The John W. Hunt Memorial Building, on the southwest corner of Bull and Gordon Streets, contains the classrooms and laboratories of the Home Economics Department, faculty offices and a faculty meeting room. The ground floor of this building houses the Student Center, affectionately known as "The Dump", which contains a snack bar and the college bookstore.

Armstrong Library: The Armstrong College Library is housed in the building of the Georgia Historical Society on the corner of Whitaker and Gaston Streets. On the ground floor is the periodicals reading room and the fine record collection. The main floor contains the general reading room and the major portion of the book collection.

ACADEMIC INFORMATION

Orientation and Advisement

The counseling and advisement service of Armstrong College of Savannah offers help in solving problems connected with the student's college program.

Students are urged to request help from their instructors when the difficulty is one concerned with the subject itself and having no complications. The areas with which the adviser is usually concerned are choice of vocation, the planning of work in college, study habits generally and personal adjustment to college life. Those problems which do not fit into these general categories, either because of greater intensity or critical developments, are referable to community agencies outside the college if this is agreeable to the student and his parents or guardians.

The academic advisement of students is distributed among the entire faculty so that each instructor carries the responsibility for a proportionate number of the entire student body registered in the day program. Advisement interviews are scheduled with each student at least once a quarter and appointments for these interviews are mailed from the office of the Registrar. These interviews are designed to aid the student in planning his program of work in college.

Student Personnel Services

In the fall of 1957 the office of Student Personnel Services was added to the advisement program discussed above. The services available are as follows: individual diagnostic tests for students of high ability and low per-

formance; vocational aptitude tests on an individual basis; and short-time counseling with students whose difficulties in adjusting to college life, either academic, or social, require help beyond that which may be given by advisors and instructors.

Student Personnel Services also attempts to help the student to choose a senior college and to plan his program according to requirements of the senior college. Information concerning scholarships may be obtained through this office.

Pre-Registration

Shortly before the end of each quarter students then in attendance who plan to register for the next quarter are required to pre-register. An appointment is made with the student's advisor to make out a schedule of classes and the student is enrolled at this time in the class of his choice. Failure to pre-register may result in failure to secure admission to the courses of the student's choice at the hours he desires them.

Attendance

Attendance at class is required of all students. A student is permitted unexcused absences from class equal to the number of times the class meets per week. Any cuts in excess of this number will result in automatic dismissal from the class.

Legal excuses for absences are: death in the family, religious holidays, illness and official school business.

If an absence from class results in the student missing an announced quiz it is the student's responsibility to arrange a make-up quiz within a week. A fee of

$2.00 for a quiz and $5.00 for a final exam or lab final, payable to the Treasurer, will be charged.

As a general rule students are required to wait fifteen minutes if an instructor is late for class. Unless the instructor specifies another policy the fifteen minute waiting period should be observed.

Students are required to attend the college's scheduled assemblies. These are held during the activity period on the average of once a month and offer official school announcements and programs of varied types.

Examinations

During the last three days of the quarter a two-hour examination is given in each course. Examination schedules are posted on the bulletin boards approximately one week before the beginning of the examinations. The policy of the individual instructors determines the value of the final exam in deciding the final grade for a course.

Reports and Grades

At Armstrong responsibility for scholarship rest solely upon the student. Accordingly, report cards, warnings of deficient scholarship, and other such notices are sent to the students rather than their parents or guardians. Report cards are issued at the end of each quarter. At mid-term, warnings in the form of pink slips are sent to all students making a "D" or below in any course.

A student doing unsatisfactory work in a course is expected to take the initiative in contacting his advisor for counseling. In addition to the regular advisors, the registrar and all instructors are ever ready to help and

advise any student seeking counsel.

Reports are based on the following system of grading:

A+	Superior	4 honor points per quarter hour
A	Exceptional	3 honor points per quarter hour
B	Above average	2 honor points per quarter hour
C	Average	1 honor point per quarter hour
D	Barely passing	No honor points per quarter hour
E	Incomplete	Must be removed before mid-term of the following quarter.
F	Failure	
W	Withdrew	
W/F	Withdrew Failing	
S	Satisfactory in a non-credit course	
U	Unsatisfactory in a non-credit course	

Information about grades will not be given out at the Registrar's Office.

Dean's List

Students who have been in attendance for three consecutive quarters taking a normal load (not less than fifteen hours per quarter), and achieving an average grade of "B" or better with no grade below that of "C" will be placed on the Permanent Dean's List. This list is published each June in the commencement program.

Students taking a normal load who make a "B" or better in each course during any quarter will be placed on the Dean's Scholastic Attainment List.

Valedictorian

During the spring quarter the graduating class elects a valedictorian from the five students wtih the highest scholastic average during their stay at Armstrong. Grad-

uates of Armstrong through its evening program are also eligible for this honor.

Withdrawals

A formal withdrawal, presented to the Registrar in writing, is a pre-requisite for honorable dismissal from, or re-entrance into, this institution. Any student planning to withdraw should immediately make such intentions known to the administration of the college in writing. This notice is required to receive any authorized refunds.

A student should formally withdraw from any class which he discontinues by securing the written approval of the instructor and his faculty adviser. This written approval should be filed in the Registrar's office. Grades assigned to those who withdraw will be either W or W/F. A student who withdraws within three weeks after the beginning of the quarter will automatically receive a grade of W. A student who withdraws after the 3rd week of the quarter will receive either a W or W/F depending upon his status at the time the student withdraws or is dropped from class.

Dismissal

Any day student failing (except in cases excused before examinations on account of illness) to pass at least one course other than physical education in any one quarter will be dropped from the rolls of the college. Any student who fails to make an average of at least 0.6 honor points per quarter hour in all work scheduled during the first three quarters work at the college will not be allowed to re-register. Withdrawal is recommended to all students who have less than a "C" average at the end of the fourth quarter. At the end of the sixth quar-

ter's work a student must have an 0.8 honor point per quarter hour average in order to re-register.

Students who have been asked to withdraw on account of academic deficiency will be re-admitted to Armstrong if the student goes to another college for one quarter and maintains a "C" average. If a student does not go to another college he may re-register at Armstrong after two quarters. He re-enters on probation for one quarter, during which quarter he must make a "C" average.

Admission to Advanced Standing

Credit will be allowed for work done in other institutions of proper rank and standing and in certain cases for training received in the Armed Services. Credit from other institutions will be accepted toward graduation to the extent that the student has a general average of "C" for all college work transferred. To receive a degree from Armstrong College of Savannah, a student must complete 30 quarter hours in residence earning a "C" average and, in addition, must satisfy the requirements of a particular course of study. Adults (students over 21) may receive credit for certain college work on the basis of the General Educational Development tests (college level). Transfer students who have not completed two quarters of freshman English will be required to take placement tests in English.

Admission to Class

Students will be admitted to class when the instructor is furnished with an official class card by the Registrar indicating that he has paid his fees in the Business Office.

After the third day of classes, a student can only be

admitted to class with permission of the instructor. It is understood that the faculty members are fully entitled to refuse admission of any student enrolled in the class where they feel the student has missed work that he would not be able to make up.

Transcripts of Credit

Each student is entitled to one official transcript of his college work at Armstrong. The charge for additional copies is $1.00 each. Requests for transcripts should be made in writing on a form provided in the registrar's office. Students should allow at least two weeks for a transcript to be sent. Supplementary transcripts are not sent automatically at the end of the quarter. These should be requested in the same manner as a regular transcript.

Scholarships

A number of scholarships are available to students at Armstrong. Application for these scholarships should be made on blanks provided in the President's Office not later than July 15th of any year. Applicants will be notified of a date and time to appear before an interview board during the month of August. Available scholarships are as follows:

COMMISSION SCHOLARSHIPS—7 are offered each year. Value: $100.00 each. Men and women are eligible. These are work scholarships and require a few hours work each week as assistants in the library, laboratory or in an office of the college. In some instances it is possible for the student to earn more than $100 a year.

ARTHUR LUCAS MEMORIAL SCHOLARSHIPS—5 are offered each year. Value: $100.00 each. Men and women eligible.

JUNIOR CHAMBER OF COMMERCE—3 are offered each year. Value: $200.0 0each. Men and women eligible.

EDWARD McGUIRE GORDON MEMORIAL SCHOLARSHIP—1 is offered each year. Value: $200.00. Only men are eligible. Applicants must be residents of Chatham County.

SAVANNAH GAS COMPANY—3 are offered each year. Value: $150.00 each. Men and women are eligible.

THOMAS MAYHEW CUNNINGHAM MEMORIAL SCHOLARSHIP—1 is offered each year. Value: $200.00. Men and women are eligible.

HUNTER FIELD OFFICERS' WIVES CLUB—2 are offered each year. Value: $150.00 each. Men and women are eligible.

PANHELLENIC ASSOCIATION OF SAVANNAH—1 is offered each year. Value: $100.00. Only women are eligible.

Student Assistants

The college employs a number of student assistants each year. These students work in the library, science laboratories, business offices and with the faculty. Those who desire such employment should apply to the staff member who is in charge of the work in which he is interested or to the President of the college.

THE "A" BOOK



STUDENT HANDBOOK

FOR

ARMSTRONG COLLEGE OF SAVANNAH

SAVANNAH, GEORGIA

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ALMA MATER

Words by Margaret Spencer Lubs and Doris Falk, Class of 1939

Alma Mater through the ages,
Singing thy undying fame,
Will thy sons and daughters cherish
And defend thy golden name.
To each heart thy noble story
And thy calm and stately grace
Herald thine immortal glory.
Armstrong, hail, all hail to thee!

Alma Mater, those before us
Left thine honor great and strong
We who follow take their banner,
Raise it with a fighting song!
Consecrated is thy teaching,
Sacred is thy marble height,
Glorious thy spirit reaching
Ever upward to the light.

Introduction . . .

Welcome to Armstrong College! You are now a member of that community of higher learning known as college and you will share its advantages and meet its challenges with your fellow students in the classroom and in the many extracurricular associations available to you. The faculty and staff of Armstrong are here to aid and guide you in your pursuit of an education. However, in many ways, it will be necessary for you to take advantage of this help on your own initiative and it is the purpose of this booklet to introduce you to Armstrong, its customs and regulations, so that you may make fullest use of its resources from your earliest days here.

Congratulations on your entrance to college and best wishes for your continued success here.

The Dean of Students

THE COLLEGE CAMPUS

The campus of Armstrong College centers around the **Armstrong Building** at the corner of Bull and Gaston Streets which houses the administrative offices of the college. The ground floor contains the offices of the president, the comptroller and the department of community services. The offices of the academic dean, the registrar and the admissions officer are located on the second floor. The office of the dean of students is on the third floor of this building. In addition several classrooms and faculty offices are found in the Armstrong Building.

Just west of the Armstrong Building on Gaston Street is **Jenkins Hall** which contains classrooms on the ground floor and the college auditorium on the second floor. Adjacent to Jenkins Hall is the **Lane Building** which contains the typing lab, the language lab, classrooms and faculty offices. The **Lane Annex** in the rear of this building is the home of Student Personnel Services.

Hodgson Hall, the college library, stands on the corner of Whitaker and Gaston Streets facing Forsyth Park. This building is also the home of the library of the Georgia Historical Society.

To the north of the Armstrong Building, facing Monterey Square, is the **Hunt Building** which contains classrooms, faculty offices and the student lounge. On the street level of the Hunt Building is the Student Center and the College Bookstore.

Across Monterey Square to the northeast is **Gamble Hall,** the college science building, which contains the laboratories of the sciences and the technical institute and additional classroom space.

I.
Academic Information

The following academic regulations of the college represent a summary of information from the college catalog pertinent particularly to your first year at Armstrong. It is not intended to be complete and should not be relied on as a final authority for information affecting your standing in college. If in doubt about any detail see the college catalog or the proper administrative official of the college.

ADVISEMENT AND COUNSELING

A student's first formal contact with the staff and faculty of the college (aside from admissions) comes in the advisement and counseling program. Each student is assigned a faculty adviser according to his concentration. This faculty member aids the student in planning his college program and is available for consultation on any aspect of the student's work.

In addition to this formal advisement, each student is urged to consult his instructors on any problems which arise relative to particular courses. It is understood that it is the student's responsibility to be aware of his standing in class and to act to improve this if necessary without warnings or reminders from instructors or faculty advisers.

Finally, Armstrong College offers unique resources for special help for the student through the facilities of Student Personnel Services. This department administers individual educational and vocational aptitude tests for educational and career guidance, and also offers individual counseling on any problems that affect a student's performance at Armstrong.

COURSE LOAD AND ATTENDANCE

The normal course load for a regular student is 16-17 quarter hours of work, i.e. three five-hour courses plus physical

education. Courses ordinarily carry an amount of quarter hour credit equal to the number of times the class meets per week. Lab courses and other special courses are exceptions to this rule. Permission to register for more than a normal load will be given only to students who have a "B" average for the previous quarter. For students attending in the evening program 11 quarter hours constitutes a normal course load.

A student's primary obligation to the college is fulfilled when he attends classes regularly. Attendance at all classes is therefore expected of a student. Absences from class are permitted for the following reasons:

1. On official college business
2. Illness (with doctor's certification)
3. Death in the immediate family
4. Religious holidays

In unusual instances the instructor may excuse an absence for other serious reasons. A written statement of the excuse for an absence must be submitted to the instructor within seven days of the absence. The instructor will initial the excuse after which it should be filed by the student in the office of the registrar.

Any student whose unexcused absences exceed the number of times the class meets per week will be automatically dropped from class. When a student's absences for any reason exceed one-third the number of class meetings per quarter he will be dropped from class. Regulations regarding grades in such instances may be found in the college catalog.

WITHDRAWAL

A student planning to withdraw from school should immediately make his intention known in writing to the registrar. Notification of withdrawal is necessary for honorable dismissal from or readmission to Armstrong College. It is also necessary to receive any authorized refunds. Regulations regarding grades in the case of withdrawal may be found in the college catalog.

REPORTS, GRADES AND ACADEMIC STANDING

Quarterly reports of grades are sent to each student. Mid-term grades are submitted for each student but a student is notified then only if his grade is poor or a failure.

The following system of grading is employed:

Numerical Span		Honor Points
A+	95-100	4.5
A	90-94	4
B+	85-89	3.5
B	80-84	3
C+	75-79	2.5
C	70-74	2
D+	65-69	1.5
D	60-64	1
F	Below 60	0
E	Incomplete	
W	Withdrawal	
WF	Withdrawal failing	

Any day student failing to pass at least one course, with the exception of physical education, in any one quarter will be dropped from the college. Any student averaging below 1.6 honor points per quarter hour for three quarters' work will not be permitted to re-register. Further regulations pertaining to evening students and the requirements for graduation will be found in the college catalog.

Students dismissed from school for academic reasons who feel that extenuating circumstances have affected their performance, may appeal their dismissal to the Academic Standing Committee of the faculty. This appeal should be submitted in writing by a date prior to each quarter specified by the committee.

HONORS

Students in attendance for three consecutive quarters taking a normal load and averaging a grade of "B" or better with no grade below "C" will be placed on the Permanent Dean's List which is published yearly. Students taking a normal load and making a grade of "B" or better in each course for one quarter will be placed on the Dean's Scholastic Attainment List published quarterly. Regulations regarding honors for graduation and the election of valedictorian may be found in the college catalog.

DISCIPLINE

Student Conduct. The conduct of students on campus, at college sponsored affairs, or when representing the college in any capacity must meet accepted standards of adult behavior in compliance with the regulations of the faculty and the Regents of the University System of Georgia.

Gambling, hazing, the use of intoxicating beverages, immoral conduct and dishonesty will render the student liable to disciplinary action. Students are expected at all times to show respect for properly constituted authority.

The conviction of a student for violation of the law renders him subject also to disciplinary action by the college.

Scholastic Dishonesty. Since scholastic pursuits are fundamental to college life, dishonesty in this area is a most serious matter.

Students should avoid all forms of scholastic dishonesty, especially the following:

Plagiarism. The incorporation into one's own work of passages appropriated from another's work without proper credit given by means of quotation marks, footnotes, etc.

Collusion. Working with another student in the preparation of reports, themes, etc. without the express permission in advance by the instructor.

Cheating on an examination. The giving or receiving of information or the use of prepared material on an examination.

Disciplinary Procedure. The administration of the college regulations on discipline is the responsibility of the Dean of Students and the Faculty Disciplinary Committee.

Students accused of violations of the disciplinary regulations and/or witnesses to these violations may be called before the Faculty Disciplinary Committee. A student refusing to obey such a summons or refusing to testify will be liable to suspension from the college upon recommendation of the committee.

The following penalties may be imposed for violations of these regulations:

Admonition. The warning that further violations may result in more serious punishment.

Probation. Disciplinary probation is imposed for a specific period during which further violations may result in suspension of the student.

Suspension of Eligibility for Student Activities. Upon recommendation of the committee the student will not be permitted to participate in those activities for which he is eligible.

Cancellation of Credit for Scholastic Work. In a case of scholastic dishonesty, especially cheating, upon recommendation of the committee and with the consent of the instructor, a student may be denied credit for work done prior to completion of a course.

Suspension. Suspension is imposed on a student for a specific period depending on the nature and seriousness of the offense.

Expulsion. In the most serious cases the Disciplinary Committee has the right to expell a student, resulting in his permanent severance from the college.

ASSEMBLIES

There are six principal assemblies scheduled during the school year. Attendance at these assemblies is required of all full-time students (students with twelve hours or more). Other assembly programs are scheduled occasionally at which attendance is voluntary. Notices of official assemblies will be posted during the week prior to the program. Required assemblies are scheduled as follows:

Fall Quarter	Opening Convocation Installation of Student Officers
Winter Quarter	Educational Convocation Student Sponsored Program
Spring Quarter	Educational Convocation Honors Day Program

TRANSCRIPTS

Each student is entitled to one official transcript of his college work without charge. Additional copies will be issued at $1.00 each. Application for a transcript may be made in the office of the registrar.

STUDENT IDENTIFICATION CARDS

Student identification cards are issued to students during registration. These cards serve to identify the holder as a student of the college and will give him the right to be on the college grounds at approved times and will admit him, where required, to all college sponsored events. In addition, it will serve as proof of his status for issuing of the college annual.

SCHOLARSHIPS

A number of scholarships are available to Armstrong College. These are awarded generally on the bases of need and

scholastic ability. Scholarships are awarded during the summer for the ensuing year and applications for scholarships should be made to the Dean of Students by July 15th. Prospective new students should have completed application to the college before applying for a scholarship. Interviews for scholarships are held during the month of August. Each applicant will be notified in writing of the date and time for his interview.

Certain other scholarships, such as the Regents' State Scholarship, have somewhat stricter requirements and are awarded on a different time schedule. For example, to be eligible for a Regents' State Scholarship a student must rank scholastically in the upper twenty-five percent of his class. Any students interested in this type of scholarship should contact the Dean of Students during the spring quarter.

STUDENT ASSISTANTS

The college employs a number of student assistants each year to work in the library, laboratories, offices and other departments. Those interested in such employment should apply to the office of the Dean of Students.

II.

Extracurricular Student Activities

The educational process in college goes on mainly in the classroom and in work associated with it. It is continued, however, outside the classroom in the associations with your fellow students in pursuits of mutual interest. It is this latter type of association that is formalized in the student activity program of the college.

The organizations of the student activity program at Armstrong reflect the natural variety of interests of a cosmopolitan student body and most students will find there something of interest to suit their tastes. Indeed for the student who seeks a well-rounded education, the activity program offers a natural outlet for his extracurricular energies.

STUDENT GOVERNMENT

The Student Senate is the student governing body of Armstrong College. The primary functions of the Senate are to regulate the student activity program and social affairs and to budget the money of the student activity fund.

The principal offices of the Senate are chosen through class elections. The sophomore class president is ex officio president of the Student Senate and the president of the freshman class is ex officio vice-president of the Senate. Elections of class officers are held during the fall quarter.

Members of the Senate are the elected representatives of all organizations having membership open to all students. The Senate meets bi-monthly.

STUDENT ACTIVITY FUND

Each day student taking a normal load is required to pay an activity fee of $10.00 per quarter. This money, known as the Student Activity Fund, is used to finance the student activity program. A yearly budget is drawn up by the Senate (in consultation with the Comptroller and Dean of Students)

based on requests from various organizations according to general principles established by the Senate.

Payment of the student activity fee entitles the student to free admission to all college sponsored events and to copies of the college newspaper. Payment of this fee for three quarters entitles the student to a copy of the college annual without further charge.

ELIGIBILITY FOR STUDENT ACTIVITIES

General Activities. A student is eligible to participate in the student activity program who has registered for at least ten hours of college work and who has paid the student activity fee. Students on scholastic or disciplinary probation will not be considered eligible to participate.

Athletic Activities. To participate in the intercollegiate athletic program of the college a student must be registered for ten or more hours. Students on scholastic or disciplinary probation will not be considered eligible to participate.

ACADEMIC STANDARDS AND STUDENT ACTIVITIES

A student who receives a grade of "F" at the end of the preceding quarter in as much as five quarter hours of work will be brought to the attention of the Dean of Students and may be ruled ineligible for participation in student activities in which they represent the college before the public.

A student failing to pass as much as ten hours of work in the preceding quarter shall be automatically ineligible to participate in any activity in which they represent the college before the public.

Activities included in this regulation are: intercollegiate athletics, the Masquers, the Glee Club and the Debate Team. Other activities of a similar nature may be considered in the same category.

Otherwise, academic deficiency and participation in student activities is primarily the concern of the student himself. A

student who has academic deficiencies should employ reasonable discretion in the amount of time he chooses to devote to extracurricular activities.

CLUBS AND ORGANIZATIONS

The clubs and organizations at Armstrong may be divided into several categories: Religious Clubs, Publications, General Activities and Sports.

Religious Clubs provide opportunity for students sharing a common faith to meet for discussion, fellowship, religious and social activity. These clubs are:

Baptist Student Union — for students of the Baptist faith
Canterbury Club — the club for Episcopal students
Newman Club — for students of the Catholic faith
Wesley Foundation — the club for Methodist students
Westminster Fellowship — for students of the Presbyterian faith.

Publications. The two student publications of Armstrong College are **The Inkwell**, the college newspaper, issued four times per quarter, and **The 'Geechee**, the college annual, issued in the spring quarter. Both publications are produced entirely by the students under the supervision of the dean of students. Financed in part by the student activity fund, they are distributed free to all regular day students.

GENERAL ACTIVITIES

Dance Committee plans and carries out all arrangements for the college dances held throughout the school year.

Debate Forum provides opportunity for those interested in debating to participate in a program of intramural and intercollegiate debating.

Glee Club offers the musically inclined student an opportunity to meet with others for the purpose of singing fine choral music.

The Masquers is the college dramatic club which stages three productions per year under professional supervision in the completely equipped college theater.

The Radio Workshop enables students to assist in activities connected with radio broadcasting and to gain experience in this field.

Math and Science Club is for those desirous of sharing their interest in mathematics and the sciences outside the classroom.

Secretary-Ettes is a club affiliated with the National Secretary's Association for students of secretarial science.

Young Democrats is a political organization for students with Democratic inclinations.

Young Republicans is a political organization for students with Republican inclinations.

Sports. Armstrong participates in intercollegiate sports competition in basketball, golf and tennis. Other sports at the college, such as volleyball, touch football, tennis, softball, etc., are offered on an intramural basis with competition between volunteer intramural teams or between other interested campus organizations.

ACTIVITY SCHEDULE

The 11:30 period each day is set aside as an activity period. Clubs and organizations meet periodically at this time according to a schedule issued quarterly by the office of the Dean of Students.

SOCIAL ACTIVITIES

There are three principal dances sponsored by the college during the school year; the Fall Dance, held in late October, the Valentine Dance, in February, and the Spring-Graduation Dance held late in the spring quarter. In addition to these, the Homecoming Dance, co-sponsored by the Armstrong Alumni Association, is traditionally held on December 26th. Students are admitted free to all of these dances. Occasionally, informal dances are given in addition to these.

ORGANIZATIONAL ACTIVITIES

In addition to the college-wide social affairs the activities of individual organizations may include social functions. All such functions must be held in accordance with the college regulations governing them. These regulations are as follows:

1. Any organization planning to hold a dance, houseparty or other social function should request clearance from the office of the Dean of Students at least one week prior to such an event. Application for clearance should include such information as the type of event, the date, place, time and the names of chaperons.
2. No organization may sponsor a social function without approved chaperons. Any club violating this regulation will be subject to suspension of its activities by the college.
3. The conduct of students at social affairs, college sponsored events or when representing the college in any capacity, must meet the accepted standards of adult behavior.
4. Any organization condoning misconduct on the part of its members or the violation of other college regulations will be subject to the suspension of its activities by the college.
5. Gambling, hazing and the use of alcoholic beverage is strictly prohibited at college social affairs or any organizational function.
6. All college social affairs are restricted to Friday and Saturday evenings except by special permission of the Dean of Students.

MISCELLANEOUS ACTIVITIES

Homecoming at Armstrong is held late in the fall quarter and includes a parade and homecoming basketball game. The Homecoming Dance is held during the Christmas holidays. The highlight of the dance is the presentation of the Freshman King and Queen of Homecoming elected by the members of their class.

'Geechee Beauty Review is presented in the Winter quarter to choose the beauty queen and members of her court for the college annual. Sponsors from the various organizations vie in this pageant for the coveted titles of queen and court member.

Pioneer Days are held in the spring quarter. Pioneer costumes are the usual dress for these spirited times and events usually climax at a student sponsored assembly presented in the Jenkins Hall auditorium.

HONORS AND AWARDS

Alpha Lambda Sigma is the Armstrong Leadership Society. Qualifications for membership include outstanding scholastic achievement and leadership in student activities. The symbol of membership in Alpha Lambda Sigma is the Silver "A" which is awarded annually at the Honors Day program during the spring quarter.

Qualification for membership in Alpha Lambda Sigma is measured by a point system gauged to award points according to the importance of an office held and the nature of the activity involved. Activity points are divided into major and minor honors commensurate with the particular category of activity. Points may be accumulated from one year to the next but the award is made only once to a student. It is also required that a member have at least a "C" average in order to be eligible.

Requirements for membership are met when the student has accumulated at least twenty activity points, including at least one major honor, distributed in three or more fields among the following: Scholarship, Leadership, Service, Publications, Sports and General Activity.

ALPHA LAMBDA SIGMA POINT SYSTEM

Scholarship

(Major Honors)

"A" average for three consecutive quarters	10
Dean's List for three consecutive quarters	8
Permanent Dean's List	6

(Minor Honors)

"A" average for one quarter (not included in major honor)	3
Dean's List for one quarter (not included in major honor)	2

Leadership

(Major Honors)

President of the Sophomore Class	10
President of the Freshman Class	8
Valedictorian	8
Most Outstanding Sophomore	7
Outstanding Sophomore	6

(Minor Honors)

Other Class Officers	4
President of a Club	4
Senate Representative (if not ex officio)	4

Sports, Intercollegiate

(Major Honors)

Captain of a team (including a letter)	6
One letter in intercollegiate sport	5
Captain of the Cheerleaders	4

(Minor Honors)

Manager of an intercollegiate sport	4
Member of the team	4
Cheerleader	3

Intramural

(Minor Honors)

Intramural Sports Manager	5
Captain of a team	3
Intramural sports letter	3

Publications

(Major Honors)

Editor of a publication	8
Business Manager	6
Associate Editor	5

(Minor Honors)

Assistant Business Manager	5
Editorial Staff	5
Staff Member	3

Service

(Major Honors)

Recommendation of the advisor for outstanding work	5

(Minor Honors)

Active membership in any organization	3

General Activity

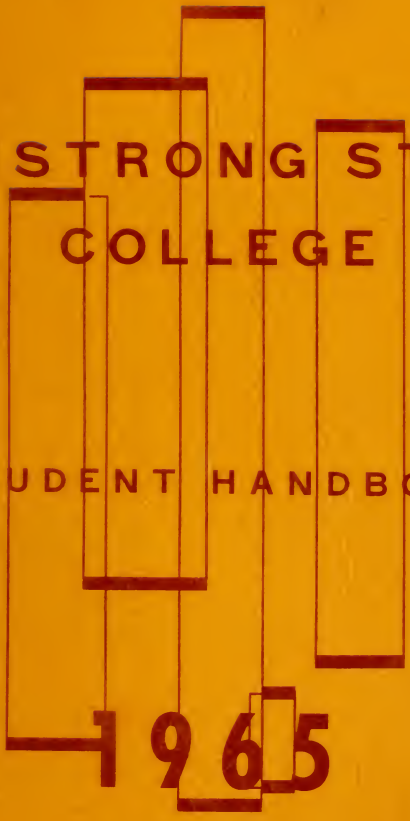
(Major Honors)

Recommendation of the advisor for outstanding work	5

(Minor Honors)

Active membership in any organization	3

In addition to the above recognition, awards are also made in certain particular fields of activity. These are usually in the areas of sports, publications, debate and dramatics. All such awards are made in accordance with college regulations governing the nature and types of awards for various activities. The award program is financed by the Student Senate through the Student Activity Fund.



ARMSTRONG STATE COLLEGE

STUDENT HANDBOOK

1965

ALMA MATER

Words by Margaret Spencer Lubs and Doris Falk, Class of 1939

Alma Mater through the ages,
Singing thy undying fame,
Will thy sons and daughters cherish
And defend thy golden name.
To each heart thy noble story
And thy calm and stately grace
Herald thine immortal glory.
Armstrong, hail, all hail to thee!

Alma Mater those before us
Left thine honor great and strong
We who follow take their banner,
Raise it with a fighting song!
Consecrated is thy teaching,
Sacred is thy marble height,
Glorious thy spirit reaching
Ever upward to the light.

School colors — maroon and gold

Mascot — 'Geechee

ARMSTRONG STATE COLLEGE
STUDENT HANDBOOK
1965-66

This Handbook is made available to all students enrolled in Armstrong State College. General information about the college is included as well as information regarding school policies and regulations. Each student will be held responsible for knowing the information covered in the Handbook as well as the information provided in the college Bulletin.

Your success at Armstrong State College will largely be determined by your willingness to accept the responsibilities that accompany your status as a member of the student body of this growing institution. The Student Handbook is designed to clarify and assist you in understanding these responsibilities.

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ORIENTATION PROGRAM

Jenkins Auditorium

(All freshmen and transfers required to attend)

Monday, September 13, 1965

Morning Session

9:00 A.M. — 10:00 A.M.

General Meeting

(Dr. James T. Rogers, Dean of Student Affairs, Presiding)

Program

Singing of the Alma Mater

Welcome_____Dr. Henry L. Ashmore, President

Introductions

Dean Joseph I. Killorin_____Dean of the College
Mr. Jack H. Padgett_____Registrar and Admissions Officer
Miss Jule C. Rossiter_____Comptroller
Mr. Dale L. Price_____Director of Student Activities
Mrs. Martha DeWitt_____Counselor

Student Welcome_____Upperclassman

Filmstrip — "I Wish I'd Known That Before Before I Went to College"

Coke Break

10:30 A.M. — 11:30 A.M.

"Methods for Studying on the College Level"_____Mrs. Martha Dewitt

Panel Discussion — "Tips Designed With You in Mind"_____Armstrong State College Students

"The College Library,
The Silent Faculty"____Mrs. Regina Yoast, Librarian

Break for lunch

Afternoon Session

1:30 P.M. — 2:30 P.M.

"Maturity and College Success"_____Dr. James T. Rogers

Discussion of the Honor System_____Faye Batayias
President, Honor Council

"Student Activities—1965"_____Mr. Dale Price
Director of Student Activities

Break

3:00 P.M. — 3:30 P.M.

Student Government at
Armstrong State College_____Lake Holt

"What Is a College Newspaper?"_____Jim Squires

"The Geechee"_____Barbara Jacobson

3:30 P.M. — President's Informal Reception — Main Lobby, Armstrong Building (for new students and faculty)

Tuesday, September 14, 1965

9:00 A.M. — Divided Sessions

9:00 A.M. — A - K_____Jenkins Auditorium
L - Z_____Armstrong Lobby

1:00 P.M. — L - Z_____Jenkins Auditorium
A - K_____Armstrong Lobby

Jenkins Auditorium Session

Examination on **Off to College** and **Student Handbook**

Questions and answers concerning **Off to College** and **Student Handbook**

Program of Advisement

Discussion of Registration procedures

Armstrong Lobby Session

Pictures taken for annual.

Wednesday, September 15, 1965

Advisement of **new** students in groups (including those who entered for the first time in June) 9:00 A.M.

AREA AND LOCATION OF FRESHMAN GROUP ADVISEMENT

1. Liberal Arts — Auditorium
2. Science and various medical pre-professional — 204 Gamble Hall
3. Science and engineering — 102 Gamble Hall
4. Business Administration — 102 Hunt Building

ADVISEMENT OF RETURNING STUDENTS IN OFFICES OF FACULTY ADVISERS

9:00 A.M. — 12:00 P.M.
2:00 P.M. — 5:00 P.M.

Registration of Student nurses for all three hospitals in Jenkins Hall Auditorium . . . 3:00 P.M. — 4:00 P.M.

Registration of students who will work at Registration in Auditorium . . . 4:00 P.M. — 4:30 P.M.

Thursday, September 16, 1965

Registration of all pre-advised (not new) students in Auditorium . . . 830 A.M. — 9:30 A.M.

All Students: Pictures for the Annual and the ID card must be made in the Armstrong Building before you may register. The camera for ID cards will be in the Armstrong Lobby (main floor), and pictures for the Annual will be made in the Armstrong Basement beginning at 7:30 A.M.

Registration of other returning students

9:30 A.M. — 11:00 A.M.
(No fees taken after 11:00 A.M.)

Registration for new students accepted on or before May 1, 1965 (this includes students who entered for the first time in June)

L through Z_____1:30 P.M. — 2:30 P.M.
A through K_____2:30 P.M. — 4:30 P.M.
(No fees taken after 4:30 P.M.)

Friday, September 17, 1965

Registration for new students accepted after May 1, 1965 (this includes those students who entered for the first time in June)

L through Z_____8:30 A.M. — 9:30 A.M.
A through K_____9:30 A.M. — 11:00 A.M.
(No fees taken after 11:00 A.M.)

Registration for all students who have not registered earlier:

1:30 P.M. — 4:00 P.M. and 6:00 P.M. — 8:00 P.M.
(No fees taken after 8:30 P.M.)

All Students: Pictures must be made in the Armstrong Building before you can register. The camera for ID cards will be in the Armstrong Lobby (main floor), and the pictures for the Annual will be made in the Armstrong Basement beginning at 7:30 A.M.

Monday, September 20, 1965

CLASSES BEGIN

Registration hours_____9:00 A.M. — 7:30 P.M.
(No fees taken after 8:00 P.M.)
Late registration fee — $3.00

Tuesday, September 21, 1965

Registration hours_____9:00 A.M. — 4:00 P.M.
(No fees accepted after 4:30 P.M.)
Late registration fee — $4.00

Wednesday, September 22, 1965

Last day to register for credit.

Registration hours_____9:00 A.M. — 7:00 P. M.
(No fees accepted after 7:30 P.M.)
Late registration fee — $5.00

Friday, September 24, 1965

LAST DAY TO CHANGE CLASSES



Dr. Ashmore

GREETINGS from the PRESIDENT

TO THE STUDENTS OF
ARMSTRONG STATE COLLEGE

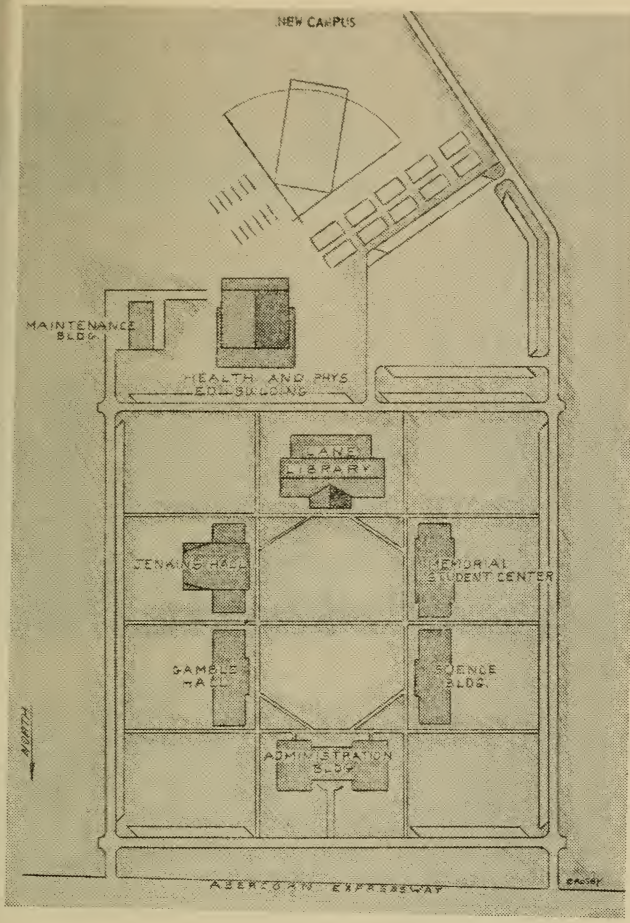
I would like to welcome each of you to Armstrong State College. To those of you who are returning and have been with us before and to those of you who are coming to us for the first time, we extend our greetings.

One of the most significant occasions in any person's life is the time spent on the college campus. This should be a period of expanding your social contacts, making new friends, developing your mind, and expanding your cultural activities. It is our hope that you will have the type of experiences here which will do these things and which will secure a pleasant place in your memory.

One of the best ways to enjoy fully your college life is to participate in every activity as fully as you can. I covet for you a busy and productive life on the Armstrong State College campus.

HENRY L. ASHMORE
President

PRESENT CAMPUS
LIBRARY
HODGSON HALL
WHITAKER ST.
QUATTLEBAUM BLDG.
LANE BLDG.
LANE ANNEX
JENKINS HALL
ARMSTRONG BLDG.
HUNT BLDG.
RUMP
FORSYTH
BULL ST.
PARK
GASTON ST.
GORDON ST.
MONTEREY SQUARE I
TAYLOR ST.
GAMBLE HALL
DRAYTON ST.
N


NEW CAMPUS
MAINTENANCE BLDG.
HEALTH AND PHYS. ED. BUILDING
LANE LIBRARY
JENNINGS HALL
MEMORIAL STUDENT CENTER
GAMBLE HALL
SCIENCE BLDG.
ADMINISTRATION BLDG.
HARRISON
ASHLEY
ASHLEY

COLLEGE PERSONNEL

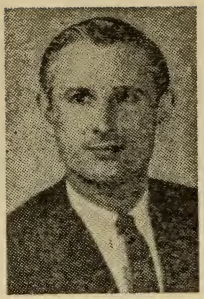
Administration

Name	Position	Office
Henry L. Ashmore	President	102 A
Joseph I. Killorin	Dean of the College	205 A
James T. Rogers	Dean of Student Affairs	202 A
Jack H. Padgett	Registrar and Admissions Officer	104 A
Mary H. Strong	Director, Community Services	105 A
Jule C. Rossiter	Comptroller	101 A
Dale Price	Director of Student Activities	202 A
Martha DeWitt	Counselor	202 A

Faculty

Name	Department	Office
Anchors, Miss Lorraine	English	Q Basement (3)
Arger, Mrs. Ruth	Psychology	Lane Annex
Ashbrook, Miss Betty J.	Biology	201 G
Beecher, Orson	History	204 A
Brimelow, Frank A.	Chemistry	107 G
Carr, Mrs. Virginia	English	Q Basement (2)
Carroll, Dr. Roy	History (Chairman)	204 A
Coleman, Mrs. Mary Dan	Education	11 L
Crider, Dr. Fretwell G.	Chemistry (Chairman)	211 G
Davenport, Dr. L. B., Jr.	Biology (Chairman)	215 G
Davidson, Mrs. Josephine	Library Science	Hodgson Hall
Davidson, J. Kenneth	Sociology	Lane Annex
Davis, Lamar W.	Business Administration	10 L
desIslets, Col. John	Physics	108-A Gamble
Duncan, John D.	History	202-A Hunt
Hall, Dr. O. W.	Business Administration (Chairman)	Q Annex

Name	Department	Office
Hall, Raymond R.	Mathematics	100 H
Hardy, Dr. Lane	Mathematics (Chairman)	103 G
Hoffman, Philip	Business Administration	Q Annex
Hutton, John J.	English	305 A
Laffer, Dr. Walter B.	Mathematics	205 H
Lanier, Dr. Osmos, Jr.	History	200 H
Lubs, Mrs. Margaret	French	100 Q
McCarthy, John C.	Business Administration	Q Annex
Neely, Alvin W., Jr.	English	8 L
Newman, Dr. John F.	Political Science and History	12 L
Pendexter, Dr. Hugh	English (Chairman)	Q Basement (4)
Persse, J. Harry	Fine Arts and Music (Chairman)	208 A
Peyton, James L.	Chemistry	107 G
Powe, Dr. Harry	Biology	202 G
Seale, Dr. Lea L.	English	Q Basement (1)
Semmes, James L.	Mathematics	100 H
Sims, Roy J.	Physical Education (Chairman)	303 A
Smith, Miss Marcia	Physical Education	9 L
Starrs, William M.	English	305 A
Stratton, Dr. Cedric	Chemistry	108-A Gamble
Strozier, Dr. Robert I.	English	Q Basement
Stubbs, Robert	Mathematics	213 G
Tapp, Larry	Physical Education	303 A
Thompson, Miss Dorothy	Psychology and Sociology (Chairman)	Lane Annex
Thorne, Dr. Francis M.	Biology	201 G
Trentham, Mrs. Marion	Assistant Catalog Librarian	Hodgson Basement
Vining, Mrs. Jean	Commerce-Secretarial	105 L
Winn, William S.	Mathematics	101 G
Wu, Dr. K. C.	History	101 J
Yoast, Mrs. Regina	Librarian	Hodgson Basement



Dr. Rogers

WELCOME!

TO ALL NEW STUDENTS:

Welcome to Armstrong State College!

As you enter this phase in your educational career, a wealth of stimulating and enriching experiences await you. The benefits you accrue from these experiences will depend upon the time and energy you are willing to invest in this venture. I sincerely hope that you invest wisely.

Congratulations on your entrance to college and best wishes for a successful year.

JAMES T. ROGERS
Dean of Student Affairs

HISTORICAL SKETCH

Armstrong State College was founded on May 27, 1935, as Armstrong Junior College. The College was originally housed in the Armstrong home, a gift from the family of George F. Armstrong. Over the years, five additional buildings were acquired in the neighborhood of Forsyth Park to complete the physical plant.

On January 1, 1959, the college became a two-year unit of the University System of Georgia, and three years later, the Mills Bee Lane Foundation purchased a 200-acre site on Abercorn extension to house a new campus. This new campus, with its seven buildings, will be occupied during the winter of 1965.

In 1964, Armstrong State College became a four-year institution. The college community during the 1965-66 school year will consist of approximately 1,200 students and 45 faculty members (38% of whom possess the Ph.D. degree). The first degrees will be conferred in June, 1968.

I. ACADEMIC INFORMATION

The following represents a summary of academic information provided in the College Catalog. This information is particularly pertinent to your first year at Armstrong State College. It is not intended to be complete and should not be relied upon as a final authority for information affecting your standing in college. If in doubt, see the College Bulletin or the proper administrative official.

PROGRAMS OF STUDY

Beginning in June, 1968, Armstrong State College will award its first baccalaureate degrees. At that time, the degrees of Bachelor of Arts in the fields of history and English, Bachelor of Science in the fields of biology and chemistry, and Bachelor of Business Administration will be conferred upon students completing the requirements for these degrees. For students who desire it, the degree of Associate in Arts will continue to be conferred (without a graduation ceremony) upon completion of all requirements of a two-year program.

A student planning to receive either the Bachelor's degree or the Associate in Arts degree is responsible for securing approval for his program from his faculty adviser and the Registrar two quarters prior to the expected date of graduation.

Courses are generally numbered according to the following pattern:

100 to 199_____Freshman level
200 to 299_____Sophomore level
300 to 399_____Junior level
400 to 499_____Senior level

ACADEMIC ADVISING

To assist in planning a program of study, each student is assigned to a faculty adviser who teaches in a field related to the student's major. Prior to registering for each quarter, a student will contact his assigned adviser

and work out a program for the quarter. Courses to be taken will be listed on the Class Schedule Card. The adviser's signature must appear at the bottom of this card before a student will be eligible to register.

Freshmen and transfer students will be assigned faculty advisers during a two-day orientation program to be held September 13 and 14. It will not be necessary for new students to contact faculty advisers prior to the first registration since all new students will be advised in group sessions on September 15. In succeeding quarters, students will be advised in individual sessions.

Faculty advisers will be assigned through the office of the Dean of the College. Students desiring to change majors should contact this office for a faculty adviser reassignment.

At announced times during the quarter, students will be encouraged to complete their pre-advisement for the next quarter. By completing advisement early, students will stand a better chance of getting the classes they desire. Remember: THOSE STUDENTS WHO COMPLETE ADVISEMENT FIRST WILL BE FIRST TO REGISTER THE NEXT QUARTER.

COUNSELING AND GUIDANCE

Qualified counselors are located in the Office of Student Personnel to give assistance to students who are experiencing difficulties relating to academic work, personal problems, vocational goals, or transition to college. Students are encouraged to take advantage of this service whenever necessary.

COURSE LOAD

A student's course load is determined by the number of quarter hours in which he is enrolled. For example, a student enrolled in a 5-hour course would meet this class one hour a day, five days a week, for the entire quarter. Evening classes and classes with labs would vary slightly from this pattern.

The average student load is 16-17 hours per quarter. As a general rule, students are expected to spend two hours in study for every hour in class. A student taking an average load would be expected to devote a minimum of 48 hours per week to class sessions and to his preparation therefor.

Except in engineering, permission to enroll for more than 17 hours must be granted by the Dean of the College. Only for students who possess a "B" average the preceding quarter and those who, in the quarter just prior to graduation, need to take an extra load to graduate, would an exception to this policy be made. No student will be allowed to register for more than 21 hours in any one quarter.

A student who is employed full-time will be restricted to a maximum of 11 hours unless he has better than a "B" average in the last quarter for which grades are available.

CLASS ATTENDANCE

No student will be admitted to class until he presents to the instructor an official class card indicating that he has completed his registration and paid his fees to the Business Office.

Armstrong State students are held responsible for all that transpires in their class sessions. Absences from class entail a loss to the student and are detrimental to his work.

NO CUTS are sanctioned. An absence may be excused by the instructor if the student is absent

(1) on official college business

(2) due to illness (with a doctor's statement)

(3) because of death in the immediate family

(4) in observance of religious holidays

(5) for other serious reasons (absences in this category, equal to the number of times a class meets in one week, will be allowed without written excuse before a student is dropped from class).

Excuses must be submitted within seven (7) days from the date the student returns to school; otherwise, the absence will not be excused. Any student whose absences for any cause exceed one third of the number of times the class meets in the quarter will be dropped from the class. The student will be given a W or W/F, depending upon his academic status at the time he is dropped.

CHANGE OF CLASS

Once a student has registered, a change in classes will not be made unless some legitimate reason is given. In no case will a change be made because a student happens to prefer one instructor over another. If changes are necessary, a student must have the written approval of an official in the Student Personnel Office as well as the permission of the teacher of the class to which the student is transferring. A charge of $2.00 per course will be made for any change after registration unless the change is initiated by the college. This fee is not refundable and is payable to the Business Office.

DROPPING COURSES

Students desiring to drop a course after the quarter has begun must receive permission from the Dean of Student Affairs. In no case should a student simply stop attending class.

WITHDRAWING FROM COLLEGE

Any student who finds it necessary to withdraw from college must begin the process in the Student Personnel Office. A formal withdrawal is required to insure that the student is eligible to return to Armstrong State College at a future date. Any refund to which a student is entitled will be considered from the date which appears on the withdrawal form.

AUDITING COURSES

A student may audit a course (i.e., receive no credit for the course) by obtaining the permission of the in-

structor and the Dean of the College. He must also pay the full fees for the course just as if he were to receive credit. A student who registers for a course for credit may not change to an audit basis after mid-term.

GRADES

All grade reports are mailed directly to the student. Students will receive both a mid-term and a final report.

Armstrong State College uses the following system of grading:

Numerical Span	Grade	Honor Points
95-100	A+	4.5
90-94	A	4.0
85-89	B+	3.5
80-84	B	3.0
75-79	C+	2.5
70-74	C	2.0
65-69	D+	1.5
60-64	D	1.0
Below 60	F	0

I — Incomplete (must be removed by mid-term of next quarter and will be considered F until removed)

W — Withdrew with no grade

WF — Withdrew failing

NC — No credit

A student's quarterly honor point average is computed by dividing the number of hours for which he is enrolled (attempted hours) into the total honor points received. W's are excluded from this computation, but WF's and F's are considered. A student's overall average is computed by dividing the total hours attempted into the total honor points earned while enrolled.

Example:

Courses for Quarter	Hours	Final Grade	Honor Pts. Earned
Eng. 101	5	C (2.0)	10.00 (5 x 2.0)
Hist. 114	5	B (3.0)	15.00 (5 x 3.0)
Math 101	5	D (1.0)	5.00 (5 x 1.0)
P. E. 111	1	B (3.0)	3.00 (1 x 3.0)
Total	16	Total	33.00

$33 \div 16 = 2.06$ — quarterly honor point average.

CHANGE OF GRADES

Once grades have been submitted to the Registrar's Office, they become final. Students should not request that changes be made once they have been officially recorded in that office.

SPECIAL REGULATIONS GOVERNING REGISTRATION

1. The Registrar provides detailed instructions for registration. Each student, assisted by his adviser, is responsible for completing all forms properly and paying all fees on the day of registration.

2. A student will not be admitted to class without an official class admission card.

3. Six quarters of physical education (one each quarter until the requirement has been fulfilled) are required of day students who are registered for 10 or more quarter hours and/or who are candidates for diplomas or certificates. This requirement applies to students on active military duty who are enrolled in day school and taking 10 or more quarter hours of work. Physical education is not required of a student in the evening program, nor of a student beyond the age of 25. A student who will become 25 years of age during a quarter must register for physical education during that quarter. Each student is expected to

familiarize himself with the physical education regulations as listed on pages 33-34 of the College Bulletin.

4. Once a student is enrolled in a course, he may drop or change the course only on the days designated for course changes. (See CHANGE OF CLASS and WITHDRAWAL sections of this handbook.)

5. Students are responsible for keeping an accurate record of courses completed. Additional credit is not allowed for repeated courses. If a course is failed and is repeated, all hours attempted are counted in the grade point average.

6. A student who does not register during the regular registration period will be charged a late registration fee. No student will be permitted to register after the last day scheduled for late registration.

7. On registration day, students who have not been pre-advised should contact their adviser prior to proceeding with registration.

ACADEMIC PROBATION AND DISMISSAL

Students are placed on academic probation when their work falls below accepted standards.

At stated intervals throughout a student's educational progress, he is expected to have achieved a certain overall grade point average on all work attempted at Armstrong State College. If he fails to achieve this average, he is placed on academic probation for two quarters. The requirements as stipulated in the College Bulletin are as follows:

At the completion of:	Minimum required grade point average:
45 quarter hours attempted	1.6
90 quarter hours attempted	1.8
135 quarter hours attempted	1.9
190 quarter hours attempted	2.0

A student must maintain a 2.0 ("C") average on course work attempted during any quarter in which he is enrolled

on academic probation. Failure to do so will result in dismissal for two quarters. If a student has been placed on academic probation and he maintains a 2.0 average for two successive quarters he will no longer be considered on probation.

Any student re-entering the college after academic dismissal will be placed on academic probation for two successive quarters. He must maintain an overall 2.0 average on all work attempted during these two quarters to be eligible to remain in school.

At the completion of each block of hours as given above (45, 90, 135) a student again becomes subject to academic probation provided he fails to meet the prescribed minimum grade point average.

A full-time student (one who enrolls for 12 or more quarter hours) who fails to pass at least one course other than physical education in any quarter will be dismissed from the college for two quarters. A part-time student (one who enrolls for less than 12 quarter hours) who fails to pass at least one course other than physical education in two successive quarters will be dismissed from college for two quarters. A third dismissal for failure to meet the academic standards of the college shall in all cases be final.

The Summer Quarter will be considered a normal quarter for the above regulations. Any student dismissed for academic reasons may appeal to the Committee on Academic Standing. Consideration will be given if there are extenuating circumstances. For more information regarding appeals see the College Bulletin, page 37.

LIBRARY

The library of Armstrong State College is dedicated to a philosophy that service to students and faculty is its first responsibility. Librarians give a higher priority to helping patrons than to any other aspect of library service.

Location. The library is housed in Hodgson Hall, on the corner of Whitaker and Gaston Streets until such time as the facilities at the new campus are occupied.

Hours. The library is open from 8:00 A.M. until 8:30 P.M. Monday through Thursday. On Friday it is open from 8:00A.M. until 5:00 P.M. and from 10:00 A.M. until 1:00 P.M. on Saturday. The library is closed on New Year's Day, July 4, Labor Day, Thanksgiving and Friday and Saturday after, and on Christmas Day. Other variations or changes, including Summer Quarter Session will be posted in the foyer of the library.

Resources. The collection numbers more than 17,000 volumes, with additional unbound pamphlets and government documents. The library subscribes to 235 periodicals, 14 periodical and bibliographical indexes, and eight newspapers. The collection also includes approximately 500 phonograph records and 75 tapes which are available for circulation.

Circulation policies:

1. The I.D. card which is issued at time of registration also serves as your Library Card. It is necessary that you present this card each time you wish to check out any materials.

2. Reference books and periodicals (whether bound or unbound) can be used only within the library.

3. Regular books circulate for two weeks. Unless another borrower is waiting for a book, it may be renewed twice. Books may not be renewed unless brought to the circulation desk. A student is permitted a maximum of five books at one time.

4. Reserve books, which are so designated by faculty members, are kept behind the circulation desk. Reserve books are circulated according to the time designated by the instructors.

Fines. For regular books the overdue fine for late returns is two cents a day for each day the library is open. The fine for reserve books is twenty-five cents a day. Overnight reserve books carry a fine of twenty-five cents for the first hour and ten cents for each additional hour

overdue up to the maximum of one dollar per day for each item. The fine for recordings, tapes, and pamphlets is five cents per day.

Borrowers who lose books or other library material will be charged the price of the item plus 20% of the value to cover the cost of correcting the records and processing a replacement copy. If the book is found within one year, the price of the book will be refunded, but not the service charge. If a student should lose a book, he should report this fact immediately so that excessive fines do not accumulate.

Students who owe fines to the library or who have overdue books will not be permitted to register for the next quarter or to have transcripts of records issued until their accounts have been cleared.

Discipline. The library is maintained primarily for patrons who wish to consult its resources. Only secondarily does it exist as a quiet place for students who wish to use their own books and materials. Although the library on the new campus will provide facilities for group study, the present library does not lend itself to this type of gathering. Therefore, students who desire to study together should do so in the student center or in vacant classrooms.

Students will find that they can better accomplish their work in keeping with the serious purpose of the library if they do not sit with friends or acquaintances while working there. The library staff cannot permit talking, nor can it grimly patrol the reading areas to enforce quiet. Students who disregard the regulations on talking will be sent out of the library and will not be re-admitted without the approval of the Dean of Student Affairs.

HONOR SYSTEM

The Honor System at Armstrong State College provides all members of the student body with an opportunity to participate in self government. The accompanying responsibilities are outlined below.

The Honor System, written by a joint committee of faculty and students, received an overwhelming endorsement by both faculty and students during the Winter Quarter, 1965.

The ordinances of the Honor System are as follows:

I. All students must agree to abide by the rules and regulations of the Honor System. A student will not be accepted at Armstrong State College unless he signs the following statement at the time of his first registration:

"I have read the regulations governing the Honor System at Armstrong State College, and I understand that as a student at Armstrong, I must comply with all of these requirements."

This statement and all rules and regulations governing the Honor System will be printed in the official bulletin and the Student Handbook. The Statement will also be printed on the application form for admission to be signed by the student before admission to the college.

It will be the responsibility of the Honor Council to conduct an extensive orientation program at the beginning of each quarter for all newly entering students to explain fully the requirements of the Honor System and to allow full discussion of these regulations.

II. The following will be considered violations of the Honor Code:

(1) Academic dishonesty of any kind (giving or receiving any unauthorized help on any assignment, test or paper. At the beginning of each quarter it shall be the responsibility of each teacher to make clear what shall be considered unauthorized help in his course).

(2) Stealing only when related to cheating.

(3) Lying before the Honor Council.

(4) Failure to report a known offense.
(Lying or stealing in any other cases will be considered disciplinary, not Honor, matters.)

III. Ways of reporting a violation of the Honor Code:

(1) Self-reporting: A student who has broken the Honor Code should report himself to a member of the Honor Council.

(2) Anyone (faculty member or student) who is aware of a violation of the Honor Code must report the matter. This may be done in one of two ways:

a) He may tell the person thought to be guilty to report himself to a member of the Honor Council no later than the end of the next school day. After this designated time the person who is aware of the violation must inform a member of the Honor Council so that the Honor Council may contact the accused person if he has not already reported himself.

b) He may report the suspected violation directly to a member of the Honor Council without informing the accused.

IV. The Honor Council will be composed of eleven students:

(1) A president, who must be a member of the senior class, to be elected by the entire student body.

(2) A vice-president, a senior, elected as above.
(3) A secretary, who must be a junior, elected as above.

(4) Two representatives each from the freshman, sophomore, junior, and senior classes, elected by the members of their respective classes.

The election of officers will be held in the Spring Quarter. The election of class representatives will be held in the Fall Quarter. During Summer School, any member of the previous year's Honor Council who is attending summer classes will continue on the Honor Council for the summer. These along with the three officers elected in the previous Spring Quarter will appoint other students in Summer School to fill the remaining vacancies. Any officer

not present in the Summer School will be temporarily replaced by appointment of the Summer School Honor Council.

Qualifications for membership — All officers and representatives (except freshmen) must have an overall average of "C" or better for all work at Armstrong. Freshmen representatives must have an overall average of "C" or better from high school work.

Any student not in good standing with the college in academic or disciplinary matters is ineligible to serve on the Honor Council.

Any member of the Honor Council who falls below these requirements during his term of office will be replaced by his next runner-up from the previous election.

The Honor Council will be responsible for its own bylaws.

V. Until there are four classes at Armstrong, the following students will compose the Honor Council:

For 1964-65 and 1965-66 school years:

The president and vice-president must be upper classmen, elected by the entire student body.

The secretary must be a freshman, elected by the entire student body.

There will be four representatives from each of the two classes elected by their respective classes.

For 1966-67 school year:

The president and vice-president must be juniors, elected by the entire student body.

The secretary must be a sophomore, elected by the entire student body.

There will be two junior, three sophomore, and three freshman representatives, elected by each respective class.

VI. Honor Council procedure for examining a reported violation:

(1) It is recommended that an Honor Council meeting be called by the president to examine a reported violation as soon as possible after such a report.

(2) At the meeting the Honor Council will hear the accusation, the testimony of any witnesses, and any defense the accused may wish to present.

(3) The accused will have the right to hear all witnesses and all evidence brought before the Honor Council.

(4) The accused will be considered innocent until proved guilty.

(5) Nine members of the Honor Council will constitute a quorum.

(6) The secretary will keep minutes of all meetings and all official testimony will be tape recorded.

(7) A vote of two-thirds majority of the members of the Honor Council present and voting will be necessary for the conviction of the accused.

(8) The vote will be taken by secret ballot.

VII. If the accused is found innocent by vote of the Honor Council, the case will be closed; and all records pertaining to this case will be destroyed; and no further action will be taken.

If a person is found guilty, the Honor Council will recommend to the President of Armstrong State College:

(1) Suspension from school for any number of quarters (the minimum suspension will be for the remainder of the quarter in which the violation occurs).

(2) Expulsion from school.

All decisions of the Honor Council will be made as recommendations to the President of Armstrong State College, who will decide on the action to be taken. After the President of the College has decided on his course of action, he will inform the accused person of this decision in writing, and the President will post an official notice on the bulletin boards announcing his action without mentioning the name of the accused.

VIII. Although the College feels that the above two recommendations are appropriate for academic dishonesty, it also recognizes that unique circumstances may arise. For such cases a series of appeals is open to the convicted student. He may appeal either the conviction or the punishment or both in the following ways:

(1) To the President of Armstrong State College in a letter.

(2) The President's decision may be appealed to the Chancellor of the University System of Georgia in a letter.

(3) The Chancellor's decision may be appealed to the Board of Regents of the University System of Georgia in a letter.

IX. Each student will be required to write on every written assignment, test, or paper a pledge that he has neither given nor received any unauthorized help on this work. This may be done by writing the word "Pledged" followed by the student's signature.

X. A revision of the Honor System will require a majority vote of the faculty and of the student body.

II. GENERAL INFORMATION

WHERE TO GO

With questions concerning:	Contact
Absences	Teacher of Class
Admissions	Registrar and Admissions Office
Alumni Affairs	Student Personnel
Athletics	Coaches
Dramatics	Chairman, English Dept.
Dropping Courses	Student Personnel
Employment	Student Personnel
Financial Aid	Student Personnel
Greek Organizations	Director of Student Activities
Health	Student Personnel
Lost and Found	Student Personnel
Mail for Organizations	Student Personnel
Problems— personal or academic	Counselor, Student Personnel
Student Activties	Director of Student Activities
Student Government	Director of Student Activities
Testing	Student Personnel
Withdrawing, College	Student Personnel

BULLETIN BOARDS

In order to disseminate information to students, the college has placed three official Bulletin Boards in strategic locations on campus. Students are expected to check these bulletin boards at least twice a week for announcements and general information. No announcement may be placed on official Bulletin Boards without the specific approval of an official in the Student Personnel Office. Students are responsible for all announcements posted for a period of at least 24 hours.

FINANCIAL AID

All forms of financial aid are administered through the Student Personnel Office. Students interested in scholarships, assistanceships, loans, part-time employment, or work-study opportunities should make application in this office. Every effort will be made to assist students who desire an education but who do not have sufficient resources to attend college.

MAROON AND GOLD

To keep students informed regarding school functions, the College publishes a news bulletin, the **Maroon and Gold,** every Tuesday. This one-page bulletin contains announcements and general information relative to college and student activities. Students are expected to read the **Maroon and Gold** weekly and will be held responsible for all information contained therein.

STUDENT ACTIVITY FEE

The student activity fee of $10.00 per quarter for day students and $1.00 per quarter for evening and special students is used to finance the student activity program. Payment of the fee entitles the student to free admission to all College-sponsored events and to copies of the College newspaper. Payment of this fee for three quarters entitles the student to a copy of the College annual.

Disposition of student activity funds is handled by the Student Government (in consultation with the Dean of Student Affairs and the Comptroller) based on requests from various organizations.

FREE TIME

Classes do not meet from 12:30 to 1:30. This period is set aside each day as an activity and lunch period. Clubs and organizations meet periodically at this time according to a schedule issued by the Director of Student Activities. Convocations are also scheduled during this period.

CONVOCATIONS

There are six principal convocations scheduled during the school year. Attendance is required of a full-time

student (students who are enrolled for 12 hours or more). Other programs are scheduled occasionally at which attendance is voluntary. Notices of convocations will be posted on the Official Bulletin Boards during the week prior to the program.

TRANSCRIPTS

Each student is entitled to one official transcript of his college work without charge. Additional copies will be issued at $1.00 each. Application for transcripts may be made in the office of the Registrar.

ID CARDS

Student identification cards are issued during fall registration. Cards are laminated and contain pertinent information about the student. They must be presented and punched at each registration to become valid. These cards serve to identify the holder as a student of the college and will give him the right to be on the college campus at approved times and will admit him, where required, to all college sponsored events. In addition, cards will serve as proof of his status for issuing of the college annual and for checking books out of the library.

STUDENT ASSISTANTS

The College employs a number of student assistants each year to work in the library, laboratories, offices and other departments. Those interested in such employment should apply to the Student Personnel Office.

STUDENT INSURANCE

For a nominal fee, students may purchase group health and accident insurance. For detailed information concerning coverage, contact the Student Personnel Office.

ACCIDENTS

In case of accident, injury, or sickness involving students, the Student Personnel Office should be notified immediately. An attempt should be made to prevent crowds from forming and to make the injured person as comfortable as possible until a college official arrives on the scene.

LECTURE AND CONCERT SERIES

During the school year, a number of lectures and concerts by outstanding authorities and artists are provided by the College. These programs are designed to assist in the development of the College community. All students are urged to attend.

ORIENTATION PROGRAM

To assist students in making the transition from high school to college and to acquaint them with school policies, traditions, and procedures, a program of orientation is scheduled for all entering freshmen and transfer students. Attendance at this two-day program is mandatory.

STUDENT PERSONNEL OFFICE

This office houses the Dean of Student Affairs, the Director of Student Activities, Financial Aids Officer, and Counselors. These individuals are available to assist students in whatever way their services may be required.

REFUNDS OF FEES

Refunds of fees will be made only upon written application for withdrawal from school obtained in the Student Personnel Office. No refund will be made to students who drop a course. See page 29 of the College Bulletin for further information.

LOST AND FOUND

The Student Personnel Office maintains a Lost and Found. Any person finding lost articles on campus should turn them in to this office so they may be claimed by their rightful owner.

STUDENT CENTER

The Student Center is housed in the Hunt Building and is open throughout the day. During school hours, short orders and light lunches may be purchased at reasonable prices. The Center also provides recreational facilities and houses the book store.

On the new campus, the Student Center will include a cafeteria where two meals a day will be served.

TELEPHONE CALLS

Students are called to the telephone only in emergencies. Office telephones are not to be used by students. Should it become necessary to make a call, use one of the public telephones provided.

ETIQUETTE

Certain easy and obvious procedures that denote a person of poise and culture often slip an active mind. The following may refresh your memory:

A. Meeting People —

1. The older or more distinguished person is named first, and the woman is named before the man.
2. Formal situations call for "May I present_____?" or "May I introduce_____?", et cetera.
3. Informal situations call for "This is_____," "Have you met_____?", or "Do you know_____?", et cetera.
4. Respond to all introductions in a simple and genuine manner. When attending a dance or other social function, make it a point to speak with the chaperones.

B. Smoking Etiquette —
Smoking should be done only in areas set aside for that purpose—never on the dance floor. You should never smoke unless invited to do so in a professor's office or any other office. Remember, city and state fire laws prohibit smoking in public auditoriums and theaters. Obey NO SMOKING signs in classrooms and other campus areas. Never smoke at a dining table while others are eating and never use food dishes for ash trays. An ASC coed never smokes on the street or while crossing the campus.

C. Concerts and Lectures —

1. Always show consideration for the artist and audience by arriving sufficiently early to be seated before the program begins and by leaving only at intermission or at the close of the program. Under no conditions should you enter the auditorium until the performer completes a number. It is inconsiderate to talk or rattle programs during a performance. It is proper for the audience to rise when a prominent person comes before or is presented to the audience.

2. At concerts, applause is held even after a solo until the conductor, by turning on the podium toward the audience, indicates that the selection is over. The conductor's appearance from the wings is applauded, but house becomes quiet when he turnes toward th orchestra.

D. Social Correspondence —

1. When you receive a personal invitation to an occasion such as a breakfast, luncheon, dinner, a small tea, or a wedding, followed by a reception, you should always reply. However, a reply is not required when the invitation is for a large tea or reception unless the invitation carries an R.S.V.P.

2. If invited to a small informal social activity, you may respond by telephone. For formal parties, you respond in longhand, repeating the form of the invitation, writing in blue or black ink on plain white paper. All formal invitations and responses are written in the third person.

3. "Thank you" notes are proper for any situation where you might express your appreciation. These may be "bread and butter" notes to a hostess in whose home you have stayed. Thank you notes should be written for gifts, favors, and also to those persons who have chaperoned your parties.

E. Miscellaneous —

1. Women appreciate an opened door or a seat on a bus. In return, men like to be thanked for such little courtesies. A younger woman extends these same courtesies to an older woman.

2. A man precedes a woman off buses and out of cars. If there is no usher, he precedes her down the aisle of a theater, church, or auditorium. In a restaurant, if there is no waiter, the man leads the way to the table. Remember, when dining out with a gentleman, he relays the woman's order to the waiter. Before ordering, consideration should be shown for your date's suggestion for the meal. This little understanding on your part will be greatly appreciated.

3. It is in poor taste for women to apply make-up or to comb their hair in public.

4. You appreciate a clear, pleasant voice, cheerfulness, and politeness from the other end of the telephone line. Be sure to extend these same courtesies from your end of the line. Remember, it is inconsiderate to talk for an unnecessarily long time.

5. People appreciate and expect privacy. Such privacy includes never touching another's mail, never borrowing without permission, and always knocking before entering a room.

III. STUDENT REGULATIONS

SMOKING AND EATING

Smoking and eating are prohibited in all classrooms of Armstrong State College. Students may smoke in the halls and outside the buildings and in all parts of the Student Center.

STUDENT CONDUCT

The conduct of students on campus, at college sponsored affairs or when representing the College in any capacity, must meet accepted standards of adult behavior in compliance with the regulations of Armstrong State College and the Regents of the University System of Georgia.

Gambling, hazing, the use of intoxicating beverages, immoral conduct, and dishonesty will render the student liable to disciplinary action. Students are expected at all times to show respect for properly constituted authority.

The conviction of a student for violation of the law renders him subject also to disciplinary action by the College.

DISCIPLINARY PROCEDURE

Administering college regulations regarding discipline is the responsibility of the Dean of Student Affairs. A Faculty Discipline Committee is available to assist, when necessary, in the administration of these policies and to hear appeals from students against whom disciplinary action has been taken.

Students accused of violations of the disciplinary regulations and/or witnesses to these violations may be called before the Dean of Student Affairs and/or the Faculty Disciplinary Committee. A student refusing to obey such a summons or refusing to testify will be liable to suspension from the College upon appropriate recommendations.

The following penalties may be imposed for violation of these regulations:

1. **Probation** — The withholding of privileges for a specified period of time. Further violations during the probationary period may result in suspension of the student.

2. **Suspension** — The exclusion of the student from the College for a specified period of time after which readmission is possible.

3. **Expulsion** — The permanent separation of the student from the college with no chance for readmission.

Students who have been suspended for disciplinary reasons may be automatically reinstated at the end of the specified period of suspension. Such students must notify the Registrar in writing of their intention to return at least thirty (30) days prior to the date of their reinstatement. The readmission of any student who has been suspended for disciplinary reasons must be approved by the Dean of Student Affairs.

SCHOLASTIC DISHONESTY

Since scholastic pursuits are fundamental to college life, dishonesty in this area is a most serious matter.

All cases involving scholastic dishonesty will be handled by the Student Honor Court. For further information regarding violations and the related disciplinary procedure, see Section I of this handbook.

ELIGIBILITY FOR STUDENT ACTIVITIES

General Activities — A student is eligible to participate in the student activity program if he has registered for at least ten hours of college work and has paid the student activity fee. Students on scholastic or disciplinary probation will not be considered eligible to participate.

Athletic Activities — To participate in the intercollegiate athletic program of the college a student must

be registered for ten or more hours. Students on scholastic or disciplinary probation will not be considered eligible to participate.

A student who received a grade of "F" at the end of the preceding quarter in as much as five quarter hours of work will be brought to the attention of the Dean of Student Affairs and may be ruled ineligible for participation in student activities in which they represent the college before the public.

A student failing to pass as much as ten hours of work in the preceding quarter shall be automatically ineligible to participate in any activity in which they represent the college before the public.

Activities included in this regulation are: intercollegiate athletics, the Masquers, the Glee Club, and the Debate Team. Other activities of a similar nature may be considered in the same category.

Otherwise, academic deficiency and participation in student activities is primarily the concern of the student himself. A student who has academic deficiences should employ reasonable discretion in the amount of time he chooses to devote to extracurricular activities.

CONVOCATIONS

Attendance is required of all full-time students at scheduled convocations. Attendance will be checked.

PARKING REGULATIONS

Beginning in the Winter Quarter decals will be required on all automobiles driven on campus by Armstrong State College students. Decals will be distributed during registration. Automobiles that are parked in assigned places will be given traffic tickets.

DRESS

Inasmuch as Armstrong State College is located in the downtown section of Savannah, street dress is appropriate. Abbreviated clothing is not considered to be appropriate attire.

REGULATIONS AFFECTING STUDENT ACTIVITIES

1. All social activities must be approved by the Director of Student Activities and cleared at least one week prior to the event. Appropriate forms may be secured in the Student Personnel Office.

2. All student activities must be held on campus or in a location approved by the Director of Student Activities.

3. The Dean of Student Affairs, the Director of Student Activities, and anyone they may designate are privileged to attend any function of a social nature sponsored by student organizations.

4. The drinking of alcoholic beverages at any college function is strictly prohibited.

5. Chaperones must be in attendance at every social event sponsored by an organization of the college.

6. To be a member of a social organization (fraternity or sorority) a student must possess and must maintain an overall 2.0 grade average.

7. Officers of all student organizations, whether social, service, or religious, must maintain a minimum overall 2.0 grade average. Higher standards may be prescribed but this minimum must be met and maintained.

8. Student organizations may sponsor no entertainment open to the public without the consent of the Director of Student Activities.

9. No social fraternity and/or sorority or any other type student organization at Armstrong State College will be permitted to affiliate with any outside group and/or organization not under the jurisdiction of Armstrong State College. This would apply to alumni groups, regional groups, national groups, etc. The only exception to this rule will be those cases specificially authorized by the President of Armstrong State College.

10. All social fraternities and/or sororities and any other student activity organization at Armstrong State College will be under the year-round control of the College without reference to whether the college is actually in session or not.

11. Meetings of all student organizations will be cleared through the Director of Student Activities. The faculty sponsor or his representative will be present at all such meetings.

12. Officers and members of all student organizations will be held responsible for the above regulations and all other regulations stated in the monograph entitled **Policies Governing Student Organizations.** Copies may be secured in the Student Personnel Office.

IV. STUDENT ORGANIZATIONS AND ACTIVITIES

GENERAL

Student organizations at Armstrong State College exist as an integral part of the total educational program. They have as their purpose to contribute to the social welfare of the students as well as the entire college community. Student organizations are organized and managed by students and are subject to the control and direction of their membership as well as to the control of the college. As an integral part of the college community, they have certain responsibilities, namely, effective achievement of the organization's announced purposes, appropriate social and community relations, and sound business management. The recognition of student organizations at Armstrong State College is more than an act by the College. It is a relationship in which the College accepts the responsibility for providing certain facilities, resources, and services while the student organization accepts the responsibility for its own conduct. Accepted standard of good taste shall be observed in the social conduct of such groups. Efficiency and integrity shall be maintained in their business affairs. Basic democratic operational procedures are expected of all student organizations.

Student organizations at Armstrong State College reflect the natural variety of interests found in a diversified student body. Individuals who seek a well-rounded education will avail themselves of the varied opportunities afforded through the college program of student activities.

STUDENT GOVERNMENT

The student government of Armstrong State College is recognized as the official student body government and shall serve to express the will of the general student body. The College relies heavily upon this group in seeking the opinions and assistance of the general student body on matters of concern to the student's welfare.

To the Student Government is delegated many responsibilities. Chief among these is acting upon the budgeting of the Student Activity Fund revenues. Such action is subject to the approval of the Dean of Student Affairs. The Student Government is also delegated the responsibility of acting upon requests for recognition made by prospective student organizations. The decision of the Student Government regarding such groups is submitted to the faculty, through the Faculty Council, for its approval.

To enable the student government of Armstrong State College to function more effectively, certain revisions in the student body constitution were necessary with the change of the college to four-year status. In the spring of 1965 a constitution committee was appointed by the President of the Student Body to draft a new constitution. This committee functioned until the end of the Spring Quarter at which time the Dean of Student Affairs, in the absence of any official student representative, appointed additional members to this committee and asked that a final draft of the constitution be presented by August.

Printed below is the proposed constitution which this committee drafted and is presenting for student approval. A vote regarding the constitution will be held the early part of the Fall Quarter.

PROPOSED CONSTITUTION

CONSTITUTION OF THE STUDENT BODY
of
ARMSTRONG STATE COLLEGE

PREAMBLE

We the students of Armstrong State College, believing that student government is necessary and beneficial, that every student should be represented in this government, that no element should predominate, and that justice should prevail, do ordain and establish the Constittuion of the Student Body of Armstrong State College. This Constitution supercedes all previous Constitutions.

ARTICLE I

Name of Organization and Membership

Section 1. The name of this organization shall be the Student Body of Armstrong State College.

Section 2. All registered undergraduate and graduate students of Armstrong State College are, upon payment of the Student Activities Fee, members of this organization, such membership to be subject to all rules and regulations as may be herein or hereafter enacted by this organization. Such membership shall have a voice and vote therein.

ARTICLE II

No individual, group or organization shall in any way attempt to undermine the effectiveness of this organization in accomplishing its purpose of representing the whole Student Body of Armstrong State College.

ARTICLE III

Legislative Powers

Section 1. All legislative power herein granted shall be vested in a Student Senate.

Section 2. The membership of the Student Senate shall be composed of Student Senators elected from each of the four classes of Armstrong State College. Student Senators shall be elected as prescribed in Article IV, Section 4.

Section 3. The Student Senate shall have the following officers:

A. The Vice-President of the Student Body shall be the President of the Senate, and shall be a voting member only in case of a tie.

B. The President pro tem of the Senate, who shall be elected each year from the members of the Senate and shall serve as head of the Senate in the absence of the President.

C. The Secretary of the Senate, who shall be elected each year from the members of the Senate for the purpose of keeping Senate records, taking minutes of the meetings, and any other duties deemed necessary.

D. The Chaplain of the Senate, who shall be elected each year from the members of the Senate for the purpose of providing a devotional at each meeting and to carry out any other duties of a like nature.

E. The Parliamentarian of the Senate, who shall be appointed each year from the members of the Senate by the President of the Senate for the purpose of advising the President of the Senate concerning parliamentary procedure.

Section 4. The Student Senate Shall:

A. Enact by majority vote rules and regulations of the Student Body.

B. Accept and act upon all petitions for recognition of all student organizations who shall desire to be officially recognized by the College and to use the name of the College, and shall establish rules governing these petitions.

C. Propose, by two-thirds vote, amendments to this Constitution.

D. Provide for the compilation and publication of legislation in order that the Student Body be informed.

E. Confirm all appointments by the President of the Student Body by a two-thirds vote.

F. Impeach by a majority vote any officer of the Executive, Legislative, or Judicial branch of Student Government for melfeasance or serious abust of authority, and try all impeachments provided no person shall be convicted without concurrence of two-third of the total membership of this body.

G. Request the student publications to print such notices as it may deem necessary for the information of the Student Body, but it shall have no power to restrict freedom of expression in any student publication, except on grounds of obscenity.

H. If necessary, override the veto of the President of the Student Body by a two-thirds vote of the membership.

I. Establish its own meeting time and rules of procedure.

Section 5. The size of the Student Senate shall be established and increased in the following manner:

A. Each class shall be entitled to five senators. Additional senators shall be allotted on the basis of one senator for every two hundred students above five hundred comprising the membership of any given class.

B. Maximum membership of the Student Senate shall be thirty (30) members.

Section 6. The Standing Committees of the Student Senate shall be determined by that body provided that in their number shall be the Ways and Means Committee. The Membership of all committees shall be determined by the President of the Student Senate.

Section 7. All Legislation passed by the Student Senate must bear the signature of the Dean of Student Affairs to become effective.

ARTICLE IV

Executive Powers

Section 1. All executive powers herein granted shall be vested in the President of the Student Body.

Section 2. At the time of election, candidates for the office of President of the Student Body shall have at least a Junior classification as outlined in the College Bulletin

(with the exception of the 1965-66, 1966-67 school years); said candidates shall not graduate prior to the expiration of the elected term and shall be required to sign an affidavit to this effect. This affidavit shall be kept on file in the office of Student Government for the duration of said candidate's term of office. Each candidate shall have a minimum overall grade average of 2.3 and must maintain this grade average throughout his tenure of office.

Section 3. The President of the Student Body shall have the power to appoint any committee which he deems necessary to further the administration of Student Government and shall act as Chairman of the President's Cabinet. Power shall be vested in the President of the Student Body to call a meeting of the Student Body. The President of the Student Body shall, in cases where he deems it necessary, call special meetings of the Student Senate, and have the power to veto any legislation passed by the Student Senate.

Section 4. At the time of election, candidates for the office of Vice-President of the Student Body shall have at least Sophomore classification as outlined in the College Bulletin; said candidates shall not graduate prior to the expiration of the elected term and shall be required to sign an affidavit to this effect. This affidavit shall be kept on file in the office of Student Government for the duration of said candidate's term of office. Each candidate shall have an overall grade average of 2.3 and must maintain this average throughout his tenure in office.

Section 5. The Vice-President of the Student Body shall assume the duties of the President in the event of his absence from or vacation of the post of President. The Vice-President shall serve as a member of the President's Cabinet. The Vice-President shall be designated as the President of the Senate and shall be a voting member of that body only in case of a tie.

Section 6. At the time of election, candidates for the offices of secretary and Treasurer of the Student Body shall have at least a freshman classification as outlined in the College Bulletin; said candidates shall not graduate

prior to the expiration of the elected term and shall be required to sign an affidavit to this effect. This affidavit shall be kept on file in the office of Student Government for the duration of said candidate's term of office. Each candidate shall have an average grade of 2.0 and must maintain this average throughout his tenure of office.

Section 7. The Secretary of the Student Body shall be a member of the President Cabinet.

Section 8. The Treasurer of the Student Body shall be a member of the President's Cabinet.

Section 9. There shall also be included in the President's Cabinet the following appointed Cabinet positions:

A. Secretary of Elections — All elections shall be under the direction of the Secretary of Elections and three assistants which he shall appoint. It shall be the responsibility of this group to enforce regulations regarding elections set forth in this Constitution and prescribed by the Student Senate, and provide for physical arrangements and necessary publicity regarding all elections. The Secretary of Elections and his committee shall be responsible for the enforcement of the following rules:

1. Voting shall be according to prescribed procedure.

2. The polls shall be open for a minimum of nine (9) hours on the day of election.

3. The counting and tabulation shall be made by the Secretary of Elections, Secretary of Student Body, and two members appointed by the President of the Student Senate immediately after the polls are closed. No vote shall be counted before that time and all members must be present. No election official, while on duty, shall attempt to influence a voter.

4. No one shall attempt to solicit votes for a candidate within the immediate vicinity of the polls.

5. If ballots are used, said ballots shall be placed in the Offices of Student Government for a peroid of forty-eight (48) hours after they have been counted. At any time during this period, any candidate may demand and receive a recount provided the Secretary of Elections is petitioned within the prescribed time by ten (10) students.

6. Any post shall be filled by the candidate receiving a simple majority of votes cast for that post. In a runoff election, the candidate receiving a plurality of votes cast shall be elected.

7. The result of all student elections shall be posted within twenty-four (24) hours after the polls have been closed.

B. Secretary of Student Affairs — The Secretary of Student Affairs shall work with the Director of Student Activities to coordinate all social or student activities. He shall be responsible for presenting to the Student Senate any information pertaining to student activities and shall make recommendation regarding the recognition of clubs. All petitions relative to student affairs shall be directed to the Secretary of Student Affairs.

ARTICLE V

Judicial Powers

Section 1. The Judicial Powers of the Student Body shall be vested in an Honor Council.

Section 2. The Honor Council shall have jurisdiction over students in all cases involving infractions of the Honor Code. The Honor Council shall be governed by the Honor System amended and ratified March 10, 1965.

ARTICLE VI

Nominations and Elections

Section 1. The months of March and/or April shall be designated as election month(s) and all nominations and

elections for officers prescribed in this constitution shall take place during this period, with the exception of the Freshman Class officers and senators.

Section 2. Nominations for the officers of the Student Body shall be initiated by a petition of nomination requiring 20 signatures. Any student qualifying under this constitution shall be eligible. These officers include: President of the Student Body, Vice-President of the Student Body, Secretary of the Student Body, Treasurer of the Student Body, and President, Vice-President, and Secretary of the Honor Council. Election for these offices shall be held no later than the second Tuesday in April.

Section 3. The class officers for each class shall consist of a President, Vice-President, Secretary, and Treasurer. The President of each class shall have the power to call a meeting of that class with the approval of the Director of Student Activities.

Section 4. Nominations for class officers, Honor Council representatives, and Senators shall be initiated at individual class meetings of the rising Sophomore, Junior, and Senior classes. Students who are currently classified as first quarter Sophomores, Juniors, or Seniors may attend meetings of rising classes which correspond with their current classification. Students who are eligible to attend any given individual meeting shall also be eligible for nomination to office in that class. In order to be eligible for a class office, an Honor Council post, or a Senate seat, candidates must sign an affidavit to the effect that he will not graduate prior to the expiration of the elected term. This affidavit shall be kept on file in the Offices of Student Government for the duration of said candidate's term of office. At the time of election, candidates for class offices, Honor Council posts, or Senate seats shall have an overall grade average of 2.0 and must maintain this average throughout their tenure of office. All nominations and elections of new class officers shall be the responsibility of outgoing class officers.

Section 5. Nominations and election of the Freshman Class Officers, Honor Council representatives, and Senators

shall be held at a meeting of the Freshman Class. This meeting shall be held not later than the first Tuesday in October. This meeting shall be called by the President of the Student Body and shall be under his direction.

Section 6. Elections for the Sophomore, Junior, and Senior Class Officers shall be held on the same day and not later than the last Tuesday in April.

Section 7. No individual shall hold more than one student government office as stated in Article VI, Section 2 at any one time.

ARTICLE VII

Amending the Constitution

This constitution may be amended through legislation introduced in the Student Senate. It must be passed by a two-thirds majority of that body present; by two-thirds of the total number voting in a campus-wide balloting, and it must be approved by the Dean of Student Affairs.

ARTICLE VIII

Ratification

Ratification of this Constitution shall be accomplished by a two-thirds vote of the total number voting in a campus-wide balloting, and by the approval of the Dean of Student Affairs.

Respectfully submitted,

Billy Whitten
Lake Holt
Jim Squire
Cathy Cox
Faye Batayias
Sandra Moore
Cheryl Hunter

HONOR COUNCIL

For detailed information regarding the operation of this student organization, see Section I of this handbook.

RELIGIOUS CLUBS

Religious clubs on campus provide an opportunity for students of the same faith to meet for discussion, fellowship, religious and social activities. These clubs are:

Baptist Student Union	Baptist Students
B'nai B'rith	Jewish Students
Canterbury Club	Episcopalian Students
Newman Club	Catholic Students
Wesley Foundation	Methodist Students
Westminister Fellowship	Presbyterian Students

PUBLICATIONS

The two student publications of Armstrong State College are **The Inkwell**, the College newspaper issued four times per quarter, and **The 'Geechee**, the College annual issud in the Spring Quarter. Both publications are produced entirely by the students under the supervision of the Dean of Student Affairs. Financed in part by the student activity fund, they are distributed free to all regular day students.

DANCE COMMITTEE

The Dance Committee plans and carries out all arrangements for dances held throughout the year that are supported through student activity fees.

DEBATE FORUM

The Debate Forum provides an opportunity for those interested in debating to participate in a program of intramural and intercollegiate debating.

ENGLISH CLUB

The English Club offers students an opportunity to read and discuss great works of literature with individuals of like interest.

GLEE CLUB

The Glee Club offers the musically inclined student an opportunity to meet with others for the purpose of singing fine choral music.

THE MASQUERS

The Masquers is the college dramatic club which stages three productions per year under professional direction in the completely equipped college theater.

MATH AND SCIENCE CLUB

The Math and Science Club is for those desiring to share their interest in mathematics and the sciences outside the classroom.

FUTURE SECRETARIES ASSOCIATION

The Future Secretaries Association is a club affiliated with the National Secretaries Association for students of secretarial science.

YOUNG DEMOCRATS

The Young Democrats is a political organization for students with Democratic inclinations.

YOUNG REPUBLICANS

The Young Republicans is a political oorganzation for students with Democratic inclinations.

SPORTS

Armstrong participates in intercollegiate sports competition in basketball, golf, and baseball. Other sports at the college, such as volleyball, touch football, tennis, softball, etc., are offered on an intramural basis with competition between volunteer intramural teams or between other interested campus organizations.

BASKETBALL SCHEDULE 1965-66

Date	Team	Location
Friday, Nov. 19	Young Harris	Young Harris, Ga.
Saturday, Nov. 20	Truett McConnell	Cleveland, Ga.
WEDNESDAY, DEC. 1	*SOUTH GEORGIA COLLEGE	HOME
SATURDAY, DEC. 11	MIDDLE GEORGIA COLLEGE	HOME
Tuesday, Dec. 14	Brewton-Parker	Mt. Vernon, Ga.
FRIDAY, JAN. 7	GEORGIA MILITARY COLLEGE	HOME
SATURDAY, JAN. 8	BRUNSWICK COLLEGE	HOME
TUESDAY, JAN. 11	GEORGIA SOUTHERN	HOME
Friday, Jan. 14	DeKalb College	Atlanta, Ga.
Saturday, Jan. 15	Southern Tech	Marietta, Ga.
FRIDAY, JAN. 21	GEORGIA SOUTHWESTERN	HOME
SATURDAY, JAN. 22	NORMAN COLLEGE	HOME
Tuesday, Jan. 25	Abraham Baldwin	Tifton, Ga.
FRIDAY, JAN. 28	COLUMBUS COLLEGE	HOME
MONDAY, JAN. 31	AUGUSTA COLLEGE	HOME
Tuesday, Feb. 1	Brunswick College	Brunswick, Ga.
FRIDAY, FEB. 4	GORDON MILITARY COLLEGE	HOME
TUESDAY, FEB. 6	BREWTON-PARKER	HOME
SATURDAY, FEB. 12	ABRAHAM BALDWIN	HOME
Monday, Feb. 14	Augusta College	Augusta, Ga.
Friday, Feb. 18	Norman College	Norman Park, Ga.
Saturday, Feb. 19	South Georgia College	Douglas, Ga.
Wednesday-Saturday, Feb. 23-26	State Tournament	

Home Games begin at 8:15 P.M.

Home uniforms are white — Away uniforms are red.

*Tentatively first home game (held in new gymnasium)

BASEBALL SCHEDULE 1966

Conference Games

Team	No. Games	Location
Abraham Baldwin	1	Savannah
	2	Tifton
Brewton-Parker	2	Savannah
	1	Mt. Vernon
Norman College	1	Savannah
	2	Norman Park
South Georgia	2	Savannah
	1	Douglas

Non-Conference Games

Team	No. Games	Location
Augusta College	1	Savannah
	1	Augusta
The Citadel	1	Savannah
	1	Charleston, S. C.
Barrett Oilers	2	Savannah

HOMECOMING

Homecoming at Armstrong State College is held during the Fall Quarter and includes a parade and homecoming basketball game. A Homecoming King and Queen are elected yearly and reign over the Homecoming Dance.

'GEECHEE BEAUTY REVIEW

The 'Geechee Beauty Review is presented in the Winter Quarter to choose the beauty queen and members of her court for the college annual. Sponsors from the various organizations vie in this pageant for the coveted titles of queen and court members.

PIONEER DAYS

Pioneer Days are held in the Spring Quarter. Pioneer costumes are the usual dress for these spirited times and events usually climax at a student sponsored assembly presented in the Jenkins Hall auditorium.

LEADERSHIP BANQUET

As a means of honoring those students who made the greatest contributions to the college through service in leadership positions, Armstrong State College held a special banquet during the Spring Quarter of 1965. This banquet will become an annual affair and will be known as the Annual Leadership Banquet.

HONORS CONVOCATION

During the Spring Quarter those students who have achieved the highest academic averages will be honored at a special Honors Convocation.

SOCIAL ORGANIZATIONS

In accordance with a recent ruling made by the Regents of the University System of Georgia, Armstrong State College will officially recognize fraternities and sororities beginning the fall quarter, 1965. Only those groups which agree to comply with College regulations will be recognized. For detailed information regarding these regulations, contact the Director of Student Activities.

NOTES

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NOTES

ARMSTRONG STATE COLLEGE
Savannah, Georgia

PATH
Savannah, GA.
Permit No. 380



ARMSTRONG STATE COLLEGE



STUDENT HANDBOOK

1966 1967

ALMA MATER

Words by Margaret Spencer Lubs and Doris Falk, Class of 1939

Alma Mater through the ages,
Singing thy undying fame,
Will thy sons and daughters cherish
And defend thy golden name.
To each heart thy noble story
And thy calm and stately grace
Herald thine immortal glory.
Armstrong, hail, all hail to thee!

Alma Mater those before us
Left thine honor great and strong
We who follow take their banner,
Raise it with a fighting song!
Consecrated is thy teaching,
Sacred is thy marble height,
Glorious thy spirit reaching
Ever upward to the light.

School colors — maroon and gold

ARMSTRONG STATE COLLEGE
STUDENT HANDBOOK
1966-1967

This Handbook is made available to all students enrolled in Armstrong State College. General information about the college is included as well as information regarding school policies and regulations. Each student will be held responsible for knowing the information covered in the Handbook as well as the information provided in the college Bulletin.

Your success at Armstrong State College will largely be determined by your willingness to accept the responsibilities that accompany your status as a member of the student body of this growing institution. The Student Handbook is designed to clarify and assist you in understanding these responsibilities.

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ORIENTATION SCHEDULE

1966 - 67

Tuesday, September 20

Morning Session

10:00 Alma Mater ---------- Mr. Harry Persse

10:05 Greetings by Dean of Student Affairs ---------- Dr. James T. Rogers

Introduction of Dr. Henry L. Ashmore

10:10 Welcome by President ------ Dr. Henry L. Ashmore

10:30 Introduction

10:35 Student Welcome ---------- Mr. Jim Weeks

10:40 Guest Speaker

11:05 Announcements

Afternoon Session

2:00 "I Wish I'd Known That Before College" ---------- Film Presentation

2:30 "The Successful College Student" ---------- Miss Dorothy Thompson

3:00 Introducing Our Campus Nurse ----- Mrs. Ann Nease

3:05 "The House of Knowledge" ------ Mrs. Regina Yoast

3:20 Discussion of Financial Aids --- Mrs. Martha DeWitt

3:30 President's Reception

Wednesday, September 21

Morning Session

STUDENT LIFE AT ARMSTRONG STATE COLLEGE

10:00 "Student Rights and Responsibilities"_____Dr. Robert Strozier

10:20 Student Government Association____ Mr. Jim Weeks

10:35 Student Publications
The INKWELL _____Miss Sue Jaye Punzel
The GEECHEE _____Mr. Harold Waters

10:50 Social Organizations

11:00 Student Interest Clubs

11:25 "What Is A Rat?"_____Mr. Pat King

11:30 Announcements

Afternoon Session

2:00 "The Essence of Higher Education" _____Dr. Roy Carroll

2:15 "Your College Program" ____Dean Joseph I. Killorin

2:30 "Tips Designed With You In Mind"__A.S.C. Students

3:00 Examination on Student Handbook

3:45 Discussion of Handbook

4:00 Announcements

4:15 Mixer for New Students & Faculty__Student Center

Thursday, September 22

Morning Session

10:00 Introduction of Honor System_____Dean Killorin

10:30 Announcements

10:35 Group Discussions of Honor Systems

LAST INITIAL	ROOM
A - B	3 G
C - D	4 G
E - G	16 G
H - I	13 G
J - K	12 Sc
L - M	13 Sc
N - P	26 Sc
Q - S	28 Sc
T - V	14 Sc
W - Z	29 Sc

If the room in which you are to meet is overcrowded, proceed to another room appearing on the schedule.

Afternoon Session

STUDENTS WHO HAVE NOT CHOSEN A MAJOR

Name	Room	
A - D	3 G	Mrs. Lubs
E - G	16 G	Mr. Beecher
H - L	13 Sc	Mr. Stubbs
M - P	Music J	Mrs. DeWitt
Q - Z	Auditorium J	Miss Anchors Mr. Price

STUDENTS WHO HAVE CHOSEN A MAJOR

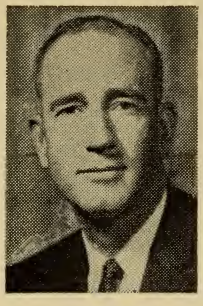
Discipline	Room
Accounting	29 Sc
Biology	1 Sc
Chemistry	12 Sc
Economics	29 Sc
Education	4 G
Engineering	28 Sc
English	13 G
History	28 G
Management	29 Sc
Mathematics	28 Sc
Music	5 G
Nursing	26 Sc
Secretarial Science	7 G
Special On-Trial Students	14 Sc

Student Photos

All students must have pictures made for the Annual and Identification Cards. The photographer will be on campus during the first week of classes, and it is the responsibility of the student to attend to this matter .

Rat Caps

Rat Caps must be purchased before Registration. All new freshmen are expected to participate in the rat activities.



Dr. Ashmore

GREETINGS from the PRESIDENT

TO THE STUDENTS OF
ARMSTRONG STATE COLLEGE

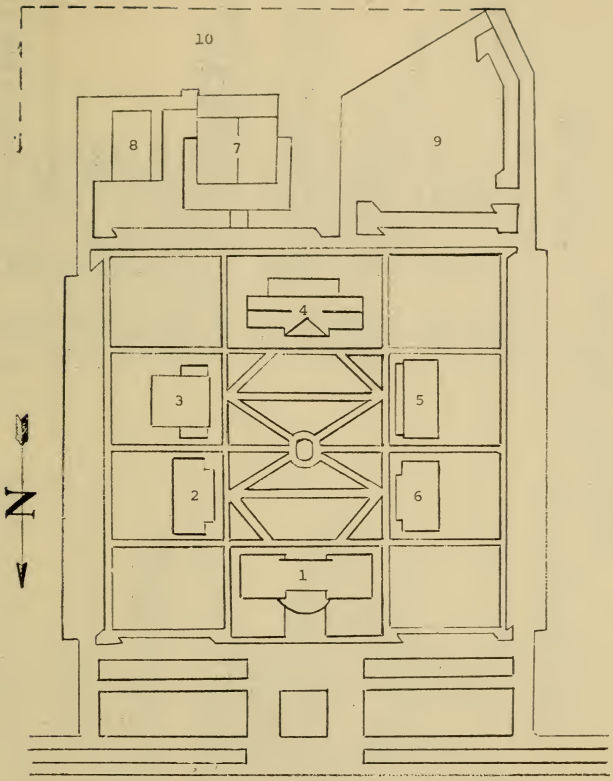
We are delighted that you have chosen to attend Armstrong State College. We greet those who are returning and extend to those who are new a warm welcome!

One of the most exciting and challenging times in a person's life should be the time spent on a college campus. This should be a period to expand your social contacts, to develop your mind and to extend your cultural activities. It is our hope that you will have experiences on this campus which will do these things and which will become pleasant memories.

To enjoy your college life fully, you need to participate wholeheartedly in the educational, cultural and recreational activities which you find available. I sincerely wish for you challenging and creative experiences on the Armstrong State College campus.

HENRY L. ASHMORE
President

ARMSTRONG STATE COLLEGE



1. Administration Building
2. Gamble Hall
3. Jenkins Hall
4. Lane Library
5. Memorial Student Center
6. Science Hall
7. Gymnasium
8. Maintenance Building
9. Parking Area
10. Athletic Fields

FACULTY OFFICES

G: Gamble Bldg. SC: Science Bldg. J: Jenkins Bldg.
(15D Faculty Lounge)

BIOLOGY: (5 full-time faculty members)
SC 15B Dr. Thorne
SC 15A Dr. Crosby
SC 15C Dr. Davenport
SC 15D Miss Waffle
SC 10A Miss Ashbrook

BUSINESS ADMINISTRATION: (5 full-time faculty members)
G 19D Dr. Orange Hall
G 19E Dr. Bhatia
G 30B Mrs. Vining
G 19A Mr. Davis
G 19B Mr. Haas

CHEMISTRY AND PHYSICS: (6 full-time faculty members)
SC 34 Dr. Crider
SC 35 Dr. Robbins
SC 23 Dr. Stratton
SC 31 Mr. Peyton
(Physics)
SC 10B Col. Hill
SC 36A Dr. Harris

HISTORY AND POLITICAL SCIENCE: (11 full-time members)
G 31D Dr. Carroll
G 31A Dr. Lanier
G 31B Mr. Haunton
G 31C (Occupancy for two) Mr. Patterson, Dr. Wu
G 31E Mr. Beecher
G 2B Dr. Coyle
G 19F Mr. McCarthy
G 2C (Occupancy for two) Dr. Ro, Mr. Comaskey
G 27D Mr. Duncan

LANGUAGE AND LITERATURE: (12 full-time faculty members)
G 15B Dr. Seale
G 15C Dr. Pendexter
G 15E Mrs. Lubs
G 9B Mr. Ferguson
G 9C Miss Anchors
G 9D Dr. Strozier
G 9E Mrs. Ramsey
G 9F Miss Nicora
G 27A Mr. White (and pt. time desk)
G 27B Mrs. Carr

EDUCATION: (1 full-time faculty member)
G 19C Mrs. Coleman

FINE ARTS: (2 full-time faculty members)
J 13 Mr. Harry Persse
J 2 Mr. Kenneth McKinnell

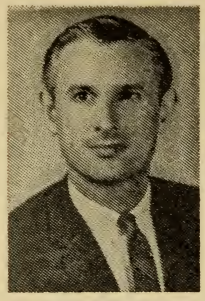
PSYCHOLOGY AND SOCIOLOGY: (4 full-time faculty members)
G 2D Dr. Cormack
G 2F Mrs. Arger
G 2E Mr. Davidson
G 2A Miss Thompson

NURSING: 4 full-time faculty members)
Gym 4 Mrs. Bates, Mrs. Wilson, Mrs. Duffy, Miss Mayer

G 27C (Occupancy for two) Mr. Brooks and Mr. Chew

MATHEMATICS: (7 full-time faculty members)
SC 19B Mr. Stubbs
SC 19A Mr. Hall
SC 19C Mr. Winn
SC 19D Dr. Laffer
SC 10C Dr. Hardy
SC 27A Mr. Semmes
Library: Faculty Cubicle 1
Mr. Underwood

PHYSICAL EDUCATION: (4 full-time faculty members)
Gym 10 Mr. Sims
Gym 12 Mr. Tapp
Gym 3 Mrs. Hickman
Gym 1 Mr. Bedwell



Dr. Rogers

WELCOME!

TO THE STUDENTS OF ARMSTRONG STATE COLLEGE:

On behalf of the Office of Student Affairs, I would like to welcome you to Armstrong State College.

This year promises to be filled with excitement and challenge for both new and returning students. Along with a new campus, you will find new faculty, new curricula, new social and cultural programs, and a new spirit of growth and optimism.

I invite you to become an active and contributing member of this community. The degree to which your life will be enriched by this experience will depend upon your willingness to respond to the challenges that are provided.

Best wishes for a most successful and rewarding year.

Sincerely,

JAMES T. ROGERS
Dean of Student Affairs

HISTORICAL SKETCH

Armstrong State College was founded on May 27, 1935, as Armstrong Junior College. The College was originally housed in the Armstrong home, a gift from the family of George F. Armstrong. Over the years, five additional buildings were acquired in the neighborhood of Forsyth Park to complete the physical plant.

On January 1, 1959, the college became a two-year unit of the University System of Georgia, and three years later, the Mills Bee Lane Foundation purchased a 200-acre site on Abercorn extension to house a new campus. This new campus, with its seven buildings, was first occupied during the winter of 1965.

In 1964, Armstrong State College became a four-year institution. The college community during the 1966-67 school year will consist of approximately 1,800 students and 60 faculty members, 35 per cent of whom possess the Ph.D degree. The first degrees will be conferred in June, 1968.



GREETINGS from the STUDENT BODY PRESIDENT

FELLOW STUDENTS:

Welcome to the student body of Armstrong State College. It is our desire that you find here a genuinely challenging and worthwhile educational experience.

You, as a student in a new and growing institution, have a rather unique opportunity. You have the opportunity to assist in the development of a college. The future of Armstrong State College depends to a great extent on the contributions you make to the college community.

Only by actively participating in the programs of the college can you really feel a part of the college. I hope you will take advantage of as many of the available opportunities as possible.

Sincerely,

JIM WEEKS
Student Body President

I. ACADEMIC INFORMATION

The following represents a summary of academic information provided in the College Catalog. This information is particularly pertinent to your first year at Armstrong State College. It is not intended to be complete and should not be relied upon as a final authority for information affecting your standing in college. If in doubt, see the College Bulletin or the proper administrative official.

PROGRAMS OF STUDY

At present the following degrees and majors are offered at Armstrong State College:

Bachelor of Arts Degree with majors in history, English and music;

Bachelor of Science Degree with majors in biology, chemistry and mathematics;

Bachelor of Business Administration with majors in accounting, management and economics;

(Each of these degrees may be taken with an education program leading to certification for secondary school teachers.)

Bachelor of Science in Elementary Education;

Bachelor of Science in Medical Technology;

Two-year Nursing Program.

ACADEMIC ADVISEMENT

Students who are in need of academic advisement and who have decided on a major should consult the head of the department in which they plan to concentrate.

COUNSELING AND GUIDANCE

Qualified counselors are located in the Office of Student Personnel to give assistance to students who are experiencing difficulties relating to academic work, personal problems, vocational goals, or transition to college. Students are encouraged to take advantage of this service whenever necessary.

COURSE LOAD

A student's course load is determined by the number of quarter hours in which he is enrolled. For example, a student enrolled in a 5-hour course would meet this class one hour a day, five days a week, for the entire quarter. Evening classes and classes with labs would vary slightly from this pattern.

The average student load is 16-17 hours per quarter. As a general rule, students are expected to spend two hours in study for every hour in class. A student taking an average load would be expected to devote a minimum of 48 hours per week to class sessions and to his preparation therefor.

Except in engineering, permission to enroll for more than 17 hours must be granted by the Dean of the College. Only for students who possess a "B" average the preceding quarter and those who, in the quarter just prior to graduation, need to take an extra load to graduate, would an exception to this policy be made. No student will be allowed to register for more than 21 hours in any one quarter.

A student who is employed full-time will be restricted to a maximum of 11 hours unless he has better than a "B" average in the last quarter for which grades are available.



Students enjoy the luau held during the summer quarter

CLASS ATTENDANCE

The control of student attendance at class meetings and the effect of a student's attendance on his grades in a course is left entirely to the discretion of the instructor.

A student is responsible for knowing everything that is announced, discussed, or lectured upon in class as well as for mastering all assigned reading; he is also responsible for turning in on time all assignments and tests, including recitation and unannounced quizzes. The best way to meet these responsibilities is to attend classes regularly. An instructor may drop a student from any class with a grade of "WF" if he thinks that excessive absence prevents that student from satisfactorily fulfilling his responsibilities. If such excessive absence is the result of prolonged illness, death in the family, college business, or religious

holidays, the withdrawal grade will be either "W" or "WF" depending on the student's status at the time he was dropped. Each instructor will be responsible for informing his classes on their meeting what constitutes excessive absence in the particular class. Each student is responsible for knowing the attendance regulation in his class and for complying with it.

CHANGE OF CLASS

Once a student has registered, a change in classes will not be made unless some legitimate reason is given. In no case will a change be made because a student happens to prefer one instructor over another. If changes are necessary, a student must have the written approval of an official in the Student Personnel Office. A charge of $2 per course will be made for any change after registration unless the change is initiated by the college. This fee is not refundable and is payable to the Business Office.

DROPPING COURSES

Students desiring to drop a course after the quarter has begun must obtain a Drop-Add Notice in the Student Personnel Office. The notice must be signed by the professor of the course being dropped.

A student dropping a course not more than seven school days after the class begins will automatically receive a "W" upon withdrawing from the course.

After seven days the grade received will depend on the student's status in class at the time of withdrawal.

WITHDRAWING FROM COLLEGE

Any student who finds it necessary to withdraw from college must begin the process in the Student Personnel Office. A formal withdrawal is required to insure that the student is eligible to return to Armstrong State College at a future date. Any refund to which a student is entitled will be considered from the date which appears on the withdrawal form.

AUDITING COURSES

Persons who apply to audit courses will not be required to take the Scholastic Aptitude Test, but must meet all other requirements for admission and pay all regular fees.

A special form for permission to audit courses may be obtained from the Admissions Office.

Students enrolled on a full-time, credit basis and desiring to change from credit status to audit status must have the permission of the instructor. No change of this nature may be made after the seventh class meeting.

GRADES

All grade reports are mailed directly to the student. Students doing unsatisfactory work (D-F) will receive a a mid-term report.

Armstrong State College uses the following system of grading:

Numerical Span	Grade	Honor Points
95-100	A+	4.5
90-94	A	4.0
85-89	B+	3.5
80-84	B	3.0
75-79	C+	2.5
70-74	C	2.0
65-69	D+	1.5
60-64	D	1.0
Below 60	F	0

I—Incomplete (must be removed by mid-term of succeeding quarter or will automatically become an "F").

W—Withdrew with no grade

WF—Withdrew Failing

NC—No credit

A student's quarterly honor point average is computed by dividing the number of hours for which he is enrolled (attempted hours) into the total honor points received. W's are excluded from this computation, but WF's and F's are considered. A student's overall average is computed by dividing the total hours attempted into the total honor points earned while enrolled.

Example:

Courses for Quarter	Hours	Final Grade	Honor Pts. Earned
Eng. 101	5	C (2.0)	10.00 (5 x 2.0)
Hist. 114	5	B (3.0)	15.00 (5 x 3.0)
Math 101	5	D (1.0)	5.00 (5 x 1.0)
P. E. 111	1	B (3.0)	3.00 (1 x 3.0)
Total	16	Total	33.00

$33 \div 16 = 2.06$ — quarterly honor point average.

CHANGE OF GRADES

Once grades have been submitted to the Registrar's Office, they become final. Students should not request that changes be made once they have been officially recorded in that office.

SPECIAL REGULATIONS GOVERNING REGISTRATION

1. The Registrar provides detailed instructions for registration. Each student, assisted by his adviser, is responsible for completing all forms properly and paying all fees on the day of registration.

2. All students who are enrolled for ten quarter hours or more on the day schedule and who are candidates for degrees are required to take six physical education courses, one in each quarter of the freshman and sophomore years with the sequence of 11, 112, 113 in the freshman year.

The department requires all students to make up excused absences; unexcused absences lower the final grade.

Physical education is not required of anyone beyond the age of 25, or of anyone enrolled primarily in evening classes.

3. Once a student is enrolled in a course, he may drop or change the course only on the days designated for course changes. (See CHANGE OF CLASS and WITHDRAWAL sections of this handbook.)

4. Students are responsible for keeping an accurate record of courses completed. Additional credit is not allowed for repeated courses. If a course is failed and is repeated, all hours attempted are counted in the grade point average.

5. A student who does not register during the regular registration period will be charged a late registration fee. No student will be permitted to register after the last day scheduled for late registration.

6. On registration day, students who have not been pre-advised should contact one of the available advisers prior to proceeding with registration.

Courses are generally numbered according to the following pattern:

100 to 199_____Freshman level
200 to 299_____Sophomore level
300 to 399_____Junior level
400 to 499_____Senior level

ACADEMIC PROBATION AND DISMISSAL

Students are placed on academic probation when their work falls below accepted standards.

At stated intervals students are expected to have achieved a certain over-all grade-point average on all work attempted. If a student fails to achieve this average he is

placed on academic probation for two quarters. The requirements as stipulated in the College Bulletin are as follows:

At the completion of:	Minimum required grade point average:
45 quarter hours attempted	1.6
90 quarter hours attempted	1.8
135 quarter hours attempted	1.9
190 quarter hours attempted	2.0

A student who is placed on academic probation while he is enrolled as a full-time student (one who enrolls for 12 or more quarter hours) must register for and successfully complete 10 or more quarter hours of academic work, for at least the next two quarters in which he is enrolled, with a 2.0 grade-point average or better to be eligible to remain in school.

A student who is placed on academic probation while enrolled as a part-time student (one who enrolls for less than 12 quarter hours) must register for and successfully complete at least 5 quarter hours of academic work for at least the next two successive quarters in which he is enrolled, with a grade-point average of 2.0 or better to be eligible to remain in school.

Failure to meet the above requirements for probation will result in the dismissal of the student for two quarters.

A probationary student, if allowed to remain in school, shall remain on probation until his cumulative grade-point average reaches or exceeds the grade-point average indicated above as minimal for the appropriate year.

A full-time student (one who enrolls for 12 or more quarter hours) who fails to pass at least one course other than physical education in any quarter will be dismissed from the college for two quarters. A part-time student (one who enrolls for less than 12 quarter hours) who fails to pass at least one course other than physical education in two successive quarters will be dismissed from the college for two quarters. A grade of "I" (incomplete) will be considered an "F" until it is removed.

A student re-entering the college after academic dismissal will be placed on academic probation for two successive quarters.

A student dismissed for academic reasons may appeal his dismissal to the Committee on Academic Standing. Such appeals must be made in writing to the Committee (addressed to the Secretary), should state the nature of all extenuating circumstances relating to his academic deficiency, and must be received by the Committee by the time of its announced meeting.

A third dismissal for failure to meet the academic standards of the college shall in all cases be final.

LIBRARY

The Lane Library of Armstrong State College is a modern two-story handsomely equipped building which is completely air-conditioned. There is an attractively furnished periodical and newspaper room on the first floor. Individual carrel desks are available on both floors. Group study rooms (for use by assignment only) are located on the second floor.

Hours: The library is open from 8 A.M. until 9 P.M. Monday through Thursday; Friday from 8 A.M. until 5 P.M. and from 2 P.M. until 6 P.M. on Sunday. The library is closed on New Year's Day, July 4, Labor Day, Thanksgiving and Friday and Saturday after, and on Christmas Day. Other variations or changes, including Intersessions will be posted in the foyer of the library.

Resources. The library collection numbers approximately 30,000 volumes, with additional pamphlets and government documents. The library receives over 300 periodicals and 8 newspapers. The collection also includes phonograph records and tapes which are available for circulation.

In the library you will find materials for every subject, every purpose, and every taste. All the books have been carefully chosen for the work and interests of the students and faculty.

Circulation Policies:

1. The I.D. card which is issued at time of registration also serves as your Library card. It is necessary that you present this card each time you wish to check out any materials. No loans will be made without this card.

2. Reference books and periodicals (whether bound or unbound) are for use **only** within the library.

3. All books (except Reserve books) may be bororwed for two weeks. Unless another borrower is waiting for a book, it may be renewed twice. To renew a book, it must be brought to the charging desk from which you borrowed it. A maximum of five books may be charged to a person at any given time.

4. Reserve books are so designated at the request of an instructor who wishes to assign them to his classes as supplementary or required reading and they are kept behind the charging desk. Reserve books are circulated for the length of time recommended by the instructor.

Fines. For general books the overdue fine for late returns is two cents a day. The fine for reserve books is twenty-five cents a day. Overnight reserve books carry a fine of twenty-five cents for the first hour and ten cents for each additional hour overdue up to the maximum of one dollar per day for each book. The fine for recordings, tapes and pamphlets is five cents per day. Fines are levied as a means of encouraging the prompt return of books so that as many people as possible may benefit from them.

Borrowers who lose books or other library material will be charged the price of the item plus 20% of the value to cover the cost of correcting the records and processing a replacement copy. If the book is found within the school year, a refund will be made of the price of the book, providing the person is still a student at the time. No refund will be made of the processing charge. If a student

should lose a book, he should report this fact immediately so that excessive fines do not accumulate.

Students who owe fines to the library or who have overdue books will not be permitted to register for the next quarter or to have transcripts of records issued until their accounts have been cleared. Also, semester grades will be withheld if the library record of the student is not clear.

CONDUCT AND DISCIPLINE

1. **Silence.** Since the Library is intended for purposes of reading and serious study and research, quiet must be observed at all times.

2. **No Smoking.** Smoking is not permitted in any area of the Library except the foyer.

3. Students who fail to maintain suitable standards of conduct, or who fail to observe any of the Library's rules and regulations, will be sent out of the Lirary and will not be readmitted without special permission.

HONOR SYSTEM

The Honor System at Armstrong State College provides all members of the student body with an opportunity to participate in self government. The accompanying responsibilities are outlined below.

The Honor System, written by a joint committee of faculty and students, received an overwhelming endorsement by both faculty and students during the Winter Quarter, 1965.

The ordinances of the Honor System are as follows:

I. All students must agree to abide by the rules and regulations of the Honor System. A student will not be accepted at Armstrong State College unless he signs the following statement at the time of his first registration:

"I have read the regulations governing the Honor System at Armstrong State College, and I understand that as a student at Armstrong, I must comply with all of these requirements."

This statement and all rules and regulations governing the Honor System will be printed in the official bulletin and the Student Handbook. The Statement will also be printed on the application form for admission to be signed by the student before admission to the college.

It will be the responsibility of the Honor Council to conduct an extensive orientation program at the beginning of each quarter for all newly entering students to explain fully the requirements of the Honor System and to allow full discussion of these regulations.

II. The following will be considered violations of the Honor Code:

(1) Academic dishonesty of any kind (giving or receiving any unauthorized help on any assignment, test or paper. At the beginning of each quarter it shall be the responsibility of each teacher to make clear what shall be considered unauthorized help in his course).

(2) Stealing only when related to cheating.

(3) Lying before the Honor Council.

(4) Failure to report a known offense.
(Lying or stealing in any other cases will be considered disciplinary, not Honor, matters.)

III. Ways of reporting a violation of the Honor Code:

(1) Self-reporting: A student who has broken the Honor Code should report himself to a member of the Honor Council.

(2) Anyone (faculty member or student) who is aware of a violation of the Honor Code must report the matter. This may be done in one of two ways:

a) He may tell the person thought to be guilty to report himself to a member of the Honor Council no later than the end of the next school day. After this designated time the person who is aware of the violation must inform a member of the Honor Council so that the Honor Council may contact the accused person if he has not already reported himself.

b) He may report the suspected violation directly to a member of the Honor Council without informing the accused.

IV. The Honor Council will be composed of eleven students:

(1) A president, who must be a member of the senior class, to be elected by the entire student body.

(2) A vice-president, a senior, elected as above.

(3) A secretary, who must be a junior, elected as above.

(4) Two representatives each from the freshman, sophomore, junior, and senior classes, elected by the members of their respective classes.

The election of officers will be held in the spring quarter. The election of class representatives will be held in the fall quarter. During summer school, any member of the previous year's Honor Council who is attending summer classes will continue on the Honor Council for the summer. These along with the three officers elected in the previous spring quarter will appoint other students in summer school to fill the remaining vacancies. Any officer not present in the summer school will be temporarily replaced by the appointment of the summer school Honor Council.

Qualifications for membership — All officers and representatives (except freshmen) must have an overall average of "C" or better for all work at Armstrong. Freshmen representatives must have an overall average of "C" or better from high school work.

Any student not in good standing with the college in academic or disciplinary matters is ineligible to serve on the Honor Council.

Any member of the Honor Council who falls below these requirements during his term of office will be replaced by his next runner-up from the previous election.

The Honor Council will be responsible for its own bylaws.

V. Until there are four classes at Armstrong, the following students will compose the Honor Council:

For 1964-65 and 1965-66 school years:

The president and vice-president must be upper classmen, elected by the entire student body.
The secretary must be a freshman, elected by the entire student body.
There will be four representatives from each of the two classes elected by their respective classes.

For 1966-67 school year:

The president and vice-president must be juniors, elected by the entire student body.
The secretary must be a sophomore, elected by the entire student body.
There will be two junior, three sophomore, and three freshman representatives, elected by each respective class.

VI. Honor Council procedure for examining a reported violation:

(1) It is recommended that an Honor Council meeting be called by the president to examine a reported violation as soon as possible after such a report.

(2) At the meeting the Honor Council will hear the accusation, the testimony of any witnesses, and any defense the accused may wish to present.

(3) The accused will have the right to hear all witnesses and all evidence brought before the Honor Council.

(4) The accused will be considered innocent until proved guilty.

(5) Nine members of the Honor Council will constitute a quorum.

(6) The secretary will keep minutes of all meetings and all official testimony will be tape recorded.

(7) A vote of two-thirds majority of the members of the Honor Council present and voting will be necessary for the conviction of the accused.

(8) The vote will be taken by secret ballot.

VII. If the accused is found innocent by vote of the Honor Council, the case will be closed; and all records pertaining to this case will be destroyed; and no further action will be taken.

If a person is found guilty, the Honor Council will recommend to the President of Armstrong State College:

(1) Suspension from school for any number of quarters (the minimum suspension will be for the remainder of the quarter in which the violation occurs).

(2) Expulsion from school.

All decisions of the Honor Council will be made as recommendations to the President of Armstrong State College, who will decide on the action to be taken. After the President of the College has decided on his course of action, he will inform the accused person of this decision in writing, and the President will post an official notice on the bulletin boards announcing his action without mentioning the name of the accused.

VIII. Although the College feels that the above two recommendations are appropriate for academic dishonesty, it also recognizes that unique circumstances may arise.

For such cases a series of appeals is open to the convicted student. He may appeal either the conviction or the punishment or both in the following ways:

(1) To the President of Armstrong State College in a letter.

(2) The President's decision may be appealed to the Chancellor of the University System of Georgia in a letter.

(3) The Chancellor's decision may be appealed to the Board of Regents of the University System of Georgia in a letter.

IX. Each student will be required to write on every written assignment, test, or paper a pledge that he has neither given nor received any unauthorized help on this work. This may be done by writing the word "Pledged" followed by the student's signature.

X. A revision of the Honor System will require a majority vote of the faculty and of the student body.

II. GENERAL INFORMATION

WHERE TO GO FOR ASSISTANCE

With questions concerning:	Contact
Absences	Teacher of Class
Dramatics	Mr. Chew, Jenkins Hall
Dropping Courses	Student Personnel
Part-time Employment and Financial Aid	Mrs. DeWitt, Director of Financial Aid
Greek Organizations	Mr. Price, Director of Student Activities
Health	Mrs. Nease, Campus Nurse (gymnasium)
Lost and Found	Student Personnel
Student Activities	Director of Student Activities
Special Testing	Student Personnel

BULLETIN BOARD

In order to disseminate information to students, the college has erected a bulletin board in front of the Student Center. This board will serve as the official college bulletin board and will be the dissemination point for all matters of relevance to the college community. Students are expected to check this board at least once a day.

In order to keep the board from becoming unnecessarily cluttered, all information to be posted should be left in the Student Personnel Office.

For posting personal announcements students may use other bulletin boards on campus.

FINANCIAL AID

All forms of financial aid are administered through the Student Personnel Office. Students interested in scholarships, assistanceships, loans, part-time employment, or work-study opportunities should make application in this office. Every effort will be made to assist students who desire an education but who do not have sufficient resources to attend college.

The college employs a number of student assistants each year to work in the various departments on campus.

Student assistants are limited to fifteen hours of work per week.

MAROON AND GOLD

To keep students informed regarding school functions, the College publishes a news bulletin, the **Maroon and Gold**, every Tuesday. This one-page bulletin contains announcements and general information relative to college and student activities. Students are expected to read the **Maroon and Gold** weekly and will be held responsible for all information contained therein.

STUDENT ACTIVITY FEE

The student activity fee of $10 per quarter for day students and $1 per quarter hour for evening and special students is used to finance the student activity program. Payment of the fee entitles the student to free admission to all College-sponsored events and to copies of the College newspaper. Payment of this fee for three quarters entitles the student to a copy of the college annual.

Disposition of student activity funds is handled by the Student Government (in consultation with the Dean of Student Affairs and the Comptroller) based on requests from various organizations.

CONVOCATIONS

Required convocations are held at various times during the school year. Full-time students (students who are enrolled for 122 hours or more) are expected to attend. Other programs are scheduled occasionally at which attendance is voluntary. Notices of convocations will be posted on the Official Bulletin Board during the week prior to the program.

TRANSCRIPTS

Each student is entitled to one official transcript of his college work without charge. Additional copies will be issued at $1 each. Application for transcripts may be made in the office of the Registrar.

IDENTIFICATION CARDS

Each student enrolled at Armstrong State College is issued a student identification card. This card must be validated at each registration and must be carried by the student at all times.

Students will be asked to present their I.D. cards at all college sponsored events. If the card cannot be presented, the student will not be admitted. Students must also have their I.D. cards in order to receive an annual.

Your student identification card is an extremely important document. Carry it both on and off campus.

RAT CAPS

Rat caps are to be purchased and worn by all entering freshmen. Caps must be worn until the completion of Rat Activities. Caps must be bought during Orientation.

STUDENT INSURANCE

A group health and accident insurance policy has been designed especially for Armstrong State College students.

The fee is only $12 for a full year's coverage. This insurance may be purchased at Registration. For further information, contact the Student Personnel Office.

ACCIDENTS

In case of accident, injury, or sickness involving students, the campus nurse and the Student Personnel Office should be notified immediately. An attempt should be made to prevent crowds from forming and to make the injured person as comfortable as possible until a college official arrives on the scene.

LYCEUM SERIES

During the school year a number of lectures and concerts by outstanding authorities and artists are provided by the college. These programs are designed to assist in the development of the college community.

REFUNDS OF FEES

Refunds of fees will be made only upon written application for withdrawal from school obtained in the Student Personnel Office. No refund will be made to students who drop a course. See page 22 of the College Bulletin for further information.

LOST AND FOUND

The Student Personnel Office maintains a repository for lost and found articles. Any person finding lost articles on campus should turn them in to this office so they may be claimed by their rightful owner.

STUDENT CENTER

The Student Center is located on the south side of the campus. The Center also houses the Bookstore and student offices.

Hours for the Student Center will be from 7:30 A.M. until 10:00 P.M. Monday through Thursday and from 7:30

A.M. to 5:00 P.M. on Friday. Vending machines with hot and cold sandwiches and drinks will be available during the above hours. Lunch will be served through the cafeteria line from 11 A.M. until 1 P.M. Monday through Friday. There will be a selection of wholesome and nutritious foods available at reasonable prices.

Arrangements may be made with the Student Center manager to use facilities of the Student Center for special dinners or parties if the function has been approved by the Dean of Student Affairs.

THE DEAN'S ADVISORY COUNCIL

The Dean's Advisory Council is composed of students selected by the Dean of Student Affairs to advise him concerning decisions made relating to students and their welfare.

OPEN FORUM

In order to give students an opportunity to voice their thoughts concerning current events, local or otherwise, an open forum is conducted twice quarterly. The dates of these meetings will be announced at least one week prior to the event.

PRESIDENT'S COFFEE HOUR

In an effort to keep the line of communication open as well as to provide students with an opportunity to express their ideas and opinions, the President periodically invites students to a special President's Luncheon. At this time matters of common concern are discussed.

TELEPHONE REGULATIONS

Students are called to the telephone only in emergencies. Office telephones are not to be used by students. Should it become necessary to make a call, use one of the public telephones provided in the Student Center or in front of the gymnasium.



MISS GEECHEE REVIEW, 1966

(L-R) Mayette Dalzell, Martha Haynes; Miss Geechee, Amanda McLaughlin; Mary Brooks Morgan, Joan Minkovitz

ETIQUETTE

Certain easy and obvious procedures that denote a person of poise and culture often slip an active mind. The following may refresh your memory:

A. Meeting People —

1. The older or more distinguished person is named first, and the woman is named before the man.

2. Formal situations call for "May I present_____?" or "May I introduce_____?", et cetera.

3. Informal situations call for "This is _____," "Have you met _____ ?", or "Do you know_____?", et cetera.

4. Respond to all introductions in a simple and genuine manner. When attending a dance or other social function, make it a point to speak with the chaperones.

B. Smoking Etiquette —

Smoking should be done only in areas set aside for that purpose—never on the dance floor. You should never smoke unless invited to do so in a professor's office or any other office. Remember, city and state fire laws prohibit smoking in public auditoriums and theaters. Obey NO SMOKING signs in classrooms and other campus areas. Never smoke at a dining table while others are eating and never use food dishes for ash trays. An ASC coed never smokes on the street or while crossing the campus.

C. Concerts and Lectures —

1. Always show consideration for the artist and audience by arriving sufficiently early to be seated before the program begins and by leaving only at intermission or at the close of the program. Under no conditions should you enter the auditorium until the performer completes a number. It is inconsiderate to talk or rattle programs during a performance. It is proper for the audience to rise when a prominent person comes before or is presented to the audience.

2. At concerts, applause is held even after a solo until the conductor, by turning on the podium toward the audience, indicates that the selection is over. The conductor's appearance from the wings is applauded, the house becomes quiet when he turns toward the orchestra.

D. Social Correspondence —

1. When you receive a personal invitation to an occasion such as a breakfast, luncheon, dinner, a small

tea, or a wedding, followed by a reception, you should always reply. However, a reply is not required when the invitation is for a large tea or reception unless the invitation carries an R.S.V.P.

2. If invited to a small informal social activity, you may respond by telephone. For formal parties, you respond in longhand, repeating the form of the invitation, writing in blue or black ink on plain white paper. All formal invitations and responses are written in the third person.

3. "Thank you" notes are proper for any situation where you might express your appreciation. These may be "bread and butter" notes to a hostess in whose home you have stayed. Thank you notes should be written for gifts, favors, and also to those persons who have chaperoned your parties.

E. Miscellaneous —

A man precedes a woman off buses and out of cars. If there is no usher, he precedes her down the aisle of a theater, church, or auditorium. In a restaurant, if there is no waiter, the man leads the way to the table. Remember, when dining out with a gentleman, he relays the woman's order to the waiter. Before ordering, consideration should be shown for your date's suggestion for the meal. This consideration on your part will be greatly appreciated.

III. STUDENT REGULATIONS

SMOKING AND EATING

Smoking and eating are prohibited in all classrooms of Armstrong State College. Students may smoke in the halls and outside the buildings and in all parts of the Student Center.

STUDENT CONDUCT

The conduct of students on campus, at college sponsored afairs or when representing the college in any capacity, must meet accepted standards of adult behavior in compliance with the regulations of Armstrong State College and the Regents of the University System of Georgia.

Gambling, hazing, the possession of intoxicating beverages, immoral conduct, and dishonesty will render the student liable to disciplinary action. Students are expected at all times to show r e s p e c t for properly constituted authority.

DISCIPLINARY PROCEDURE

Administering college regulations regarding discipline is the responsibility of the Dean of Student Affairs. A Faculty Discipline Committee is available to assist, when necessary, in the administration of these policies and to hear appeals from students against whom disciplinary action has been taken.

Students accused of violations of the disciplinary regulations and/or witnesses to these violations may be called before the Dean of Student Affairs and/or the Faculty Discipline Committee.

The following penalties may be imposed for violation of these regulations:

1. **Probation** — The withholding of privileges for a specified period of time. Further violations during the probationary period may result in suspension of the student.
2. **Suspension** — The exclusion of the student from the College for a specified period of time after which readmission is possible.
3. **Expulsion** — The permanent separation of the student from the college with no chance for readmission.

Students who have been suspended for disciplinary reasons may be automatically reinstated at the end of the specified period of suspension. The readmission of any student who has been suspended for disciplinary reasons must be approved by the Dean of Student Affairs.

SCHOLASTIC DISHONESTY

Since scholastic pursuits are fundamental to college life, dishonesty in this area is a most serious matter.

All cases involving scholastic dishonesty will be handled by the Student Honor Court. For further information regarding violations and the related disciplinary procedure, see Section I of this handbook.

PARKING REGULATIONS

Parking decals are required on all automobiles driven on campus by Armstrong State College students. Decals will be distributed during registration and in the Student Personnel Office during the quarter. Automobiles without decals or automobiles parked illegally will be given traffic tickets.

DRESS

The following is considered the minimum acceptable dress for Armstrong State College students:

Women: Skirts (or culottes) and blouses.

Men: Bermuda shorts or trousers and shirts.

IV. STUDENT ORGANIZATIONS AND ACTIVITIES

POLICIES GOVERNING STUDENT ORGANIZATIONS

Armstrong State College

Student organizations at Armstrong State College exist as an integral part of the total educational program. They have as their purpose to contribute to the social welfare of the students as well as to benefit the entire community. Student organizations are organized and managed by students and are subject to the regulations of the college. As an integral part of the college community, they have certain responsibilities: effective achievement of the organization's announced purposes, appropriate social and community relations, and sound business management. The recognition of student organizations at Armstrong State College results in a relationship in which the college accepts the responsibility for providing certain facilities, resources, and services while the student organization accepts the responsibility for its own conduct. Accepted standards of good taste shall be observed in the social conduct of such groups. Basic democratic operational procedures are expected of all student organizations.

The Director of Student Activities serves as over-all coordinator of student activities at Armstrong State College and is available to assist student organizations.

Student organizations are required to have an advisor before they can function as recognized organizations of the college. The advisor must be an Armstrong State College faculty member or an approved representative of the college. He should be selected by the organization, and his function will be to inform the student membership of the regulations of the college concerning student organizations.

The Director of Student Activities and faculty advisers are available to advise and assist organizations, but the final responsibility for performance rests with the members themselves. Failure to abide by Armstrong State Col-

lege policies may result in suspension or termination of the privileges to operate. All student groups shall furnish the Director of Student Activities with information regarding purposes, organization structure, membership, officers, activities, finances, etc., whenever requested.

I. Student Government

The Student Government of Armstrong State College, comprised of student body officers, the Student Senate, and Honor Council representatives, shall serve to express the will of the general student body. The college relies heavily upon this group in seeking the participation of the student body on matters that concern student welfare.

The Honor Council is an integral part of the Student Government of Armstrong State College. It has jurisdiction in all cases involving alleged infractions of the Honor Code.

II. Standards

Student organizations are responsible for complying with the following regulations:

A. No student organization will be permitted to affiliate with any outside group or organization without the approval of the President of Armstrong State College.

B. All student organizations will be under the year-round supervision of the college whether the college is in session or not.

C. Meetings of all recognized organizations will be cleared through the Director of Student Activities.

D. Social activities will be limited to Armstrong State College students and their dates.

For infraction of the above standards the Student Senate may, with the approval of the Director of Student Activities:

1. Deny recognition of the group as an organization, possibly demanding a forfeiture of charter.

2. Deny use of college facilities.

3. Deny representation in Student Handbook and other publications.

4. Deny social activities for a specified period.

III. Social Regulations

A social function is defined as a dance, party, activity, or entertainment sponsored by the college or a college-approved student group.

A. Major social functions are college-wide events sponsored through student activity fees and open to all Armstrong State College students.

B. Special social functions are events sponsored by an organization for its membership only or for the entire student body.

C. In addition to the faculty advisers, each organization must secure approved chaperons from among the faculty.

D. Student organizations may not hold social functions open to the public. This applies to charge and non-charge activity. To be eligible for admission to any social activity, at least one member of each couple must be a college student and present a valid ID card. Exceptions to this standard will be made for events connected with Homecoming in order that Armstrong State College Alumni may attend. Major social events open to the general student body should be scheduled at least three weeks apart.

E. Hours

1. Students will conclude college-sponsored social activities by 1 A.M.

2. Social functions will not be scheduled on the weekend prior to final examinations, nor during the week preceding final examinations.

F. **Location**

1. When appropriate, student organizations are expected to use the Student Center for social functions.

2. Permission to use the Student Center or other college facilities is requested through the office of the Director of Student Activities. Organizations are responsible for removing all decorations and signs relating to the activity as well as paying a $10 fee to cover the expense of employing a custodian.

G. **Contracts**

The contracts for hiring a band or other entertainment must be signed by the Director of Student Activities. Contracts cannot be signed unless the money in the account of the organization is sufficient to cover the contract.

H. **Conduct**

When a student organization sponsors an activity, it is responsible for the conduct of the individual participants. This includes enforcement of the regulation which prohibits the possession or consumption of alcoholic beverages at any college-related activity.

I. **Financial Responsibilities**

1. The responsibility for organizational funds not derived from student activity fees will rest with the individual organization. Such organizations will present a quarterly financial report to the Office of Student Affairs and have their financial accounts audited annually by the office of the Comptroller.

2. Organizations which derive operating funds from student activity fees must obtain a purchase order from the Director of Student Activities prior to withdrawing monies from their account.

STATEMENT OF STUDENT ACTIVITIES COMMITTEE CONCERNING ELIGIBILITY FOR STUDENT ACTIVITIES

A student is eligible to participate in the student activity program if he is registered for at least ten hours of course work. Students on scholastic or disciplinary probation will not be considered eligible to participate.

All students, especially those with academic deficiencies, should employ reasonable discretion in the amount of time they choose to devote to extracurricular activities of the college.



Swinging toward a successful baseball season

CONSTITUTION OF THE STUDENT BODY
of
ARMSTRONG STATE COLLEGE

PREAMBLE

We the students of Armstrong State College, believing that student government is necessary and beneficial, do ordain and establish the Constitution of the Student Government Association of Armstrong State College. This Constitution supersedes all previous Constitutions.

ARTICLE I

Name of Organization and Membership

Section 1. The name of this organization shall be the Student Government Association of Armstrong State College.

Section 2. All registered students of Armstrong State College are members of this organization and as such have a voice and vote therein. Students are subject to all rules and regulations as may be herein or hereafter enacted by this organization.

ARTICLE II

Legislative Powers

Section 1. All legislative power herein granted shall be vested in the Student Senate.

Section 2. The membership of the Student Senate shall be composed of Student Senators elected from each of the four classes of Armstrong State College. Student Senators shall be elected as prescribed in Article VI, Section 2.

Section 3. The Student Senate shall have the following officers:

B. The president Pro Tem of the Senate, who shall be elected each year from the members of the Senate and shall serve as head of the Senate in the absence of the President.

C. The Secretary of the Senate, who shall be elected each year from the members of the Senate for the purpose of keeping Senate records, taking minutes of the meetings, and any other duties deemed necessary.

D. The Chaplain of the Senate, who shall be elected each year from the members of the Senate for the purpose of executing the duties appropriate to this office.

E. The Parliamentarian of the Senate, who shall be elected each year from the members of the Senate for the purpose of advising the Senate concerning parliamentary procedure.

Section 4. The Student Senate Shall:

A. Enact, by majority vote, rules and regulations of the Student Body.

B. Accept and act upon all petitions for recognition of all student organizations seeking official recognition of the college. All action shall be subject to approval of the Student Activities Committee of the Faculty Council.

C. Propose, by two-thirds vote, amendments to this Constitution.

D. Provide for the publication of legislation in order that the Student Body may be informed.

E. Confirm all appointments by the President of the Student Government Association by a two-thirds vote of those present and voting.

F. Impeach by a majority vote any officer of the Executive, Legislative, or Judicial branch of Student Government for malfeasance of serious abuse of authority, and try all impeachments provided no person shall be convicted without concurrence of two-thirds of the total membership of this body.

G. Override, if necessary, the veto of the President of the Student Government Association by a two-thirds vote of the membership.

H. Establish its own meeting time and rules of procedure.

Section 5. Each class shall be entitled to five senators. Additional senators shall be allotted on the basis of one senator for every two hundred students above five hundred comprising the membership of any given class.

Section 6. Review—All legislation, rules, and regulations passed by the Student Senate shall be subject to review by the President of the college before becoming effective.

ARTICLE IV

Executive Powers

Section 1. All executive powers herein granted shall be vested in the President of the Student Government Association.

Section 2. At the time of election, candidates for the office of President of the Student Government Association shall have at least third-quarter junior classification as outlined in the College Bulletin. Each candidate shall have a minimum over-all grade average of 2.3 and must maintain this grade average throughout his tenure of office.

Section 3. The President of the Student Government Association shall have the power to appoint any committee which he deems necessary to further the administration of Student Government and shall act as Chairman of the Pres-

ident's Cabinet. Power shall be vested in the President of the Student Government Association to call a meeting of the Student Body provided it has been scehduled at least two (2) weeks in advance on the Student Activities calendar and has been sufficiently publicized. The President of the Student Government Association shall, in cases where he deems it necessary, call special meetings of the Student Senate, and have the power to veto any legislation passed by the Student Senate. In the event that the President of the Student Government Association is unable to continue in office, he will be succeeded by the Vice President. The duties of the Vice President will then be assumed by the President pro tem of the Senate. The President pro tem will succeed the Vice President to the presidency if the office is again vacated. In the event a vacant office cannot be filled in the manner prescribed by the constitution or the Honor Council regulations, the vacancy shall be filled through appointment by the President of the Student Body with the approval of the Senate.

Section 4. At the time of election, candidates for the office of Vice President of the Student Government Association shall have at least third-quarter sophomore classification as outlined in the College Bulletin. Each candidate shall have a minimum over-all grade average of 2.3 and must maintain this average throughout his tenure in office.

Section 5. The Vice President of the Student Government Association shall assume the duties of the President in his absence from or vacation of the post of President. The Vice President shall serve as a member of the President's Cabinet. The Vice President shall be the President of the Senate and shall be a voting member of that body only in case of a tie.

Section 6. At the time of election, candidates for the offices of Secretary and Treasurer of the Student Government Association shall have a minimum grade point average of 2.0 and must maintain this average if elected.

Section 7. The Secretary and Treasurer of the Student Government Association shall be a member of the President's Cabinet.

Section 8. The following appointed position shall also be included in the President's Cabinet:

A. The Secretary of Elections shall be responsible for the enforcement of regulations pertaining to elections including the following:

1. The polls shall be open for a period of time sufficient to assure evening students as well as day students an opportunity to participate in the elections. The specific hours will be determined by the Election Committee in cooperation with the Director of Student Activities.

2. Immediately after the polls are closed, the counting and tabulation shall be made by the Secretary of Elections, Secretary of Student Body, and two representatives of the Student Senate appointed by the President of the Student Senate. No vote shall be counted before that time and all members must be present.

3. Solicitation of votes within the immediate vicinity of the polls during elections will not be permitted.

4. If ballots are used, they shall be placed in the offices of Student Government for a period of forty-eight hours after they have been counted. At any time during this period, a candidate may demand and receive a recount provided the Secretary of Elections is petitioned within this time by ten (10) students.

5. If only one post is to be filled, the candidate receiving a simple majority of votes cast shall be elected. In the event no candidate receives a majority of votes, a runoff election will be held between the top two candidates. In the case of senatorial elections where a number of positions are to be filled, these offices shall be filled by those candidates receiving the greatest number of votes.

6. The result of all student elections shall be posted within twenty-four hours after the polls have been closed.

B. Secretary of Student Affairs—The Secretary of Student Affairs shall work with the Director of Student Activities to coordinate all student activities. He shall be responsible for presenting to the Student Senate any information pertaining to student activities and shall make recommendations regarding the recognition of new organizations. All petitions relative to student affairs shall be directed to the Secretary of Student Affairs.

ARTICLE V
Judicial Powers

Section 1. The Judicial Powers of the Student Body shall be vested in an Honor Council.

Section 2. The Honor Council shall have jurisdiction over students in all cases involving infractions of the Honor Code. The Honor Council shall be governed by the Honor System amended and ratified March 10, 1965.

ARTICLE VI
Nominations and Elections

Section 1. The months of March and/or April shall be designated as election month(s) and all nominations and elections for officers prescribed in this constitution shall take place during this period, with the exception of the Freshman Class officers and senators.

Section 2. Nominations for the officers of the Student Government Association shall be initiated by a petition of nomination requiring 20 signatures. Any student qualifying under the constitution shall be eligible. These officers include: President, Vice President, Secretary and Treasurer of the Student Government Association, and President, Vice President, and Secretary of the Honor Council, and Class Senators. Election for these offices shall be held no later than the third Tuesday in April.

Section 3. The class officers for each class shall consist of a President, Vice-President, Secretary, and Treasurer. The President of each class shall have the power to call a meeting of his class with the approval of the Director of Student Activities.

Section 4. Nominations for class officers shall be initiated at individual class meetings of the rising Sophomore, Junior, and Senior classes. The class meetings shall be held in the first week of May. The election will be held in the second week of May. Students who are currently classified as first-quarter Sophomores, Juniors, or Seniors may attend meetings of rising classes which correspond with their current classification. Students who are eligible to attend any given individual meeting shall also be eligible for nomination to office in that class. In order to be eligible for a class office, candidates must have a minimum over-all grade average of 2.0 and must maintain this average throughout their tenure of office. The conducting of elections for new class officers shall be the responsibility of outgoing class officers.

Section 5. Senatorial seats vacated will be filled in the following manner. Candidates will initiate petitions for nominations and secure 20 signatures. The petitions will be given to the President of the class in question and from these candidates the President will appoint the necessary number of persons to fill the vacancies. The appointment will require the approval of the Senate by a two-thirds vote of those present and voting.

Section 6. Nominations for the Freshman Class officers, Honor Council representatives, and Senators shall be held at a meeting of the Freshman Class. This meeting shall be held not later than the first Tuesday in October. This meeting shall be called by the President of the Student Body and shall be under his direction. The election for these officers will be conducted during the second week of October.

ARTICLE VII

Amending the Constitution

This Constitution may be amended through legislation introduced in the Student Senate and it must be passed by a two-thirds majority of that body present. The proposed amendment shall then be submitted for review to the Committee on Student Activities of the Faculty Council. Final approval of the proposed amendment shall be accomplished by a campus-wide ballot in which two-thirds of the total number voting must approve the amendment.

CLUBS AND ORGANIZATIONS

RELIGIOUS ORGANIZATIONS

The Board of Regents of the University System of Georgia has ruled that religious organizations will be permitted to meet on campus on a temporary basis. It is assumed that the various organizations are in the process of making the necessary arrangements to have all meetings off campus.

The religious organizations which have affiliated with the college are:

Baptist Student Union	Baptist Students
B'nai B'rith	Jewish Students
Canterbury Club	Episcopalian Students
Greek Orthodox Christian Fellowship	Greek Orthodox Students
Newman Club	Catholic Students
Wesley Foundation	Methodist Students
Westminister Fellowship	Presbyterian Students

SERVICE ORGANIZATIONS

Alpha Phi Omega: The Alpha Phi Omega service fraternity is sponsored by the Boy Scouts of America. Their primary objective is to serve the college and community.

Circle K: The Circle K Club is also an organization whose main purpose is service. The Circle K Club is sponsored by the Kiwanis Club of Savannah.

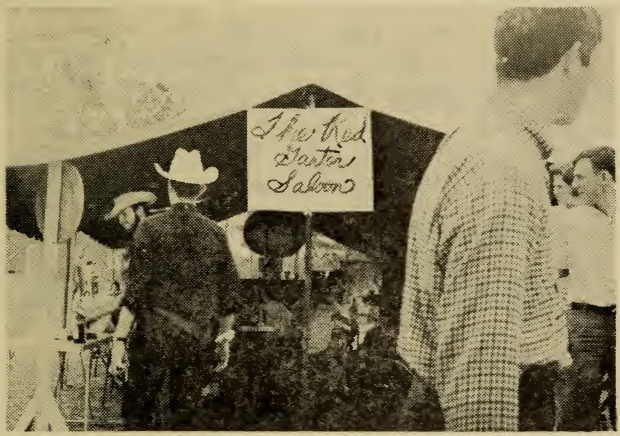
SOCIAL ORGANIZATIONS

At the faculty meeting of August 5, 1966, the faculty voted to recognize social fraternities and sororities at Armstrong State College. This action was taken with the belief that such organizations are capable of making a positive contribution to the total college community.

Several fraternities and sororities are now eligible to be considered individually for recognition by the Student Activities Committee.

This action by the faculty presents a new challenge to students who desire to make a responsible contribution to the program of the college.

The social organizations which have been recognized by the Student Senate and which are being considered by the Student Activities Committee for recognition are: Alpha Tau Beta, Delta Chi. and Tau Epsilon Phi.



Geechees wet their whistles during Pioneer Days

PUBLICATIONS

The two student publications of Armstrong State College are **The Inkwell**, the College newspaper issued four times per quarter; and the **'Geechee**, the college annual, issued in the spring quarter. Both publications are produced entirely by the students under the supervision of the Dean of Student Affairs. Financed in part by the student activity fund, they are distributed free to all regular day students.

DEBATE FORUM

The Debate Forum provides an opportunity for those interested in debating to participate in a program of intramural and intercollegiate debating.

ENGLISH CLUB

The English Club offers students an opportunity to read and discuss great works of literature with individuals of like interest.

GLEE CLUB

The Glee Club offers the musically inclined student an opportunity to meet periodically with students of similar interests and abilities. The Glee Club performs at various functions during the year.

THE MASQUERS

The Masquers is the college dramatic club which stages three productions per year under professional direction in the completely equipped college theater.

MATH AND SCIENCE CLUB

The Math and Science Club is for those desiring to share their interest in mathematics and the sciences outside the classroom.

FUTURE SECRETARIES ASSOCIATION

The Future Secretaries Association is a club affiliated with the National Secretaries Association for students of secretarial science.

YOUNG DEMOCRATS

The Young Democrats is a political organization for students with Democratic inclinations.

YOUNG REPUBLICANS

The Young Republicans is a political organization for students with Republican inclinations.

CHEERLEADERS

Students interested in trying out for the cheerleader squad should contact the Head of the Physical Education Department.

CHESS CLUB

The Chess Club is for students who possess an interest in chess and who desire to improve their game.

SPORTS

Armstrong participates in intercollegiate sports competition in basketball, golf, and baseball. Other sports at the college, such as volleyball, touch football, tennis and softball, are offered on an intramural basis with competition between volunteer intramural teams or between other interested campus organizations.

'GEECHEE BEAUTY REVIEW

The 'Geechee Beauty Review is held in the fall quarter to select Miss Geechee and members of her court. Contestants are sponsored by the various organizations on campus.

HOMECOMING

Homecoming at Armstrong State College is held during the winter quarter and includes a parade and homecoming basketball game. The Homecoming Queen is elected and reigns during the homecoming activities.

PIONEER DAYS

Pioneer Days are held in the spring quarter. Pioneer costumes are the usual dress for these spirited times and events usually climax at a student-sponsored assembly presented in the Jenkins Hall Auditorium.

AWARDS CONVOCATION

Those who have excelled in extracurricular activities will be honored at this special convocation.

LEADERSHIP BANQUET

As a means of honoring those students who made the greatest contributions to the college through service in leadership positions, Armstrong State College holds a special banquet during the spring quarter. This banquet has become an annual affair and is known as the Annual Leadership Banquet.

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